

JANUARY 11, 1999

THE JANUARY 11, 1999 MEETING OF THE WRIGHT CITY FIRE PROTECTION DISTRICT WAS CALLED TO ORDER AT 7:30 P.M. BOARD MEMBERS BILL GROEPER, MARVIN SCHUBERT AND ROB MILLER WERE PRESENT. ALSO IN ATTENDANCE: LARRY ZUHONE, RAY PHEGLEY, AND DEBBIE SCHRIENER.

1) AGENDA APPROVED AS PRESENTED.

2) SCOTT AGENCY-INSURANCE QUOTE: BRENT SPREIGHT FROM SCOTT AGENCY BROUGHT INSURANCE PROPOSAL FOR BUILDINGS, GENERAL LIABILITY, PORTABLE EQUIPMENT, MANAGEMENT LIABILITY AND WORKERS COMPENSATION. SEE ATTACHED. MARVIN SCHUBERT MADE THE MOTION TO PAY PROPERTY INSURANCE AND WORKERS COMPENSATION INSURANCE. ROB MILLER SECONDED. MOTION CARRIED 3-0.

3) CLOSED SESSION: IN ACCORDANCE WITH THE PROVISIONS OF SECTION 610.021 OF THE REVISED STATUTES OF MISSOURI, THE WRIGHT CITY FIRE DISTRICT, BOARD OF DIRECTORS WILL MEET IN CLOSED SESSION FOR THE PURPOSE OF HIRING, FIRING, DISCIPLINE OR PROMOTION OF PERSONNEL 610.021. MARVIN SCHUBERT MADE THE MOTION TO GO INTO CLOSED SESSION. ROB MILLER SECONDED. ROLL CALL VOTE: BILL-YES, MARVIN-YES, ROB-YES.

THE DISTRICT INTERVIEWED TWO PEOPLE FOR THE CAPTAIN POSITION FOR STATION 1.. MOTION MADE TO GO INTO OPEN SESSION BY BILL GROEPER SECONDED BY ROB MILLER. ROLL CALL VOTE BILL-YES, ROB-YES, MARVIN-YES.

5) ROB MILLER MADE A MOTION TO ACCEPT CHIEF ZUHONE'S RECOMMENDATION TO APPOINT RON MCBRIDE AS CAPTAIN STATION #1 MARVIN SECONDED. MOTION CARRIED 3-0.

6) MINUTES APPROVED AS PRESENTED.

7) ROB MILLER MADE THE MOTION TO APPROVE BILLS AS PRESENTED. MARVIN SECONDED.

BEGINNING BALANCE AND REVENUE RECEIVED:

BEGINNING BALANCE		\$12,416.36
12/19/98	WARREN CO.	14,749.85
1/4/99	CUIVRE RIVER ELECTRIC COOP	83.32
1/5/99	INTEREST	41.08

THE FOLLOWING BILLS WERE PRESENTED FOR PAYMENT:

5858	1/11/99	FAST SIGNS	\$ 81.00
5859	1/11/99	MAZE AUTO BODY	700.47

5860	1/11/99	SCHUHMACHER FIRE EQUIPMENT	184.33	
5861	1/11/99	DIVISION OF EMPLOYMENT SECURITY	39.73	
5862	1/11/99	WILCOXEN OFFICE PLUS	6.67	
5863	1/11/99	SHELTER INSURANCE CO.	728.72	
5864	1/11/99	RELIANCE AUTOMOTIVE	27.38	
5865	1/11/99	SCHUHMACHER FIRE EQUIPMENT	111.00	
5866	1/11/99	CREC (#3)	54.02	
5867	1/11/99	INTERNAL REVENUE SERVICES	457.71	
5868	1/11/99	AMEREN U.E.	266.91	
VOID	cK#5710			119.34
5869	1/11/99	MISSOURI TRUCK CENTERS	239.90	
5870	1/11/99	HELD'S AGRI-SUPPLY	385.52	
5871	1/11/99	MECH ELECTRONICS	637.70	
5872	1/11/99	WRIGHT CAR CARE, INC.	28.76	
5873	1/11/99	CUIVRE RIVER PROPANE, LLC	64.80	
5874	1/11/99	FLAGS UNLIMITED	133.20	
5875	1/11/99	WARRENTON TIRE AND MUFFLER	2100.00	
5876	1/11/99	PHILLIPS 66	177.67	
5877	1/11/99	AMERITECH CELLULAR	30.60	
5878	1/11/99	WALMART	91.30	
5879	1/11/99	UNITED STATES TREASURY	70.04	
5880	1/11/99	MO DEPT. OF REVENUE	118.00	
5881	1/11/99	MECH ELECTRONICS	154.53	
5882	1/11/99	CREC ST#2	59.00	
5883	1/11/99	ROB'S LAWN AND GARDEN	33.90	
5884	1/11/99	LARRY PENROD	484.56	
5885	1/11/99	DEBBIE SCHRIENER	133.37	
5886	1/11/99	WRIGHT CITY FIREFIGHTERS	100.00	
5887	1/11/99	BATTALION THREE, INC.	950.98	
5888	1/11/99	RELIANCE AUTOMOTIVE	95.13	
5889	1/11/99	FAST SNOW REMOVAL	180.00	
5890	1/11/99	BLECKMAN MACHINE & SUPPLY	120.00	
5891	1/11/99	RP SNOW REMOVAL	45.00	
5892	1/11/99	ALL SERVICE MAINTENANCE AND MORE		45.00
5893	1/11/99	SCOTT AGENCY	4539.00	
5894	1/11/99	MISSOURI EMPLOYERS MUTUAL INSURANCE	1251.45	
ENDING BALANCE				\$12,482.60

NEW BUSINESS:

1) 1998 YEAR END REPORT: SEE COPY

2) PROPOSED CODE OFFICER POSITION: SEE COPY. THE BOARD GAVE CHIEF PERMISSION TO GO FORWARD WITH CODE/INSPECTION OFFICER.

3) CHIEF REPORT: LARRY NEED TO GET HOLD OF ISO AND SEE WHEN THEY ARE COMING OUT. LARRY WILL BE GETTING PRICES ON SMALL EQUIPMENT, A COMPUTER, FAXES AND RECORDER FOR STATION 2&3. LARRY WILL BE MAKING ROUGH ESTIMATES FOR BUILDING ADDITION.

4) BOARD MEMBER COMMENT: ROB SAID WE NEED TO MARK OUR EQUIPMENT. WE WILL START DISTRICT TRAINING WITH OTHER DEPARTMENTS ON MONDAY NIGHTS.

5) PUBLIC COMMENTS: NONE

6) ADJOURNMENT: MARVIN MADE A MOTION TO ADJOURN AT 10:00 P.M. ROB SECONDED.

# **WRIGHT CITY FIRE PROTECTION DISTRICT**

## **1998 SUMMARY**

Responded to 208 Incidents

Average duration of Incidents was 46 minutes

1,705.2 man-hours spent in responding to Incidents

8.2 man-hours spent per Incident

1,699 individual responses to Incidents

8.1 average firefighter response per Incident

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### **Per Cent of Incidents by Time of Day**

00:00-8:00 a.m. 17.8 % (37)

8:01 a.m.-4:00 p.m. 39.4 % (82)

4:01 p.m.-11:59 p.m. 42.8 % (89)

### **Per Cent of Incidents by Day of Week**

Sunday 10.1 % (21)

Monday 16.8 % (35)

Tuesday 14.4 % (30)

Wednesday 11.1 % (23)

Thursday 15.4 % (32)

Friday 16.8 % (35)

Saturday 15.4 % (32)

1,216 man-hours of training thur 11-30-98.

Approximately 2,500 hours spent in meetings, maintenance of equipment, public education and public relations

**5,400 Plus Total Hours Volunteered by the Firefighters of the District**



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#### SPECIAL REPORTS

## Boy wins honor for keeping cool head in home fire

Monday, February 8, 1999

Kris Pettig, 9, was to receive a plaque at Monday night's PTO meeting at Wright City Elementary School for calling 911 when a fire started in his home.

Kris also got his little sister, 5, safely out of the home, which was destroyed by the fire.

His mother and father had left their mobile home, on Poor Boy Ranch Road, to get movie videos.

Authorities say the fire started from an electrical malfunction in the living room.

The Wright City Fire Protection District wanted to honor Pettig for following the instructions firefighters had talked about during fire prevention week at his school, Capt. Ron McBride said.

Fire prevention week ran from Oct. 8-14, and the fire at Pettig's home happened Oct. 27.

Kris did only one thing wrong, McBride said. He called 911 from his home instead of first getting out. The dispatcher told him to run to a neighbor's house and call again.

The Wright City Fire Protection District teaches fire safety during fire protection week for preschoolers up to the third grade, McBride said.

Children learn how to call 911, how to crawl on the floor when smoke is present, and how to stop, drop and roll if their clothes catch on fire.

The firefighters are volunteers and teach the program on their own time.

