



Wright City Fire Protection District

396 NW 2nd Street
PO Box 522
Wright City, MO 63390
(636) 745-2262 Administration
(636) 745-2259 Fax
www.wrightcityfire.com

The July 14, 2005 meeting of the Wright City Fire Protection District was called to order at 3:00 p.m. Board members Larry Zuhone and Roy May were in attendance. Others attending were Chief Nickerson, Asst. Chief Wohler, and Debbie Schreiner.

- 1) Meeting was called to order by Larry Zuhone at 15:00.
- 2) Approve Agenda: Roy May made the motion to approve agenda as presented. Larry Zuhone seconded. Motion carries 2-0.
- 3) Approve minutes of May 12, 2005 and June 9, 2005: Roy May made the motion to approve. Larry Zuhone seconded. Motion carried 2-0
- 4) Beginning Balance and revenues received:
 - A) Beginning Balance: \$241,520.13
 - B) Larry Zuhone made the motion to pay the following bills. Roy May seconded
 - C) Motion carried 2-0

6/30/2005	9684	Progress Bank	\$4000.00
7/14/2005	9685	TQM Labs	\$1826.80
7/14/2005	9686	EPC, Inc	\$500.00
7/14/2005	9687	Arch Wireless	\$7.44
7/14/2005	9688	Verizon	\$67.45
7/14/2005	9689	Tan-Tar-A	\$1493.50
7/14/2005	9691	Century Tel	\$227.50
7/14/2005	9692	WalMart	\$274.00
7/14/2005	9693	United Health Care	\$936.13
7/14/2005	9694	Encore Temps	\$278.40
7/14/2005	9695	International Assoc. of Fire	\$195.00
7/14/2005	9696	CREC	\$95.70
7/14/2005	9697	Ameren U.E.	\$243.38
7/14/2005	9698	Cuivre River Propane	\$250.00
7/14/2005	9699	All Type Fire Protection	\$459.09
7/14/2005	9700	Nextel	\$347.40
7/14/2005	9701	Home Depot	\$115.63
7/14/2005	9702	Marcel E. Haulard, M.D.	\$200.00
7/14/2005	9704	Baragiola Hardware	\$424.87
7/14/2005	9705	Wright City Water	\$20.70
7/14/2005	9706	Gall's Inc	\$65.49
7/14/2005	9707	Christian Disposal West	\$39.95
7/14/2005	9708	Wilcoxon Office Supply	\$62.78
7/14/2005	9709	Volvo-GMC-UD Trucks	\$1207.15
7/14/2005	9710	Encore Temps	\$185.60
7/14/2005	9711	Washington Lumber	\$111.59
7/14/2005	9712	CREC	\$28.00
7/14/2005	9713	Encore Temps	\$232.00
7/14/2005	9714	Leon Uniforms	\$137.60
7/14/2005	9715	Payroll	\$7927.76
7/14/2005	9716	NAPA	\$28.62
7/14/2005	9717	Ernst Eye Health Association	\$312.00
7/14/2005	9718	Cuivre River Propane	\$335.00
7/14/2005	9719	MFA Oil	\$1023.64
7/14/2005	9720	John K Laccillade	\$11.88
7/14/2005	9721	Rob Vogelgasang	\$200.00
7/14/2005	9722	Shane Wohler	\$184.00

7/14/2005	9723	Verizon	\$185.68
7/14/2005	9724	ICC	\$100.00
7/14/2005	9725	Trei Irwin's Lawn Service	\$430.00
7/14/2005	9726	Cuivre River Propane	\$14.00

