



## Wright City Fire Protection District

*"To serve, educate, and protect our community."*

396 West North 2<sup>nd</sup> Street  
Wright City, Missouri 63390  
Phone (636) 745-2262  
Fax (636) 745-2259  
www.wrightcityfire.com

---

MINUTES OF THE BOARD OF DIRECTORS OF THE WRIGHT CITY FIRE PROTECTION DISTRICT  
WARREN COUNTY, STATE OF MISSOURI  
January 10, 2019

BE IT REMEMBERED, that the Board of Directors of the Wright City Fire Protection District of Warren County, Missouri, met at the Wright City Fire Protection District House One 396 NW 2<sup>nd</sup> Street, Wright City, Missouri 63390 on January 10, 2019 at 1630. At the above time and place there were the following present:

Board of Directors

Rudy Jovanovic – Chairman - present  
Justin Fears – Director - present  
Mike Gantner – Director – present  
Jeanette Woehrle – Director – present  
Chris Kellner – Director - present

Administration

Chief Ron MacKnight  
Administrative Assistant Kimberly Arbuthnot  
Assistant Chief Joshua Riebe

Members

FF Kevin Hakenewerth  
Captain Mike Combs  
FF Brian Stone  
FF Jason Pelton  
FF Jason Clubb  
Fire Corps President Laura Hakenewerth

Visitors

John Woehrle

Call to Order

A quorum being present, Chairman Rudy Jovanovic called the meeting to order at 1631 and announced the Board of Directors meeting to be in session for the transaction of any and all business to be brought before it at this time.

Pledge of Allegiance

Amendments to the January 10, 2019 Agenda

Chairman Rudy Jovanovic asked for any amendments to the Tentative Agenda for January 10, 2019. Director Justin Fears made a motion to approve the agenda as presented. This motion was seconded by Director Jeanette Woehrle. The vote was as follows:

Rudy Jovanovic – aye  
Justin Fears - aye  
Mike Gantner – aye  
Jeanette Woehrle – aye  
Chris Kellner - aye

The agenda for January 10, 2019 was adopted.

**Approval of the Open Minutes of December 13, 2018 Board Meeting Minutes:**

Director Justin Fears moved for approval of the open minutes December 13, 2018. This was seconded by Director Chris Kellner.

"RESOLVED that the Minutes of the December 13, 2018 Board Meeting are hereby adopted and approved in their entirety, as presented with and corrections made and suggested."

The Board of Directors present and voting affirmatively, the resolution was adopted and approved. The roll call vote on this resolution is as follows:

- Rudy Jovanovic – aye
- Justin Fears - aye
- Mike Gantner – aye
- Jeanette Woehrlie – aye
- Chris Kellner - aye

**Approve Bills for Payment**

Director Justin Fears made a motion to approve the bills presented for payment. This was seconded by Director Chris Kellner. The roll call was as follows:

- Rudy Jovanovic – aye
- Justin Fears - aye
- Mike Gantner – aye
- Jeanette Woehrlie – aye
- Chris Kellner - aye

**Treasurer's Report for January 10, 2019**

Cash Balance as of end of December, 2018 is \$623,320.92

|   |       |                   |
|---|-------|-------------------|
| Operating Account (FSCB)                      | 0.20% | 68,398.54         |
| Capital Expense Account                       | 0.30% | 48,370.85         |
| CD @ American Bank Mature 4/19/2019 (Reserve) | 1.5%  | 333,697.92        |
| CD @ American Bank 12/15/18 (Reserve)         | 1.00% | 172,853.61        |
| <b>TOTAL</b>                                  |       | <b>623,320.92</b> |