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**BID SPECIFICATION  
STATION ONE  
BUILDING ADDITION**

1. All work shall be performed in accordance of the Prevailing Wage Law, Revised Statues of Missouri.
  2. Contractor shall provide Lean Waivers on all labor and material prior to payment for completion of project.
  3. Material whenever permissible shall be billed directly to the Fire District.
  4. Any excavation shall be provided by the Fire District.
  5. Any change orders shall have the approval of the Fire Chief prior to any change and/or additions.
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6. Building addition shall consist of the an addition of approximately 14 feet by 40 feet. Addition shall consist of existing building type. Wood frame with metal siding.
  7. Bid will be for footings, framing, exterior finish, moving of air conditioning unit, extending of heat/cooling duct work and sub floor. Provide attic access from bay of existing building to new addition. No finish interior work.
  8. Footings for structure shall be a minimum of 30 inches deep by 18 inches wide. Walls shall be a minimum of 8 inches wide.
  9. Framing shall consist of 2" x 6" construction.
  10. Exterior of building shall be of same material (metal) and color of existing building.
  11. Due to the small size of the project. Payment will be made at the completion of agreed upon work.

To view the scope of work to be performed prior to bidding contact Chief Larry Zuhone for walk through.

2) CHIEF REPORT: A) LARRY HAS MADE A PURCHASE ORDER TO BE USED FOR EVERYTHING EXCEPT FUEL. IT WILL HAVE TO BE FILLED OUT BEFORE BUYING THINGS AND BE SIGNED BY LARRY ZUHONE AND LARRY PENROD. THEY WILL BE KEEPING A RECORD BOOK ON THIS.

B) REPLACING TRUCK AT STATION #2 WILL BE LOOKING AT TANKER/PUMPER OR A PUMPER. MAYBE ORDER BY THE END OF THE YEAR.

3) BOARD MEMBER COMMENTS: NONE

4) PUBLIC COMMENTS: NONE

5) ADJOURN: ROB MADE A MOTION TO ADJOURN THE MEETING AT 9:20 P.M. BILL SECONDED MOTION APPROVED 3-0.

5919	2/8/99	MISSOURI TRUCK CENTERS	271.22
5920	2/8/99	LARRY PENROD	484.56
5921	2/8/99	DEBBIE SCHRIENER	127.14
5922	2/8/99	AMERITECH CELLULAR	30.78
5923	2/8/99	HART'S SPORTS	30.00
5924	2/8/99	FARMERS AND MERCHANTS BANK	1835.34
5925	2/8/99	JEFF LYNCH	43.75
5928	2/8/99	VOID	0.00
5929	2/8/99	EMS/CPR	10.00
5930	2/8/99	FRANCHISE BUSINESS ACTIVITY(COPIER)	22.31
5931	2/11/99	DONNA SIGNS	42.30
5932	2/22/99	FARMERS AND MERCHANTS BANK	25,000.00
		ENDING BALANCE	\$146,590.00

MARVIN SCHUBERT MADE THE MOTION TO PAY BILLS. ROB MILLER  
SECONDED. MOTION CARRIES 3-0

UNFINISHED BUSINESS:

- 1) ISO UPDATE: LARRY HAS BEEN TRYING TO GET HOLD OF THESE PEOPLE. THEY WILL CALL BACK NEXT MONDAY.
- 2) INSPECTION/CODE OFFICER POSITION UPDATE: LARRY ZUHONE MADE PRESENTATION TO CITY AND TO INNSBROOK.
- 3) FIVE MEMBER BOARD UPDATE: LARRY ZUHONE WENT TO SEE CHARLES NORDWALD AND THEY RESEARCHED THIS. THEY SAID IT COULD GO EITHER WAY. LARRY IS STILL TRYING TO FIND OUT ABOUT A FIVE MEMBER BOARD IN A THIRD CLASS COUNTY.

NEW BUSINESS:

1 QUOTES:

A) LAWN MOWING: WE ARE SENDING OUT BIDS TO DARREN LOCKHART, HOEFT SERVICE, AND J.L.J. ENTERPRISE. BIDS ARE DO BACK BY NEXT MEETING.

B) EQUIPMENT: LARRY ZUHONE AND THE DEPARTMENT IS GETTING PRICES ON SMALL EQUIPMENT: RESCUE TOOLS, GPS UNITS, RESCUE RAMS, COMPUTER, FAXES, C.O. DETECTORS, AND OTHER SMALL EQUIPMENT.

C) BUILDING ADDITION STATION 1: SEND QUOTES TO VEHIGE, FAST CONSTRUCTION, CONNON SERVICES, AND SCHNARRE.

D) PAY RAISES: A ROB MILLER MADE THE MOTION TO RAISE PAYROLL BY \$.25 AN HOUR TO \$7.00 AN HOUR. MARVIN SCHUBERT SECONDED. MOTION CARRIED 3-0 WILL GO IN EFFECT IN MARCH.



FEBRUARY 8, 1999

THE FEBRUARY 8, 1999 MEETING OF THE WRIGHT CITY FIRE PROTECTION DISTRICT WAS CALLED TO ORDER AT 7:30 P.M. MEMBERS PRESENT BILL, GROEPER, MARVIN SCHUBERT, AND ROB MILLER. VISITORS PRESENT: LARRY ZUHONE, LARRY PENROD, JEFF LYNCH, MIKE ROBINETT, AND DEBBIE SCHRIENER,

- 1) AGENDA: AGENDA APPROVED AS PRESENTED.
- 2) MINUTES OF JANUARY 11, 1999 WERE APPROVED AS PRESENTED.
- 3) THE FOLLOWING BILLS WERE APPROVED FOR PAYMENT:

BEGINNING BALANCE AND REVENUES RECEIVED:

BEGINNING BALANCE	\$ 12,482.60
K.A.W. FIRE PROTECTION DIST.	12,000.00
WARREN CO.	141,199.30
INTEREST	126.51
LINCOLN CO.	9,249.36
WARREN CO.	72.90

BILLS APPROVED FOR PAYMENT

5895 2/8/99 GTE	\$ 179.37
5896 2/8/99 WASTE MANAGEMENT	43.00
5897 2/8/99 CUIVRE RIVER PROPANE	202.20
5898 2/8/99 RDJ SPECIALISTS	226.00
5899 2/8/99 MIDWEST PETROLEUM	73.23
5900 2/8/99 SHELTER INSURANCE CO.	512.00
5901 2/8/99 UNIVERSITY OF MO	560.00
5902 2/8/99 WILCOXEN OFFICE SUPPLY	43.26
5903 2/8/99 CREC (ST#3)	89.80
5904 2/8/99 KNAPHEIDE TRUCK EQUIPMENT	104.49
5905 2/8/99 SCHUHMACHER FIRE EQUIPMENT	53.57
5906 2/8/99 ALLTYPE FIRE PROTECTION CO.	84.00
5907 2/8/99 GEORGE ECKOFF	40.00
5908 2/8/99 WRIGHT CITY FIREFIGHTERS	750.00
5909 2/8/99 CREC (ST#2)	52.00
5910 2/8/99 WARRENTON TIRE AND MUFFLER	191.00
5911 2/8/99 WALMART	13.90
5912 2/8/99 PHILLIPS 66	35.95
5913 2/8/99 SKYLINE MOTORS	200.00
5914 2/8/99 HELD'S AGRI-SUPPLY	439.85
5915 2/8/99 AMEREN U.E.	350.64
5916 2/8/99 WRIGHT CAR CARE, INC.	44.13
5917 2/8/99 CUIVRE RIVER PROPANE	114.60
5918 2/8/99 POLSTON HEATING AND COOLING	223.00

- 5) Closed session: In accordance with the provision of Section 610:021 of the Revised statues of Missouri, the Board of Directors of the Wright City Fire Protection District, will meet in closed session in order to discuss personnel. Marvin made the motion to go into closed session: Roll call vote Rob-yes, Marvin yes, Bill-yes.  
Rob made the motion to go into open session at 9:05p.m. Marvin Schubert seconded Rob-yes, Marvin-yes, Bill-yes.
- 6) Rob Miller made the motion to adjourn at 9:05 p.m. Marvin Schubert seconded.  
Motion carried 3-0.

5994	4/12/99	Wright Car Care Inc.	207.64
5995	4/12/99	Internal Revenue Service	466.05
5996	4/12/99	Void	-0-
5997	4/12/99	Division of Employment security	27.14
5998	4/12/99	MO Dept of Revenue	100.00
5999	4/12/99	Shelter Insurance	710.00
6000	4/12/99	Walmart	466.85
6001	4/12/99	Midwest Petroleum	190.10
6002	4/12/99	Schuhmacher Fire Equipment	954.00
6003	4/12/99	Larry Penrod	504.88
6004	4/12/99	Debbie Schriener	132.22
6005	4/12/99	Wright City Firefighter	425.00
6006	4/12/99	Peper's Saw Shop	58.00
6007	4/12/99	Larry Zuhone	11.58
6008	4/12/99	Warren Co. Firefighter	2550.00
Ending Balance			130,085.28

Unfinished Business:

1 ISO Update- Larry Zuhone talked to ISO a week ago- still no news.

- 2) Building addition quotes: Cannon \$15,945.00, Charlie Figura \$11,423.00  
J&C Construction \$7120.00. Marvin Schubert made the motion to have J&C  
Construction do the building addition at station addition. Rob Miller seconded.  
Motion carried 3-0.