D) Ending Balance: \$217,745.30

Old Business

1) None

New Business

- 1) Conference Review:
 - A) Roy May did not think it was a productive conference.
 - B) Larry Zuhone was disappointed
 - C) Sunshine Law info obtained by Roy May
 - D) Computers- Hard drive belongs to public- Careful use is advised
 - E) Check for conference-Larry Zuhone said only mileage could be reimbursed-subject dismissed
 - F) No better conference's for board members.
- 2) New hires introductions:
 - a) New hires were introduced
- 3) Set Tax Hearing:
 - A) Need to set by end of month
 - B) Needs to be to county by 9/1/2005 for publishing
 - C) Set for 8/30/2005 @ 3:00 p.m.
- 4) Budget:
 - A) Chief Nickerson to make up new budget
 - B) Draft to be done in August/September 2005
 - C) Approval set for December 2005
- 5)
- 6)
- 7)
- 8) Staff Reports (Chief Nickerson):
 - A) Responses
 - a)
 - B) Equipment Status
 - a) 9720-working on gauges
 - b) 9714- blown head gasket-in shop (est. \$12,000-\$14,000 to repair)
 - C) Training
 - a) meeting this week
 - b) absentees in excess
 - c) 7-8 people in attendance
 - d) new training manuals-Chief Nickerson and Asst Chief Wohler to approve
 - e) All volunteers will be required to complete training manuals
- 9) Public Comments:
 - A) None

Closed Session

1) 0 Issues

Open Session

- 1) Next regular Board of Directors Meeting set for August 11, 2005
- 2) Adjournment
 - A) Roy May made motion to go into closed session pursuant to Section 610.021.1 to 610.021.18 RSMO at 15:30
 - B) Larry Zuhone seconded
 - C) Roll Call vote:
 - a) Roy-yes
 - b) Larry-yes

Approve Minutes:

Director

Director



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The August 11, 2005 meeting of the Wright City Fire Protection District was called to order at 3:00 pm. Board members Larry Zuhone, Roy May and Randy Lewis were in attendance. Others attending were Chief Nickerson and Asst. Chief Wohler.

- 1) Meeting was called to order by Randy Lewis at 15:00.
- 2) Approve Agenda: Larry Zuhone made the motion to approve agenda as presented. Roy May seconded. Motion carried 3-0.
- 3) Approve minutes of July 14, 2005: Will be approved at next meeting after revisions.
- 4) Beginning Balance and revenues received:
 - A) Beginning Balance: \$217,733.30
 - B) Larry Zuhone made the motion to pay the following bills. Roy May seconded.
 - C) Motion carried 3-0.

7/15/2005	NA	Safe Deposit Box Rental	\$12.00
7/15/2005	NA	Adjustment	\$0.13
8/08/2005	9745	Progress Bank	\$4000.00
8/11/2005	9727	Leon Uniform	\$20.76
8/11/2005	9728	CenturyTel	\$218.28
8/11/2005	9729	Arch Wireless	\$64.69
8/11/2005	9731	Encore Temp	\$185.60
8/11/2005	9734	Fire Engineering	\$19.95
8/11/2005	9735	Rescue Repair	\$399.00
8/11/2005	9737	Wilcoxon Office Supply	\$421.41
8/11/2005	9738	Leon Uniform	\$121.59
8/11/2005	9739	Nextel	\$787.36
8/11/2005	9740	CREC	\$86.97
8/11/2005	9741	United Health Care	\$1553.89
8/11/2005	9742	Shane Wohler	\$339.16
8/11/2005	9748	Cuivre River Propane	\$335.00
8/11/2005	9749	NAPA	\$2.66
8/11/2005	9750	Gall's Inc	\$99.98
8/11/2005	9751	Encore Temp	\$226.20
8/11/2005	9752	Baragiola Hardware	\$192.13
8/11/2005	9753	SkyLine Motor's	\$267.75
8/11/2005	9754	CREC	\$36.00
8/11/2005	9755	Christian Disposal West	\$39.95
8/11/2005	9756	Banner Fire Equipment	\$6773.55
8/11/2005	9757	Mid America Peterbilt	\$10918.39
8/11/2005	9758	Wright City Water	\$23.60
8/11/2005	9759	Wright City Chamber	\$60.00
8/11/2005	9760	Encore Temp	\$197.20
8/11/2005	9761	Cappeln Small Engine	\$2.50
8/11/2005	9762	Leon Uniform	\$279.95
8/11/2005	9763	Sam's Club	\$182.79
8/11/2005	9764	MFA Oil Co	\$1115.43
8/11/2005	9765	Workrite	\$722.71