New Business:

- 1) Firefighter Qualifications: Rob Miller made the motion to table till next meeting.  
Bill seconded. Motion carried 3-0.
- 2) Chief's Report: 73 calls YTD Larry has been meeting with city, county, and  
state development group. Several industries are looking at industrial park. 2 lots  
sold, 3 more to be sold in 60 days.  
Mutual aid-still working on.  
Ladder test- go ahead and let independent testing laboratory do ladder test. Rob  
Miller will make contact.
- 3) Board Member comment: White truck is waiting on Ray Pollock.  
Rob thinks we need to cover radio in the bay to keep it from getting wet when  
washing trucks inside the bays.  
Rob heard rumor about when we are getting new truck. No definite date-Will not  
have available funds until March 2001..  
Marvin: Door will be put in when the glass comes in and he talks to Neal  
Ordelheide about hinge.
- 4) Public comment: Jeff asked about getting gear. Larry says small equipment  
budget money is getting really tight. Larry will go on case to case budget.

The April 12, 1999 meeting of the Wright City Fire Protection District was called to order at 7:41 p.m. Board members Bill Groeper, Marvin Schubert, and Rob Miller were in attendance. Other attending Larry Zuhone, Ron McBride, Larry Penrod, Jeff Lynch, Don Priest, and Debbie Schriener.

- 1) The agenda is approved as presented.
- 2) The minutes of March 10, 1999 were approved as presented.
- 3) Rob Miller made the motion to approve the following bills. Marvin Schubert seconded the motion. Motion carried 3-0.

Beginning Balance and Revenues Received:

Beginning Balance		\$ 138,168.70
3/11/99	Warren Co. Tax Revenues	4,038.89
3/24/99	Lincoln Co Tax Revenues	342.60
4/05/99	Interest	245.80
4/06/99	Travelers Property and Casualty Refund	870.00

Bills approved for payment

5967	4/12/99	Mehaffy Door and Hardware co.	813.92
5968	4/12/99	Wright Way Truck and Trailer	150.00
5969	4/12/99	Cuivre River Propane	66.78
5970	4/12/99	GTE	180.57
5971	4/12/99	Waste Management	43.00
5972	3/23/99	The Home Depot	294.50
5973	4/07/99	The Home Depot	36.77
5974	4/12/99	Shelter Insurance	364.00
5975	4/12/99	Cuivre River Propane	140.60
5976	4/12/99	Reliance Automotive	192.10
5977	4/12/99	Warrenton Steel and Supply	407.00
5978	4/12/99	Alltype Fire Protection Co.	167.00
5979	4/12/99	NFPA	115.00
5980	4/12/99	Rescue Repair	1511.62
5981	4/12/99	Waste Management	43.00
5982	4/12/99	Held's Agri-Supply	194.34
5983	4/12/99	CREC (St#3)	59.09
5984	4/12/99	Wilcoxon Office Plus	3.50
5985	4/12/99	CREC (St#2)	46.00
5986	4/12/99	Phillips 66	110.07
5987	4/12/99	Ameritech	30.60
5988	4/12/99	Ameren U.E.	230.03
5989	4/12/99	Economy	788.34
5990	4/12/99	Shelter Insurnace	602.00
5991	4/12/99	Boehmer Brot.	46.68
5992	4/12/99	Towers Fire Apparatus	28.24
5993	4/12/99	Mech Electronics	112.50

ENDINGS BALANCE

\$72,753.05

UNFINISHED BUSINESS:

- 1) ISO UPDATE LARRY ZUHONE TALKED TO LARRY RAWLS 3 TIMES SINCE LAST MEETING. HE SHOULD BE CALLING BY THE END OF THE WEEK TO SET UP APPOINTMENT TO REDO OUR ISO INFORMATION.
- 2) FIREFIGHTERS QUALIFICATIONS: AFTER A LOT OF DISCUSSION ROB CAME UP WITH THE IDEA TO DISCUSS THIS WITH THE THREE CAPTAINS AND HIMSELF AS TRAINING OFFICER TO DISCUSS THIS IN DETAIL. WHEN THEY COME UP WITH QUALIFICATION THEY WILL MAKE RECOMMENDATION TO THE CHIEF..
- 3) CODE OFFICER: AT THE FIRST OF THE YEAR LARRY PROPOSED THIS IDEA TO THE CITY AND TO INNSBROOK. THE CITY HAS DECIDED NOT TO GO WITH THIS. INNSBROOK IS INTERESTED BUT THEY HAVE TO SEE HOW THEIR MONEY IS RUNNING. INNSBROOK NEED TO KNOW BY AUGUST 1, 1999 IF THEY WANT TO DO THIS. WE WILL NEED TO RAISE OUR TAX RATE AT LEAST 4 CENTS. LARRY IS GOING TO START LOOKING AT CODES AND START GETTING SOMETHING STARTED.

NEW BUSINESS:

- 1) CHAPTER 100—TAX BREAK: A NEW FACILITY GOING IN ON LOT 1,2, &3 OF THE INDUSTRIAL PARK. THE CITY IS GIVING THEM A CHAPTER 100 TAX RATE. WE WILL BE GETTING PERSONAL PROPERTY TAXES, BUT NOT PROPERTY TAXES BECAUSE THE CITY OWNS THE BUILDING. THE LEASE PURCHASE TAX BREAK WILL LAST 5 TO 7 YRS.
- 2) NEW CONSTRUCTION IN DISTRICT: FREIGHTINER WILL BE LOCATED BETWEEN FORISTELL AND WRIGHT CITY. A PROPOSED 87 MODULAR HOME PARK IS GOING IN AT ROELKER ROAD. INNSBROOK STILL SELLING GOOD.
- 3) CHIEF'S REPORT: 1) AUTOMATIC MUTUAL AID HAVEN'T DONE MUCH WITH THIS. 2) MO ACCS. OF FIRE CHIEF'S MEMBERSHIPS, FIRST YEAR IS FREE THE PRICE AFTER THIS WILL BE \$100.00 3) MAFPD CONFERENCE BILL GOING, LARRY GOING, ROB GOING, DEBBIE GOING. 4) 89 CALLS YTD 5) TELEPHONE BILL AT STATION #2 6) R-S 10 RESCUE KIT MISSING. LARRY IS GOING TO FILL OUT POLICE REPORT.
- 4) BOARD MEMBERS COMMENTS: ROB:WE ARE ON SCHEDULE FOR LADDER TEST PROBABLY WILL BE COMING IN OCTOBER.
- 5) PUBLIC COMMENTS : NONE

THE MAY 10, 1999 MEETING OF THE WRIGHT CITY FIRE PROTECTION DISTRICT WAS CALLED TO ORDER AT 7: 43 P.M. BOARD MEMBERS BILL GROEPER, MARVIN SCHUBERT, AND ROB MILLER WAS IN ATTENDENCE. ALSO IN ATTENDING RAY PHEGLEY, JEFF LYNCH, RON MCBRIDE, AND MIKE ROBINETT.

- 1) THE AGENDA WAS APPROVED WITH ONE ADDITION: CODE AND INSPECTION PERSON.
- 2) THE MINUTES WERE APPROVED AS PRESENTED.
- 3) THE FOLLOWING BILLS WERE APPROVED FOR PAYMENT.

BEGINNING BALANCE AND REVENUES RECEIVED:

BEGINNIG BALANCE		\$130,085.28
4/22/99	WARREN COUNTY POLL	25.00
4/22/99	LINCOLN CO. REVENUES	501.32
4/22/99	WARREN CO. REVENUES	2741.17
5/5/99	INTEREST	240.99

ROB MILLER MADE THE MOTION TO APPROVE THE FOLLOWING BILLS FOR PAYMENT. MARVIN SCHUBERT SECONDED.

5/10/99	6009	OUR DESIGNS	\$	47.75
5/10/99	6010	ALLTYPE FIRE PROTECTION CO.		49.00
5/10/99	6011	GTE		270.01
5/10/99	6012	MECH ELECTRONICS		227.31
5/10/99	6013	EMPSON ENTERPRISES		136.24
5/10/99	6014	CREC		64.98
5/10/99	6015	RELIANCE AUTOMOTIVE		6.84
5/10/99	6016	WRIGHT CAR CARE		455.49
5/10/99	6018	HELD'S AGRI-SUPPLY		296.77
5/10/99	6019	MISOURI TRUCK CENTERS		3.58
5/10/99	6020	AMEREN U.E.		134.23
5/10/99	6021	JOHN HOEFT		140.00
5/10/99	6022	PHILLIPS 66		92.05
5/10/99	6023	SCHUHMACHER FIRE EQUIPMENT	13,184.28	
5/10/99	6024	WALMART		194.08
5/10/99	6025	FARMERS AND MERCHANTS BANK	34,084.00	
5/10/99	6026	CREC ST#2		45.00
5/10/99	6027	AMERITECH CELLULAR		30.60
5/10/99	6028	LARRY PENROD		504.88
5/10/99	6029	DEBBIE SCHRIENER		127.14
5/10/99	6030	WRIGHT CITY FIRE DEPT.		415.00
5/10/99	6031	U.S. LATEX PRODUCTS		701.38
5/10/99	6032	V.F.I.S.		9630.10



July 17 & 18 Hazmat Awareness and Operational Classes  
Marthasville Station 3

July 19, 7:00 p.m. Firefighters Meeting

July 24, All Day, Freedom of the Road Rider Rally

July 26, 7:00 p.m. Officers Meeting

July 28, 6:00 p.m. Hazmat Meeting, 7:00 p.m. Training

**Captains, I'm going to leave it in your hands to make the schedules and who will be assigned to what activities. Be sure to have coverage in District when we are attending activities outside of our response area. Also to make sure all vehicles are cleaned and presentable. We have the opportunity for some good Public Relations in the next couple of months.**

**Just want to thank everyone in advance for the great job I know you will do with these activities. Larry Z.**



**WRIGHT CITY FIRE PROTECTION DISTRICT**

**SCHEDULE OF ACTIVITIES**

June 8, 7:00 p.m. Concert in the Park  
Would like to see a truck and a lease a couple  
Firefighters be in attendance.

June 14, 7:30 p.m. Board of Directors Meeting

June 21, 7:00 p.m. Firefighters Business Meeting

June 23, Hazmat Team Meeting, 6:00 p.m. and Training 7:00 p.m.

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June 28, Officers Meeting

July 3, Innsbrook Demo and Fireworks  
Demo 5:00 – 7:00 p.m. Fireworks Dusk to ?

July 4, Incline Demo 1:00 – 3:00 p.m.

July 5, Holiday Observed, No Training

**WARREN COUNTY FAIR, JULY 6 –10**

Fair Parade July 6, 6:00 p.m.

Fair Duty Assignment July 9, 6 – ? p.m.

Booth assignment each night of the Fair and Saturday  
more details at meeting

July 12, 7:00 p.m. Board of Directors Meeting

July 13, 7:00 p.m. Concert in the Park

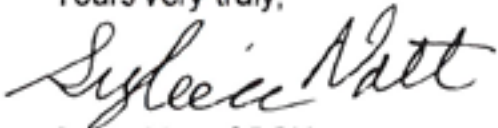
Bill Groeper, Board president  
Wright City Fire protection District  
(Page 2)

The purpose of our visit was to gather information needed to determine a public protection classification which may be used to develop advisory property insurance calculations. This survey was not conducted for property loss prevention or life safety purposes and no life safety or property loss prevention recommendations will be made.

We are attaching a copies of our Grading Sheet and the results of the hydrant flow tests witnessed during our survey. Extra copies of this letter and attachments are also enclosed so that you may distribute them to other interested parties, if you so desire.

If you have any questions concerning the new classifications, please let us know.

Yours very truly,



Sylvia Nott, CPCU  
Manager

lr:lr

Encl.

**INSURANCE SERVICES OFFICE, INC.**

111 N. CANAL STREET SUITE 950 CHICAGO, ILLINOIS 60606-7270 (312) 930-0070 (800) 444-4354 FAX (312) 930-0017

February 1, 1998

Bill Groeper, Board President  
Wright City Fire Protection District  
PO Box 522  
Wright City, MO 63390

Re: Public Fire Protection  
Wright City FD, MO

Dear Mr. Groeper:

We wish to thank you, Fire Chief Larry Zuhone, Water Superintendent Larry Janish and others for the cooperation given to our representative during our recent survey. We have completed our evaluation of the fire insurance classification for your fire department and advise that the protection class has improved to Class 6 for the City of Wright City and Class 6/9 for the properties located outside the city limits.

Formerly Class 7 applied to Wright City and Class 7/9 applied to properties located outside the city limits. The new classification may result in a decrease in advisory property insurance calculations for many insured commercial properties within the district. The new class will be effective March 1, 1998. The change will affect properties to a degree depending upon the type of building construction, the hazards of occupancy and other factors. Insurance policyholders should contact their agent or company to determine the effect this change in classification might have on their policies.

Class 6 applies to properties in the city with a needed fire flow of 3,500 gpm or less. Class 6 also applies to properties located outside the city limits that are located within 1,000 feet of a hydrant, five (5) road miles of a fire station, and with a needed fire flow of 3,500 gpm or less. Class 9 applies to properties outside the city limits that are located within five (5) road miles of a fire station but beyond 1,000 feet of a fire hydrant. Fire hydrants on the Incline Village Water System are not recognized. Class 10 applies to properties beyond five (5) road miles of a fire station. The private and public protection at properties with larger fire flows is individually evaluated and may vary from the district classification.



# INSURANCE SERVICES OFFICE, INC.

111 N. CANAL STREET SUITE 950 CHICAGO, ILLINOIS 60606-7270 (312) 930-0070 (800) 444-4554 FAX (312) 930-0017

June 4, 1999

Larry Zuhone, Chief  
Wright City Fire Protection District  
PO Box 522  
Wright City, MO 63390

Re: Public Fire Protection  
Wright City FD, MO

Dear Chief Zuhone:

We apologize for the delay in sending you the information you requested. Thank you for your patience.

Enclosed is a letter that should have been sent to your fire department when the classification changed, effective march 1, 1998. We are also enclosing the results of the hydrant flow tests we witnessed. A Grading Summary sheet lists the points credited in Fire Alarm Notification , Fire Department and Water Supply.

Please review this material and let me know when you would like to schedule a meeting to discuss the results.

Yours very truly,

Larry Ralls  
Field Representative

lr:lr

Encl.

- 4) PUBLIC COMMENT: RAY ASKED ABOUT 25% TAX CREDIT ON DRY HYDRANTS.
  - 5) CLOSED SESSION: IN ACCORDANCE WITH THE PROVISION OF SECTION 610:021 OF THE REVISED STATUES OF MISSOURI. THE BOARD OF DIRECTORS OF THE WRIGHT CITY FIRE PROTECTION DISTRICT WILL MEET IN CLOSED SESSION. ROB MILLER MADE MOTION TO GO INTO CLOSED SESSION AT 9:30. MARVIN SCHUBERT SECONDED. ROLL CALL: ROB-YES, BILL-YES, and MARVIN-YES.
  - 6) ROB MIILER MADE A MOTION TO COME OUT OF CLOSED SESSION AT 9:50 P.M. SECONDED BY MARVIN SCHUBERT. ROLL CALL: ROB-YES, MARVIN-YES, and BILL-YES.
- 
- 7) BILL MADE A MOTION TO PAY FOR INTERNET SERVICES BY INTERNET SOLUTIONS. ROB SECONDED MOTION CARRIED 3-0
  - 8) ADJOURMENT: ROB MADE A MOTION TO ADJORN AT 9:55 P.M. MARVIN SECONDED. MOTION CARRIED 3-0.

6/14/99	6047	UNION ELECTRIC	115.82
6/14/99	6048	MIDWEST PETROLUEM	122.83
6/14/99	6049	MECH ELECTRONICS	119.05
6/14/99	6050	CREC ST#2	40.00
6/14/99	6051	AMERITECH CELLULAR	30.66
6/14/99	6052	WALMART	49.34
6/14/99	6053	WILCOXEN OFFICE PLUS	20.78
6/14/99	6054	RAY PHEGLEY	25.00
6/14/99	6055	MECH ELECTONICS	58.56
6/14/99	6056	VOID	
6/14/99	6057	SAM'S CLUB	45.00
6/14/99	6058	HELD'S AGRI-SUPPLY	35.18
6/14/99	6059	DEBBIE SCHRIENER	132.22
6/14/99	6060	GTE (ST#1 123.55 ST#2 31.71 St#3 32.59)	187.85
6/14/99	6061	WRIGHT CITY FIRE DEP.	415.00
ENDING BALANCES			\$73,485.14

UNFINISHED BUSINESS:

- 1) ISO UP-DATE: LARRY RALLS-SEE ENCLOSED SHEETS: A LOT OF THINGS WE CAN DO TO RAISE OUR RATING. WE NEED TO UPDATE WITH ISO WHEN PROGRESS IS BEING MADE.
- 2) FIREFIGHTER QUALIFICATIONS: ROB MILLER HAS NOT GOT BACK WITH CAPTAINS ON RECOMMENDATION.

NEW BUSINESS:

- 1) 1999 ASSESSED VALUATIONS/TAX RATE ESTIMATE COMPARISONS: SEE ENCLOSED SHEET.
- 2) CHIEF'S REPORT: 1) 105 CALLS YTD.2) UNIT 1331 ACCIDENT AT POOR BOY RANCH RD-MAZE WILL FIX BUMPER AND FENDER. 3) SEE SHEETS ON UP COMING EVENTS. 4) MAFPD CONFERENCE JUNE 25-27.
- 3) BOARD MEMBER COMMENTS: NONE.

THE JUNE 14, 1999 MEETING OF THE WRIGHT CITY FIRE PROTECTION DISTRICT WAS CALLED TO ORDER AT 7:33 P.M. BILL GROEPER-PRESIDENT, MARVIN SCHUBERT-TREASURER, AND ROB MILLER-SECRETARY WERE IN ATTENDENCE. ALSO IN ATTENDENCE LARRY RALLS-ISO REPRESENTATIVE, MIKE ROBINETT, RAY PHEGLEY, RON MCBRIDE, AND JAMIE ABERCROMBIE-FIREFIGHTERS.

- 1) AGENDA APPROVED AS PRESENTED.
- 2) MINUTES FROM 5/10/99 WERE APPROVED AS CORRECTED.
- 3) BEGINNING BALANCE AND REVENUES RECEIVED:
 

BEGINNING BALANCE:	\$72,753.05
5/18/99 WARREN CO.	2,787.38
6/14/99 LINCOLN CO.	359.09
5/10/99 MONEY FROM BBQ	107.72
6/14/99 INTEREST	154.26
6/14/99 LINCOLN CO.	71.21
6/14/99 WARREN CO.	1698.24

THE FOLLOWING BILLS WAS APPROVED FOR PAYMENT:

6/6/99	6017	FAIRFIELD INN	\$258.63
6/14/99	6033	MFA OIL CO.	54.00
6/14/99	6034	MAFPD	275.00
6/14/99	6035	GTE (ST#1 106.37 St#2 31.71 St#3 30.44)	168.52
6/14/99	6036	MECH ELECTRONICS	12.75
6/14/99	6037	MIDWEST PETROLEUM	55.18
6/14/99	6038	SHELTER INSURANCE	926.00
6/14/99	6039	VOID	
6/14/99	6040	WARREN CO. FIREFIGHTER ASSC.	150.00
6/14/99	6041	LARRY PENROD	504.88
6/14/99	6042	PHILLIPS 66	81.75
6/14/99	6043	UNIVERSITY OF MO	360.00
6/14/99	6044	SCHUHMACHER FIRE	113.18
6/14/99	6045	WASTE MANAGEMENT	43.00
6/14/99	6046	CREC st#3	45.63

LARRY IS STILL WORKING ON THIS. WE NEED TO GET PRICE ON PREFAB BUILDING FOR TRAINING.