D) Ending Balance: \$193,996.77

Old Business

- 1) Tax Hearing Date: August 30, 2005 @ 3:00 p.m.
- 2) Budget:
 - A) Rough draft was given out to board members by Chief Nickerson
 - B) Roy May questioned \$0 set aside for capital expenses (savings) for next year.
 - C) Larry Zuhone and Chief Nickerson brought up money is set aside for capital expense but is listed for new tanker purchase.
 - D) Salary budget rose from \$151,000 to \$221,000 because of possible new hires for next year.
 - E) Truck 9734 to be paid off in 2006
 - F) Fuel budget raised because of gas prices
 - G) Insurance budget raised because it was miscalculated last year.
 - H) Station improvement budget raised because of purposed improvements discussed at workshop
 - I) Larry Zuhone and Roy May discussed parking lot and landscaping improvements on Stations 1&2 by this fall or next spring

New Business

- 1-7) None
- 8) Staff Reports
 - A) Responses:
 - a) 255 YTD
 - B) Equipment Status:
 - a) All in service
 - C) Training:
 - a) Fire I and Fire II almost complete-only HAZMAT awareness left to complete
 - b) 15 total in class- 9 of them from our district
 - D) Fire Chief Report
 - a) attached
- 9) Public Comments
 - A) None

Closed Session

- 1) 0 Issues

Open Session

- 1) Next Regular Board of Directors Meeting September 8, 2005
- 2) Adjournment
 - A) Meeting adjourned at 3:42 pm

Approve Minutes:

Director

Director



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The August 30, 2005 meeting of the Wright City Fire Protection District was called to order at 15:00. Board members Randy Lewis and Roy May were in attendance. Others attending were Chief Brian Nickerson and Kati Eslinger.

- 1) Meeting was called to order by Randy Lewis at 15:00.
- 2) Approve Agenda: Roy May made motion to approve agenda as presented. Motion carried 2-0

Old Business

- 1) Set tax rate: Roy May made motion to set tax rate at 0.469. Motion carried 2-0
- 2) Adoption of International Codes: Roy May made motion to table issue until at least next meeting. Motion carried 2-0.

New Business

- 1) None

Closed session

- 1) At 15:04 Roy May made motion to go into closed session in pursuant to Section 610.021.1 to 610.021.18. Roll call vote: Roy-yes, Randy-yes
- 2) Closed session was closed at 15:46. Roll call vote to reopen regular meeting: Roy-yes, Randy-yes.
- 3) Roy May made motion to close regular meeting at 15:47. Motion carried 2-0

Approve Minutes:

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The September 8, 2005 meeting of the Wright City Fire Protection District was called to order at 15:00. Board members Larry Zuhone, Randy Lewis and Roy May were in attendance. Others attending were Chief Nickerson, Asst Chiefs Shane Wohler and Scott Determan and Secretary Kati Eslinger.

- 2) Meeting was called to order by Randy Lewis at 15:00.
- 2) Approve Agenda: Larry Zuhone made motion to approve agenda as presented. Roy May seconded. Motion carried 3-0.
- 3) Approve Minutes for July 14, 2005 and August 11, 2005: Larry Zuhone made motion to approve with discussed amendments. Roy May seconded. Motion carried 3-0.
- 4) Approve bills for payment: Larry Zuhone made motion to approve bills on attached summary. Roy seconded. Motion carried 3-0.