- 4) PUBLIC COMMENT) RAY PHEGLEY ASKED IF TAX HEARING NOTICE WOULD BE IN LINCOLN CO PAPER. ONLY HAS TO BE IN WARREN CO. LEGAL PAPER. THE MARTHASVILLE RECORD.
- 5) ADJOURNMENT: ROB MADE A MOTION TO ADJOURN AT 8:50 P.M. MARVIN SECONDED MOTION CARRIED 2-0.



6073	7/12/99	SYNDISTAR	82.50
6074	7/12/99	MO DEPT OF REVENUE	100.00
6075	7/12/99	WRIGHT CITY FIRE DEPT.	415.00
6076	7/12/99	MO TRUCK CENTERS	87.21
6077	7/12/99	AMEREN U.E.	149.36
6078	7/12/99	AMERITECH CELLULAR	30.60
6079	7/12/99	POSITIVE PROMOTIONS	203.15
6080	7/12/99	N.F.P.A.	161.75
6081	7/12/99	VOID	
6082	7/12/99	POSTOFFICE	39.60
6083	7/12/99	CUIVRE RIVER PROPANE	85.20
6084	7/12/99	MECH ELECTRONICS	71.86
6085	7/12/99	MIDWEST PETROLEUM	74.75
6086	7/12/99	PHILLIPS 66	54.35
6087	7/12/99	CREC (ST#2)	44.00
6088	7/12/99	SHELTER INSURANCE	1294.00
6089	7/12/99	ALLTYPE FIRE PROTECTION	111.75
6090	7/12/99	SCHUHMACHER FIRE EQUIP	67.69
6091	7/12/99	LARRY PENROD	504.88
6092	7/12/99	DEBBIE SCHRIENER	145.14
6093	7/12/99	RELIANCE AUTOMOTIVE	28.37
6094	7/12/99	EMPSON ENTERPRISES	150.00
6095	7/12/99	MO STATE AGENCY FOR S.P.	21.00
6096	7/12/99	MAZE AUTO BODY	1134.93
6097	7/12/99	JEFF LYNCH	43.48
6098	7/12/99	POSTOFFICE	100.00
6099	7/12/99	DIVISION OF EMPLOYMENT	27.64
		ENDING BALANCES	\$65,615.96

#### NEW BUSINESS

- 1) SET TAX LEVY HEARING: ASSESSED VALUATION WENT UP 8%. LARRY ZUHONE WILL TALK TO INNSBROOK BEFORE OUR NEXT MEETING. IF INNSBROOK COMES ON BOARD, WE WILL NEED TO

THE JULY 12, 1999 DISTRICT MEETING:

THE JULY 12, 1999 MEETING OF THE WRIGHT CITY FIRE PROTECTION DISTRICT WAS CALLED TO ORDER AT 7:45 P.M. THE FOLLOWING BOARD MEMBERS WERE PRESENT, ROB MILLER-SECRETARY AND MARVIN SCHUBERT-TREASURER. BILL GROEPER-PREZSIDENT WAS ABSENT. OTHERS PRESENT- RAY PHEGLEY, LARRY ZUHONE-CHIEF AND DEBBIE SCHRIENER.

- 1) APPROVE AGENDA: AGENDA WAS APPROVED AS PRESENTED.
- 2) APPROVE MINUTES OF JUNE 14, 1999: ROB MILLER MADE A MOTION TO APPROVE MINUTES AS CORRECTED. MARVIN SCHUBERT SECONDED.
- 3) APPROVE BILLS FOR PAYMENT:  
BEGINNING BALANCE AND REVENUES RECEIVED:  
BEGINNING BALANCE \$ 73,485.14  
7/6/99 INTEREST 123.13  
ROB MILLER MADE A MOTION TO PAY THE FOLLOWING BILLS. SECONDED BY MARVIN SCHUBERT MOTION CARRIED 2-0  

6062	6/27/99	TAN-TAR-A	\$ 981.46
6063	7/12/99	WILCOXEN OFFICE PLUS	312.80
6064	7/12/99	CHOICE HAULING	61.25
6065	7/12/99	HELD'S AGRI-SUPPLY	115.86
6066	7/12/99	MECH ELECTRONICS	115.64
6067	7/12/99	HASLAG STEEL SALES	54.91
6068	7/12/99	IRS	472.36
6069	7/12/99	CREC (#3)	58.37
6070	7/12/99	SHELTER INSURANCE CO.	348.00
6071	7/12/99	NFPA	103.45
6072	7/12/99	JOHN HOEFT	140.00

RAISE LEVY TO 25c. IF THEY DO NOT, WE WILL NEED TO RAISE LEVY TO 26c. WE WILL NEED TO SET TAX HEARING AT NEXT MEETING. PROBABLY WILL NEED TO START USING 1999 FIRE CODE SECTION OF BOCA CODE.

- 2) CHIEF'S REPORT-A) CALLS 119 YTD B) ISO-OUR GOAL IS TO GET THE WHOLE DISTRICT TO A 6. DRY HYDRANTS AND TANKER OPERATIONS ARE OUR BIG PUSH TO GET ISO RATING DOWN. C) EVERYONE'S DONE A GREAT JOB LAST FEW WEEKS AT INCLINE, INNSBROOK, & FAIR. D) THE BOARD HAS DECIDED TO GET A \$250 DISTRICT BRICK AT FIRE FIGHTERS MEMORIAL AT KINGDOM CITY. LARRY WILL TALK TO DEPARTMENT TO SEE IF THEY WANT TO BUY ONE FOR THE DEPARTMENT. E) LARRY WILL BUY SOME OF THE EXTRA ROCK FROM THE FIRE DISTRICT. F) ROB HAS BEEN PAINTING FIRE HYDRANT'S. HE IS DOING A GOOD JOB ON THEM. F) LARRY PENROD GAVE HIS LETTER OF RESIGNATION AS ASSISTANT CHIEF. HE STILLS WANT TO BE A FIREFIGHTER AND ALSO DO THE WORK HE IS DOING AT THE FIREHOUSES. ROB MADE A MOTION FOR THE DISTRICT TO ACCEPT LARRY PENROD'S RESIGNATION.
  
- 3) BOARD MEMBERS COMMENTS: A) MARVIN ASKED ABOUT CONFERENCE. LARRY SAID IT WAS VERY GOOD. A LOT OF NETWORKING. B) ROB ASKED ABOUT JOB DESCRIPTION FOR LARRY PENROD AND DEBBIE SCHRIENER. LARRY SAID HE WAS STILL WORKING ON THIS. C) ROB ASKED ABOUT TRAINING SIGHT AT INDUSTRIAL PARK.

- 5) Adjournment: Rob Miller made a motion for meeting to adjourn at 10:01 p.m. Bill Groeper seconded. Motion carried 3-0.

6127	8/23/99	Walmart	11.25
6128	8/23/99	Mech Electronics	116.90
6129	8/23/99	Shelter Insurance	220.00
6130	8/23/99	University of MO	412.50
6131	8/23/99	Sullivan Fire Prot. Dist.	70.00
6132	8/24/99	U.S. Postoffice	5.96
Ending Balance			63,951.48

Unfinished Business:

- 1) Code Officer: Rob Miller made a motion to go ahead with this position. Marvin Schubert seconded. Motion carried 3-0. Larry should have time guideline by next meeting.

New Business:

- 1) Assistant Chief Position: Larry Zuhone recommended Ray Phegley as assistant chief. Rob Miller made a motion to follow Chief recommendation and appoint Ray Phegley assistant chief. Marvin Schubert seconded. Motion carried 3-0.
- 2) Chief's Report: Larry made a recommendation to not require purchase orders for purchases under \$25.00. 151 calls YTD. Vehige will drywall back area. Larry and Les have been wiring back area. At next officer meeting Larry will ask officers for wish list of small equipment for next year. 1311 ladder tore off again on a call, will see if Precision can move ladder to different location.
- 3) Board Member Comments: A) Thanks for people who applied for asst. chief position. B) Rob asked Marvin about front door at Station 1 Marvin will work on hanging door in bay. C) Les and Larry will work on unit 3 as time permits.
- 4) Public Comments-none

8/02/99	Cuivre River Electric Coop	73.40
8/03/99	Interest	123.36
8/09/99	Lincoln Co.	124.13
8/15/99	Warren Co.	1179.76

Marvin Schubert made a motion to approve the following bills for payment. Rob Miller seconded. Motion carried 3-0

6100	8/9/99	Shelter Insurance	\$1307.84
6101	8/9/99	Precision Fire App	59.53
6102	8/9/99	La Farge Corp.	446.81
6103	8/9/99	GTE	177.09
		(st#1 \$113.09 St#2 31.76 St#3 32.24)	
6104	8/9/99	Independent Testing Lab.	271.25
6105	8/9/99	Wright Car Care	10.00
6106	8/9/99	Phillips 66	180.51
6107	8/9/99	CREC ST#3	72.71
6108	8/9/99	Reliance Automotive	17.97
6109	8/9/99	Wilcoxon Office Plus	106.30
	8/9/99	Safe Deposit Rent	12.00
6110	8/9/99	Choice Hauling	35.00
6111	8/9/99	Warrenton Tire and Muffler	90.00
6112	8/9/99	Held's Agri-Supply	45.81
6113		void	
6114		void	
6115	8/9/99	Larry Penrod	504.88
6116	8/9/99	Wright City Fire Dept.	415.00
6117	8/9/99	Ameritech	30.60
6118	8/9/99	CREC St#2	85.00
6119	8/9/99	John Hoeft	210.00
6120	8/9/99	Debbie Schriener	127.14
6121	8/9/99	Precision Fire App.	114.06
6122	8/9/99	Union Electric	180.76
6124	8/23/99	U.S. Postoffice	24.00
6125	8/23/99	GTE	198.86
		(st#1 128.54 st#2 35.76 st#3 34.56)	
6126	8/23/99	Midwest Petroleum	184.58

The August 23, 1999 meeting of the Wright City Fire Protection District was called to order at 7:30 p.m. Board Members Present Bill Groeper, Marvin Schubert, and Rob Miller. Visitors: Jeff Lynch, Ray Phegley, Les Willoughby, Mike Schriener, Debbie Schriener clerk, & Larry Zuhone-Chief.

- 1) Approve Agenda: Agenda approved as presented.
- 2) 1999 Tax Levy Hearing: The City is not interested in Code Officers at this time.. Innsbrook is interested, however cannot commit revenue at this time. If the district wants to put a Code Officer person in force we will have to go with \$.26 per 100 tax rate. Rob Miller made a motion that the tax rate will be set at \$.26 per \$100 tax rate. Marvin Schubert seconded. Motion carried 3-0.
- 3) Closed Session: In accordance with the provision of Section 610.021 of the Revised Statues of Missouri, the Wright City Fire Protection, Board of Directors will meet in Closed Session for the purpose of hiring, firing, discipline or promotion of personnel. Marvin Schubert made a motion to go into closed session at 7:45 p.m. Rob Miller seconded. Roll Call Marvin Schubert-yes, Rob Miller-yes, Bill Groeper-yes.  
Open session: Rob Miller made a motion to go into open session at 9:20 p.m. Marvin Schubert seconded. Roll Call: Bill Groeper-yes, Rob Miller-yes, Marvin Schubert-yes.
- 4) Approve Minutes from July 12, 1999 meeting: The minutes from July 12, 1999 are approved as amended.

5) Approve Bills for Payment:

Beginning Balance and Revenues Received:

Beginning Balance			\$65,615.96
7/16/99	Lincoln Co.	\$ 182.90	
7/22/99	Warren Co.	2396.28	

81 Members shall be promoted to each rank at a brief ceremony at the next regular business  
82 meeting. Their certificate shall be presented at that time.  
83

84 New members accepted to the department for probation shall be brought to the next  
85 regular board of directors meeting to be presented and formally introduced by their house  
86 Captain to the board members.  
87

88 Members reaching the rank of Firefighter First Class shall be promoted at a recognition  
89 ceremony at a suitable time within thirty days of state certification. At that time the  
90 member will take an oath to protect and serve the citizens of the community from the  
91 ravages of fire and other catastrophe within the scope of the departments mission  
92 statement. The member will be present in full dress uniform as well as his mentor and  
93 house Captain. The chief of the department will present a firefighters badge to the mentor  
94 and the mentor will pin the same on the uniform of the newly promoted firefighter. Note:  
95 The house captain will make every effort to assure the spouse and/or significant others in  
96 the new firefighter's family are invited and present.  
97

98 If a member completes State certification of Firefighter 1 before the eighteen-month  
99 probation is complete, he may be promoted to the rank of Firefighter First Class and  
100 taken off of probation. This will be done on a case by case basis with the Chief, the  
101 House Captain, Mentor and Training Officer in agreement.

102 To drive Fire apparatus in an emergency response mode to an alarm, the driver must have  
103 obtained a blue dot and signed off by the house captain for that apparatus.  
104  
105

106 Members must be off probation to be eligible to vote on dept. issues.  
107

108 Only Members who reach the rank of firefighter first class enjoy the following privileges;  
109

110 Use of warning devices on personal vehicles (card issued by the Fire Chief.)  
111

112 Entering burning buildings to participate in fire suppression activities.  
113  
114  
115  
116  
117  
118  
119  
120



41 Trainee dot system....

42

43 Red dot indicates that the trainee has only been through the  
44 basic requirements of a firefighters which are;

45

- 46 1. Knowledge of the personnel accountability system.  
47 2. Proper use and maintenance of personal protective equipment.  
48 3. Understanding our mapping and run card system.  
49 4. Knows the location and use of the equipment from their station.

50

51 Until these items are completed the trainee should not be permitted on the apparatus or  
52 the fire ground.

53

54 Yellow dot indicates the trainee has completed all the above  
55 plus many of the basic fire ground practices, which are

56

- 57 1. Proper use and maintenance of self contained breathing apparatus.  
58 2. Proper use of hose streams and fire extinguishers.  
59 3. Proper use and maintenance of ground ladders.  
60 4. Proper use and maintaining of ropes.  
61 5. Various aspects of support operations, including outside horizontal ventilation,  
62 PPV ventilation and night scene lighting techniques.

63

64 Blue dot indicates the trainee has completed his/her entire checklist but has not  
65 been brought up to full membership. (May be waiting for certification from the  
66 State Division of Fire Safety.)

67  
68 Member may begin driver training at this time if not already started.

69

70

71 Members will be assigned a mentor by their house Captain. This individual will serve to  
72 assist in teaching the new member the basics needed. This member will also serve as the  
73 first step in the chain of command for the new member. The new member shall direct  
74 questions regarding day to day operations to the mentor. Only if the mentor cannot  
75 answer or inform adequately should the next ranking officer be involved. Captains have  
76 the responsibility to frequently check on the progress of the new member both with the  
77 mentor as well as the new member directly.

78

79 Members shall receive a department certificate showing their completion of each step.

80

213 7. Ladders:

214

215 The candidate must know the following:

216

217 35' Extension ladder

218 14' Roof ladder

219 10' Attic ladder

220 Combination ladder

221

222

223

224 The attached policy placed into service \_\_\_\_/\_\_\_\_/\_\_\_\_ by \_\_\_\_\_ Fire Chief

225

226 Approved by \_\_\_\_\_ Board Chairman, WCFPD on \_\_\_\_/\_\_\_\_/\_\_\_\_

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3. Run Cards and Mapping:

- Run Cards
- FD Mapbook
- Wunnenberg's Street Guide
- Mutual Aid Books
- Basic Knowledge of Wright City Fire District boundary lines
- Taking Information for Reports
- Confidentiality

Trainers Initials/Date \_\_\_\_\_ / \_\_\_\_\_

4. The candidate must know all trucks and equipment:

- Complete a weekly checklist
- Proper use of all loose equipment

Trainers Initials/Date \_\_\_\_\_ / \_\_\_\_\_

5. Self Contained Breathing Apparatus:

While using personal protective equipment the candidate must:

- Properly don harness
- Properly don face piece (check for leaks)
- Show how to clean harness and face piece
- Fill bottles from Cascade

Trainers Initials/Date \_\_\_\_\_ / \_\_\_\_\_

6. Hose/fire Streams:

Candidate must have basic knowledge of:

- Hoses
- Hose loads
- Nozzles/Appliances
- Cleaning/Maintenance
- Master Streams
- Foam
- Opening and closing a hydrant

Trainers Initials/Date \_\_\_\_\_ / \_\_\_\_\_

## Levels of Rank and order of promotion

Rank	Time in
Probationary Firefighter	0 – 6 months
Firefighter Third Class	7 – 12 months
Firefighter Second Class	13 – 18 months
Firefighter First Class	18 months completed <i>plus</i> <u>State of Missouri Firefighter 1 certified.</u>

New FD members will be issued a green pass tag with their name and the word probationary on it. As the member moves through the various levels of training, he will receive a color-coded dot to indicate completion of a level. Only when a firefighter completes *ALL* of the levels **AND** Firefighter 1 certification from the State of Missouri will they receive a red pass tag indicating the rank of Firefighter First Class.

By the end of six month's probation, the candidate shall have met the requirements for a red dot and be eligible to be promoted to the rank of Firefighter Third Class.

At the end of twelve months, the candidate shall have met the requirements for a yellow dot and be eligible to be promoted to the rank of Firefighter Second Class.

At the end of eighteen months the candidate shall have met the requirements for a blue dot and shall remain at the rank of Firefighter Second Class until such time that he/she completes and is certified by the State of Missouri as Firefighter 1.

fee of \$50.

Successful completion of an approved course is a requirement for eligibility to take the State certification examination.

## Fire Inspector -

The Missouri Division of Fire Safety's Fire Inspection Course is designed to provide a comprehensive program of instruction for fire inspectors and those desiring a knowledge of fire inspection. The requirements for Fire Inspector I certification are based on the NFPA 1031 (1993) standard, Chapter 3.