Old Business

- 1) Codes: Roy May made motion to table until next meeting. Larry Zuhone seconded. Motion carried 3-0.
- 2) Budget:
 - A) Budget on track and doing very well for this year.
 - B) Discussed need for workshop before the end of this year to discuss next years budget.
 - C) Chief Nickerson has told Firefighters to put together wish lists for next year for supplies and things they want done.

New Business

- 1) Gas Prices:
 - A) Discussed limiting unnecessary trips to conserve fuel.
 - B) Suggestion was made to look into Fleet cards for travel and/or everyday use. It was brought up that the fleet card would automatically keep track of mileage on trucks and we could also shop around for best fuel prices.
- 2) Staff Reports:
 - A) Responses:
 - a) YTD 283
 - b) Copies of Incident Type Report/Summary were given to all in attendance.
 - B) Equipment Status:
 - a) All in service
 - C) Training:
 - a) Waiting for paperwork from state for Hazmat in order to finish Fire I and II
 - D) Fire Chief Report:
 - a) Attached
- 3) Public Comments:
 - A) None

Closed Session

- 1) 0 Issues

Open Session

- 1) Next regular board meeting set for October 12, 2005.
- 2) Meeting adjournment:
 - a) Larry Zuhone made motion to adjourn meeting. Roy May seconded. Motion carried 3-0.
 - b) Meeting adjourned at 15:35.

Approve Minutes:

Director

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The October 13, 2005 meeting of the Wright City Fire Protection District was called to order at 15:00. Board members Larry Zuhone, Randy Lewis and Roy May were in attendance. Others attending were Asst Chiefs Shane Wohler and Scott Determan and Secretary Kati Eslinger.

- 2) Meeting was called to order by Randy Lewis at 15:00.
- 2) Approve Agenda: Roy May made motion to approve agenda as presented. Larry Zuhone seconded. Motion carried 3-0.
- 3) Approve Minutes for September 8, 2005 and August 30, 2005: Larry Zuhone made motion to approve presented minutes. Roy May seconded. Motion carried 3-0.
- 4) Approve bills for payment: Roy May made motion to approve bills on attached summary. Larry Zuhone seconded. Motion carried 3-0.

Old Business

- 1) Codes
 - A) Larry Zuhone made motion to adopt the following ordinances set at public hearing on 8-30-05. Roy May seconded. Motion carried 3-0.
 - a) Ordinance 2005 1- Fire Prevention Code
 - b) Ordinance 2005 2- Residential Building Code
 - c) Ordinance 2005 3- Building Code
- 2) Budget:
 - A) Budget will be further discussed at a later date.

New Business

- 1) FEMA Fire Prevention Grant
 - A) Chief Nickerson has submitted grant application in the amt. of \$35,000.00 for a Fire Safety Trailer
- 2) Assessors Letter
 - A) Letter was sent from Warren County stating the persons filing appeals with the State Tax Commission
 - B) Copy of letter was given to all board members.
- 3) Audit
 - A) Board members will follow up on current audit when Chief Nickerson returns.
- 4) Staff Reports:
 - B) Responses:
 - a) YTD 329
 - b) Copies of Incident Type Report/Summary were given to all in attendance.
 - B) Equipment Status:
 - a) 9714 was having some programming problems but, is now running fine.
 - b) 9719 received new battery.
 - c) 9713 to receive a complete overhaul when it returns from Mississippi.
 - d) New base radios have been installed in stations 1 & 2. Station 3 will have one soon.
 - e) GIS System- all hardware is in for the system, we are still waiting on software.
 - C) Training:
 - a) Driver/Operator class being given every other Tuesday by M. Holtmeier.
 - b) Fire 1 & 2 about to wrap up.
 - D) Fire Chief Report:
 - a) None due to Chief Nickerson's absence.