The course consists of five modules, each 12 to 16 hours in length, to be taken in any order. Successful completion of each module of the course is a requirement for eligibility to take the State Fire Inspector Certification examination.

The modular series will be offered in different areas of the state twice yearly or as funding permits. The course will be open to interested members of the fire service, state agencies, and private industry involved in fire inspection. Those individuals whose primary duty is fire inspection and reside in the area of the course shall be given priority admittance to the course.

Applicants must submit documentation of having attended the 12-hour "Conducting Basic Fire Prevention Inspections" and the 12-hour Fire Behavior and Building Construction class. Equivalent training/experience will be reviewed at the discretion of the Division of Fire Safety.

The fire inspection course is offered at no charge to qualified applicants from fire departments, local political subdivisions and state agencies in Missouri. Individuals from out of state and/or from private industry will be charged a course fee of \$50.

## Fire Officer -

Departments and Academies may host Fire Officer courses. The course curriculum must meet or exceed NFPA 1021. Departments and Academies must apply for course approval by contacting the DFS Training Unit. Certification is granted to those individuals who meet the required qualifications and successfully pass the Fire Officer I certification examination. The requirements for Fire Officer I are based on the Standard for Fire Officer Professional Qualifications, NFPA 1021. Qualifications must include Division of Fire Safety Fire Fighter II certification and Fire Service Instructor I certification. All qualifications must be met and documentation supplied the the Division of Fire Safety prior to the examination.

For applications and additional information regarding the programs and certifications offered by the Missouri Division of Fire Safety, contact the Training Unit at 1-800/877-5688 or [dfstrain@dfs.state.mo.us](mailto:dfstrain@dfs.state.mo.us).

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Comments or suggestions? Contact [firesafe@dfs.state.mo.us](mailto:firesafe@dfs.state.mo.us)

## Training Programs and Certification

### Fire Fighter I & II -

Fire Fighter I & II training and certification is intended to be the basis of all future fire fighter certification programs. Certification is granted to those individuals who meet the required qualifications and successfully pass the certification examination. The requirements for Fire Fighter I & II are based on the Standards for Fire Fighter Professional Qualification, NFPA 1001-1992, Chapters 3 and 4. All qualifications must be met and documentation supplied to the Division of Fire Safety prior to admission to the examination.

Individual applications and information regarding conducting a course can be obtained by contacting the DFS Training Unit at 1/800-877-5688. The curriculum package may be purchased from the Missouri Fire & Rescue Training Institute at 1/800-869-3476.

### Fire Service Instructor -

The intent of the Fire Service Instructor program is to establish minimum standards based on NFPA 1041 for the professional development and classification of Fire Service Instructors. Classifications are granted at the level in which the requirements have been fulfilled and the level the instructor is currently operating.

### Fire Investigator -

The 40-Hour Fire Investigator Course is designed to provide a comprehensive program of instruction for those desiring a technical knowledge of the specialty area. The Division of Fire Safety developed the original Fire Investigator course and certification program in 1986. Due to technological advances and increasing complexities of fire investigation, a recent revision of the program was conducted. While new technical content has been added to the curriculum, the most impressive change is the addition of a practical skill exercise during the course. This course is open to interested members of fire service, law enforcement and private industry, who have at least three years of experience in the area of investigation.

Individuals whose primary duty is fire investigation and reside in the geographical areas of the course shall be given priority admittance. Class size is limited to 35 participants, without exception. Pre-registration is required for admittance to all courses. The applicant must complete a registration form and include a letter from a supervisor stating how the applicant's duties include fire investigation. Applicants must also submit documentation of having attended a minimum of 24-hours of investigative training.

In addition to making this program available for new investigators, selected portions of the course will be available for those individuals currently certified in order to obtain recertification credit hours. Also, although it is not required, currently certified investigators may take selected portions of this course along with the practical skill exercise and quiz, and receive certification to the newer standard.

The courses are offered at no charge to qualified applicants from fire, law enforcement, and state agencies in Missouri. Individuals from out of state or from private industry will be charged a course

Current valid Missouri driver license.

Working understanding of codes and inspection practices.

Knowledge of building construction.

Computer experience.

Good written and verbal communication skills.

Self-motivation, self-starter.

Live in the district within 120 days of employment.

**Compensation:**

Middle to upper \$20k

Health Insurance

Match up to 6% of annual pay in annuity.

10 days vacation yearly.

5 paid sick days yearly. Cumulative to a maximum of 20 days.

**Hire date mid to end of 1<sup>st</sup> quarter 2000.**

**WRIGHT CITY FIRE PROTECTION DISTRICT**

**CODE--INSPECTION OFFICER**

**Job Description--Qualification**

**Job Description:**

Reports to Chief.

Responsible for developing and updating fire codes.

Work with other agencies within the Fire District to so they are aware of the District's regulations and/or ordinances.

Work with builders, developers and contractors to insure compliance of codes.

Inspection of all new construction in the Fire District.

Attend city, county, planning and zoning, and board meetings as required and/or requested by the Chief.

Make recommendations to the Chief and/or Board of Directors concerning issues involving codes and inspection.

Respond to emergency incident calls.

Other duties that may be assigned by the Chief.

**Qualifications:**

Minimum of five years of experience in the fire service.

Certification of Fire Fighter I & II as outlined by the Missouri Division of Fire Safety or equivalent certification, prior to employment.

Within one year of employment, be certified as a Fire Inspector as outlined by the Missouri Division of Fire Safety or equivalent certification.



to hold office for the term of three years, and the one receiving the highest number of votes to hold office for a term of 6 years from the date of the election of such additional board of directors and until the successors are duly elected and qualified.

New Business:

1) Chiefs report; 166 calls ytd.

Fire Prevention: School Oct 4-8

Open house Oct 2 10-2

Strassenbash: September 17-18

2) Board Members Comments: Rob wanted to know if Larry Zuhone has worked on Qualification for Larry Penrod and Debbie Schriener.

Bill made a motion to send a letter to 911 to get enhanced 911 in the Wright City area. Rob seconded Motion carried 3-0.

3) Public Comments: none

4) Adjournment: Rob made a motion to adjourn at 9:00 p.m. Marvin Schubert seconded. Motion carried 3-0.

9/13/99	6150	Phillips 66	107.12
9/13/99	6151	National Fire Protection	450.00
9/13/99	6152	CREC (ST#2)	73.00
9/13/99	6153	Midwest Petroleum	249.51
9/13/99	6154	W.C. Firefighters	415.00
9/13/99	6155	Larry Penrod	504.88
9/13/99	6156	Debbie Schriener	151.61
9/13/99	6123	Sam's Club	179.99
9/13/99	6157	University of MO	30.00
9/13/99	6158	J&C Construction	7120.00
9/13/99	6159	Steve Greenemay	550.00
Ending Balance			\$51,284.94

#### Unfinished Business:

1) Code/Inspection Officer Position: see sheets

2) Firefighter Qualifications: see sheets. Bill Groeper made a motion to approve Firefighter Qualifications as presented. Marvin Schubert seconded. Motion carried 3-0.

3) 5 member board: Tim Joyce came to the meeting to give information on 5 member boards: From the Revised Statues of Missouri 1998. Upon a motion by the board of directors in district where there are three-member board, & upon the approval by the voters in the district, the number of directors may be increased to 5.

If a majority of the voters voting on the proposition vote in favor of the proposition then at the next election of board members after the voters vote to increase the number of directors, the voters shall select two persons to act in addition to the of directors existing three directors as the board of directors. The court which entered the order declaring the decree of incorporation to be final shall designate the additional board of directors who have been elected by the voters voting thereon as follows: the one receiving the second highest member of votes

September 13, 1999

The September 13, 1999 meeting of the Wright City Fire Protection District was called to order at 7:30 p.m. Members present Bill Groeper-president, Rob Miller-Secretary, and Marvin Schubert-Treasurer. Other present Tim Joyce District Attorney, Asst.-chief Ray Phegley, Chief Larry Zuhone, & Debbie Schriener-clerk.

- 1) Approve Agenda: The agenda was approved as corrected.
- 2) Approve minutes from 8/23/1999 meeting; The August 23, 1999 meetings were approved as presented.

3) Beginning Balance and Revenue Received:

Beginning Balance \$63,951.48

Interest 108.75

Marvin Schubert made a motion to approve the following bills for payment. Rob Miller seconded. Motion carried 3-0

8/26/99	6133	Void	
8/26/99	6134	Postoffice	33.00
8/26/99	6135	Farmers and Merchants Bank	1098.90
9/13/99	6136	Franchise Services	234.00
9/13/99	6137	Precision Fire Apparatus	400.00
9/13/99	6138	Wilcoxon Office Plus	184.22
9/13/99	6139	MO Vocational Enterprises	265.00
9/13/99	6140	CREC (St#3)	72.63
9/13/99	6141	Ameren U.E.	157.69
9/13/99	6142	The Marthasville Record	135.32
9/13/99	6143	Cuivre River Propane (ST#2)	45.06
9/13/99	6144	Held's Agri-Supply	65.72
9/13/99	6145	Cuivre River Propane (ST#3)	48.00
9/13/99	6146	Choice Hauling	35.00
9/13/99	6147	Ameritech Cellular	30.63
9/13/99	6148	Walmart	131.35

New Business:

- 1) Budget Questions: The district should have about \$30,000 left after this year. But we need to replace the tank on 9730 with a poly tank instead of keep fixing the tank on there now. Rob Miller made a motion to go with the poly tank. Marvin Schubert seconded. Motion carried 3-0. We will have about \$20,000 left to take to year 2000. What to do with the money has been tabled till next meeting.
  