- 2) Public Comments:

A) None

Closed Session

- 1) At 15:36 Roy May made motion to go into closed session in pursuant to Section 610.021.1 to 610.021.18. Roll call vote: Roy-yes, Randy-yes, Larry-yes.
- 2) Closed session was closed at 16:18. Roll call vote to reopen regular meeting: Roy-yes, Randy-yes, Larry-yes.

Open Session

- 1) Next regular board meeting set for November 10, 2005.
- 2) Meeting adjournment:
 - a) Roy May made motion to adjourn meeting. Larry Zuhone seconded. Motion carried 3-0.
 - b) Meeting adjourned at 16:20.

Approve Minutes:

Director

Director



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The November 10, 2005 meeting of the Wright City Fire Protection District was called to order at 15:00. Board members Larry Zuhone, Randy Lewis and Roy May were in attendance. Others attending were Chief Brian Nickerson, Asst Chief Shane Wohler and Secretary Kati Eslinger.

- 2) Meeting was called to order by Randy Lewis at 15:00.
- 2) Approve Agenda: Larry Zuhone made motion to approve agenda as presented. Roy May seconded. Motion carried 3-0.
- 3) Approve Minutes for October 13, 2005: Larry Zuhone made motion to approve presented minutes as amended. Roy May seconded. Motion carried 3-0.
- 4) Approve bills for payment: Roy May made motion to approve bills on attached summary. Larry Zuhone seconded. Motion carried 3-0.

Old Business

- 1) Codes
 - A) Meeting is set for Tues., November 15, 2005 between Chief and Kevin from Innsbrook to discuss issue.
- 2) Budget:
 - A) Larry Zuhone purposed 1 or 2 more workshops need to be held before approval of budget.
 - B) Roy May suggested no new tanker at this time. He also added he would like to see us put all remaining funds at end of year put into CD. Also tanker down payment and grant matching funds put in CD's also.
 - C) Randy suggested tabling this discussion until next scheduled workshop on Friday, November 17, 2005.

New Business

- 1) Notice for bids on snow removal and house demolition
 - A) Larry Zuhone wants snow removal bid to include " as requested by the fire district"
 - B) Roy May made motion to approve putting bids in paper as amended. Larry Zuhone seconded. Motion carried 3-0.
- 2) Advertise for election approval needed
 - A) Larry Zuhone made motion to approve ad for election. Roy May seconded. Motion carried 3-0.
- 3) Staff Vehicles
 - A) Chief can use District vehicle for personal use in accordance with a 30 minute response time to all calls
 - B) All other use of any vehicles is upon the discretion of the Chief.
 - C) Any use for extended period of time must be brought to board for approval.
- 4) Jobs for next year
 - A) Copies of job descriptions for Asst. Chief and Captain given to board members.
- 5) Bids for next year
 - A) Board suggested taking bids to be taken for vehicle maintenance, fuel, and insurance.
- 6) Staff Reports:
 - A) Responses:
 - a) YTD 352
 - b) Copies of Incident Type Report/Summary were given to all in attendance.
 - B) Equipment Status:
 - a) All vehicles in service

- C) Training
 - a) Live burn was held on Sat November 3, 2005.
 - b) Burn went very well per Chief Nickerson
 - c) No injuries
 - d) Wentzville and Warrenton Fire Departments in attendance
 - e) Looking at another site for additional live burn in the near future.
- D) Fire Chief Report:
 - a) None

- 2) Public Comments:
 - A) None

Closed Session

- 1) At 15:40 Roy May made motion to go into closed session in pursuant to Section 610.021.1 to 610.021.18. Roll call vote: Roy-yes, Randy-yes, Larry-yes.
- 2) Closed session was closed at 16:15. Roll call vote to reopen regular meeting: Roy-yes, Randy-yes, Larry-yes.

Open Session

- 1) Next regular board meeting set for December 8, 2005.
- 2) Meeting adjournment:
 - a) Roy May made motion to adjourn meeting. Larry Zuhone seconded. Motion carried 3-0.
 - b) Meeting adjourned at 16:16.

Approve Minutes:

Director

Director



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The December 8, 2005 meeting of the Wright City Fire Protection District was called to order at 15:00. Board members Larry Zuhone, Randy Lewis and Roy May were in attendance. Others attending were Chief Brian Nickerson and Secretary Kati Eslinger.

- 2) Meeting was called to order by Randy Lewis at 15:00.
- 2) Approve Agenda: Larry Zuhone made motion to approve agenda as amended. Roy May seconded. Motion carried 3-0.
- 3) Approve Minutes for November 10, 2005 and November 17, 2005 workshop: Larry Zuhone made motion to approve presented minutes as amended. Roy May seconded. Motion carried 3-0.
- 4) Approve bills for payment: Roy May made motion to approve bills on attached summary. Larry Zuhone seconded. Motion carried 3-0.

Old Business

- 1) Bids for snow removal and house demolition
 - A) Only one bid submitted for snow removal. It was submitted by Trei Irwin.
 - B) Board decided at this time to reject bid and resubmit ad for bid.
 - C) Only one bid for house demolition submitted by Tim McRae.
 - D) Larry Zuhone made motion to accept bid as presented. Roy May seconded. Motion carried 3-0.

Closed Session

- 1) At 15:12 Larry Zuhone made motion to go into closed session as pursuant to Section 610.021.1 to 610.021.18 at 15:12. Roll call vote Larry-yes, Roy- yes, Randy-yes
- 2) Closed session ended at 15:40. Roll call vote to reopen regular meeting: Larry-yes, Roy-yes, Randy-yes.

Old Business Continued

- 2) Budget Final Approval
 - A) Larry Zuhone made motion to accept budget as amended with recruiting of volunteers added. Roy May seconded. Motion carried 3-0.
- 3) Projects and status
 - A) Crown molding in Station 1 completed as well as all work in secretary's office.
 - B) GIS equipment moving to Station 2 before end of the year.
- 4) FEMA Grant
 - A) Chief Nickerson received phone call stating that we are receiving grant
 - B) Grant is in the amount of \$256,000.00 and we have 1 year to spend the funds.
 - C) The money will be used for all new SCBA's and a new compressor for Station1
- 5) Hurricane Katrina Reimbursement
 - A) District will reimburse all employees at this time.
 - B) Chief Nickerson has a meeting set for Monday Dec 12, 2005 with Chief Brown of Eureka regarding submitting information for reimbursement
- 6) Cuivre River Electric Coop
 - A) Asst Shane Wohler spoke to a representative from CREC regarding possible hold on new electric hook ups until final inspection approval was given.
 - B) Representative from CREC stated they are unable to suspend hook ups but would be willing to keep us updated regularly on all new applications and hook ups.
 - C) We are unsure at this time if we will have the same cooperation with Ameren UE.

New Business

- 6) Staff Reports:
 - A) Responses:
 - a) No report due to Asst Chief Wohler's absence
 - B) Equipment Status:
 - a) Turbo is out on 9714. Estimated repair cost is \$2000.00 and it should be repaired by next week.
 - b) Looking at getting a new Hurst tool for the district
 - C) Training
 - a) Looking at old Neiman residence for live burn. Chief Nickerson has been talking to surrounding Districts to make this a cooperative effort.
 - b) Should get 1 to 1 ½ months worth of training out of this sight
 - c) Looking into alternating training locations with surrounding Districts
 - d) Will be having recruitment fair sometime after January 1, 2006
 - D) Fire Chief Report:
 - a) Copy of Chief report for Nov and Dec given to all in attendance
- 1) Public Comments:
 - A) None

Open Session

- 1) Next regular board meeting set for January 12, 2006.
- 2) Meeting adjournment:
 - a) Larry Zuhone made motion to adjourn meeting. Roy May seconded. Motion carried 3-0.
 - b) Meeting adjourned at 16:15.

Approve Minutes:

Director

Director