- 2) Chief's Report:
  - A) Letters will be going out saying thanks to the firefighters for their help over Oct 6&7 weekend at Warrenton fires.
  - B) Need to advertise for election before next meeting.
  - C) 214 calls YTD
  - D) Auxiliary starting again.
  - E) Rob made a motion to give extra money for firefighters maintenance.
  
- 3) Board Members Comments:

Marvin Schubert: Thanks to the firefighters for putting in so many hours.

Rob Miller: Will look in to getting custom T-shirts for the guys who fought fires all weekend 10/6&7/1999.
  
- 4) Public Comments: Todd Vanzuyen: Maintenance things not getting done. Larry Zuhone will deal with this.
  
- 5) Rob Miller made a motion to adjourn at 8:45 p.m. Marvin Schubert seconded. Motion carried 3-0.

6207	11/8/99	Warrenton Tire and Muffler	1,367.40
6208	11/8/99	Leon Uniform Co.	749.25
6209	11/8/99	Choice Hauling	70.00
6210	11/8/99	Larry Penrod	504.88
6211	11/8/99	Debbie Schriener	132.22
6212	11/8/99	Wright City Firefighters	425.00
6213	11/8/99	F.F.A.M	145.00
6214	11/8/99	Knapheide Truck Equipment Cen.	371.86
6215	11/8/99	Ameritech	30.60
6216	11/8/99	Walmart	31.52
6217	11/8/99	Western Auto	589.90
6218	11/8/99	Phillips 66	182.55
6219	11/8/99	Midwest Petroleum	256.26
6220	11/8/99	Wright City Firefighters	600.00
6221	11/15/99	Wright City Water	30.88
6222	11/15/99	Postoffice	33.00
Ending Balance			\$47,748.03

**Unfinished Business:**

- 1) Dispatch 911 concerns/issues: Larry Zuhone, Bill Groeper, and Ray Phegley went up to 911 center October 14, 1999 for the dinner they had. Enhanced 911 should have 99% accuracy for the Phone Company. They hope to have the enhanced list sent to the Phone Company by June. The Phone Company should have enhanced 911 done in a year.

Dispatch need the departments help to get some addressed on people who do not send back the enhanced survey.

Radio's-Dispatch is going to set up another tower in southern Warren Co. Larry Zuhone has offered to have it set up at Station 2.

- 2) Fees for non-emergency incidents: To charge fee for non-emergency incidents we will have to have this voted on by the people.

The November 8, 1999 meeting of the Wright City Fire District was called to order at 7:40 p.m. District members Bill Groeper, Rob Miller, and Marvin Schubert were in attendance. Others in attendance. Others in attendance: Ray Phegley, Todd VanZuyen, Les Willoughby, Ron McBride, Larry Zuhone and Debbie Schriener.

- 1) Approve agenda: The agenda is approved as presented.
- 2) The minutes for October 11, 1999 are approved as corrected.

3) Beginning Balance and Revenue Received:

Beginning Balance		\$ 54,329.35
10/18/99	Lincoln Co.	151.40
10/19/99	Circuit court of Warren Co.	103.34
10/26/99	Warren Co.	516.12
11/2/99	Circuit court of warren Co.	200.00
	Interest	100.09
11/8/99	Circuit court of warren Co.	50.00

Rob Miller made a motion to pay the following bills as presented. Marvin Schubert seconded. Motion carried 3-0.

6194	11/8/99	Schuhmacher Fire Equipment	303.50
6195	11/8/99	CREC (St#3)	61.57
6196	11/8/99	Mine Safety Appliance Co.	470.66
6197	11/8/99	Our Designs, Inc	23.35
6198	11/8/99	GTE	215.88
6199	11/8/99	Wright Car Care	425.73
6200	11/8/99	Ameren U.E.	124.06
6201	11/8/99	Wilcoxon Office Plus	35.83
6202	11/8/99	Mech Electronics	187.35
6203	11/8/99	CREC (St#2)	39.00
6204	11/8/99	Reliance Automotive	80.10
6205	11/8/99	Held's Agri-Supply	144.92
6206	11/8/99	John Hoeft	70.00

## **WRIGHT CITY FIRE PROTECTION DISTRICT**

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*P.O. Box 522*

*396 Northwest Second Street*

*Wright City, MO 63390*

### **NOTICE OF ELECTION**

The Board of Directors of the Wright City Fire Protection District, hereby gives notice to registered voters of the District that a election will be held on April 4, 2000 for the purpose of electing one member of the Board of Directors whose term will expire.

All persons wishing to file as a candidate in the election may do so by filing with the secretary of the board. A person qualified to serve as a director shall be over the age of 25 years and shall be a voter of the county in which the district is located for more than two years prior to the election.

Filing opens December 21, 1999 at 8:00 a.m. and closes on January 18, 2000 at 5:00 p.m.

Robert L. Miller



Secretary of Board

Marvin said he would not run again for District board.

- 4) Public Comments: The firefighters thanked the board for the Christmas party.
- 5) Closed Session: In accordance with the provision of Section 610.021 of the Revised Statues of Missouri, the Wright City Fire Protection District, Board of Directors will meet in Closed Session for the purpose of hiring, firing, discipline, or promotion of personnel.  
610.021

Rob made a motion; Marvin seconded to go into closed session at 8:15. Roll call vote: Rob-yes, Bill-yes, Marvin-yes.

Rob made a motion, Marvin Seconded to come out of closed session at 8:30 p.m. Motion carried 3-0.

- 6) Rob made a motion to adjourn at 8:30 p.m. Bill seconded. Motion carried 3-0.



6241	12/13/99	Rosalie Riley	23.60
6242	12/13/99	Darlene Phegley	4.83
6243	12/13/99	Wright City Water	16.00
6244	12/13/99	Midwest Petroleum	247.85
6245	12/13/99	Ameren U.E.	166.42
6246	12/13/99	Towers Fire Apparatus	456.75
6247	12/13/99	Larry Penrod	504.88
6248	12/13/99	Debbie Schriener	183.93
6249	12/13/99	GTE	193.26
6250	12/13/99	Wright Car Care	101.31
6251	12/13/99	Mech Electronics	346.34
6252	12/13/99	Wright City Firefighters	425.00
6253	12/13/99	Ray Phegley	7.19
6254	12/13/99	NFPA	115.00
6255	12/13/99	Donna's Signs	210.00
6256	12/13/99	Peper's Saw Shop	6.75
6257	12/13/99	MO State agency for Surplus	73.00
6258	12/13/99	Economy	463.71
6259	12/13/99	Rob Miller	103.80
6260	12/13/99	Hart's Sports	87.00
Ending Balance			\$29,791.24

#### New Business:

- 1) 2000 Budget: See Sheets, Rob Made a motion to approve budget. Marvin seconded. Motion carried 3-0.
- 2) Chief's Report:
  - A) 271 calls YTD
  - B) Foristell tax hearing: Foristell wants to give the new Freightliner Dealership a 100% tax cut for the first two years and a tax reduction of 50% for years 3-17..
  - C) Tank for 9730 should be ready January 18.
  - D) Larry thanks board for the Christmas party.
- 3) Board Member Comments: Rob asked if the 911 people came back to Larry on using land at Station #2 for a new radio tower. Bill asked about 5-member board. Larry will get with Tim Joyce to get legal answers on sub districts.

December 13, 1999 minutes

The December 13, 1999 meeting of the Wright City Fire Protection District was called to order at 7:30 p.m. The following were in attendance Marvin Schubert, Bill Groeper, Rob Miller, Larry Zuhone, Debbie Schriener, Ron McBride, Ray Phegley, and Don Priest.

1) Approve agenda: The agenda was approved as presented.

2) The minutes of 11/8/99 are approved as corrected.

3) Approve Bills for Payment:

Beginning Balance and Revenue Received:

Beginning Balance	\$ 47,748.03
Warren Co.	509.02
Warren Co.	667.19
Lincoln Co.	88.08
Interest	85.63

Marvin Schubert made a motion; Bill Groeper seconded to approve the following bills for payment. Motion carried 2-0. Rob miller abstained because one check was for him.

6223	12/13/99	CREC St#3	66.60
6224	12/13/99	Jacquin Advertising	926.02
6225	12/13/99	Wilcoxon Office Plus	28.74
6226	12/13/99	J.B. Wholesale	74.00
6227	12/13/99	GTE (ST#1 111.39 St#2 35.97 St#3 31.61)	178.97
6228	12/13/99	Schuhmacher Fire Equipment	121.72
6229	12/13/99	Phillips 66	302.44
6230	12/13/99	Postoffice	39.60
6231	12/13/99	Choice Hauling	35.00
6232	12/13/99	Ameritech Cellular	30.63
6233	12/13/99	Wright Car Care	213.60
6234	12/13/99	Held's Agri-Supply	187.23
6235	12/13/99	CREC St#2	47.00
6236	12/13/99	VFIS	12663.20
6237	12/13/99	Alltype Fire Protection	273.75
6238	12/13/99	Reliance Automotive	165.92
6239	12/13/99	Walmart	168.13
6240	12/13/99	Our Designs	47.54