*Comments on Financial Reports*

- a) *Income in December was \$9,115.80 vs. budget of \$29,623.05. This breaks down to the following:*
  - (1) *Warren County Tax Income: (Deferred to 2019)*
  - (2) *Lincoln County Tax Income: \$8546.63*
  - (3) *Permit Fees: \$513.67*
  - (4) *Interest: \$55.50*
  - (5) *SAFER Reimbursement \$0*
  - (6) *Cost Recovery: \$0*
- b) *Expenditures in December were \$94,008.66.*
  - i) *Administrative Expenses were \$1064.54. These expenditures included annual renewal of FFAM (\$330.00) and annual renewal of Missouri Association of Fire Chiefs (\$200.00).*

- ii) *Capital Expenses were \$7,163.92. Significant expense was PPE purchased for Ellis and Hakenewerth in the amount of \$4,712.49.*
  - iii) *Maintenance expenses were \$7,926.61. Expenses for the 2009 Spartan repair of q siren (\$1059.18) and cab lift maintenance (\$2405.96). We also had the expense of assessing and repairing the electric system for the generator (\$886.00).*
  - iv) *Utility expenses were \$2,536.49.*
  - v) *Training expenses were \$5411.94. A large portion of this expense was the room reservations for FDIC for Holtmeier and MacKnight (\$3,738.15).*
  - vi) *Personnel expenses were \$69,286.56. This includes payroll, medical, dental / vision and 457 matching.*
- c) *Comments*
- i) *Balance in the reserve account as of the end of December is \$506,551.53.*

**Public Comments**

None

**Old Business**

**Prop S**

Director Justin Fears made a motion to go to the people and ask for a 17-cent tax increase on the April 2, 2019 ballot. This motion was seconded by Director Jeanette Woehrlie. Roll call was as follows:

Rudy Jovanovic – aye  
Justin Fears - aye  
Mike Gantner – aye  
Jeanette Woehrlie – aye  
Chris Kellner – aye

The Resolution to support this motion was signed by all members of the Board of Directors. This Resolution will be sent to legal counsel, Frank Vatterott and submitted with tax increase paperwork to both respective counties.

**Generator**

A/C Josh Riebe will begin the bid proposal process.

**New Business**

**ISO**

- Discussion of the ISO comparisons from 2014 and 2019.

**SAFER**

- Period of performance ends on February 6, 2019.

**Alignment of BOD**

- Discussion, no action taken.

**Terminology Used in BOD Minutes**

- Discussion of keeping minutes consistent.

**CD's**

- Continued to February. We have not received our tax income for 2019 at this time.

**Fire Chiefs Report**

- None presented

**2665**

- Discussion

**Closed Session**

Vote to close this part of the meeting pursuant to Section 610.021. (3) RSMo

- Chapter 610.021 Revised Statutes of Missouri; (3) Hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded.

A motion was made by Director Jeanette Woehrle to move in to closed session at 1725. This motion was seconded by Director Justin Fears. Roll call was as follows:

Rudy Jovanovic – aye  
Justin Fears - aye  
Mike Gantner – aye  
Jeanette Woehrle – aye  
Chris Kellner – aye

**Open Session**

A motion was made by Director Jeanette Woehrle to move in to closed session at 1753. This motion was seconded by Director Justin Fears. Roll call was as follows:

Rudy Jovanovic – aye  
Justin Fears - aye  
Mike Gantner – aye  
Jeanette Woehrle – aye  
Chris Kellner – aye

A motion was made by Director Justin Fears to give the collective bargaining unit a 5% pay increase, retroactive to January 1, 2019. This motion was seconded by Director Mike Gantner. Roll call was as follows:

Rudy Jovanovic – aye  
Justin Fears - aye  
Mike Gantner – aye  
Jeanette Woehrle – aye  
Chris Kellner – aye

**Adjourn**

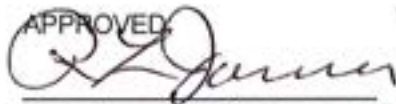
A motion made to adjourn the meeting at 1756. This motion was made by Director Mike Gantner and was seconded by Director Justin Fears. Roll call was as follows:

Rudy Jovanovic – aye  
Justin Fears - aye  
Mike Gantner – aye  
Jeanette Woehrle – aye  
Chris Kellner – aye

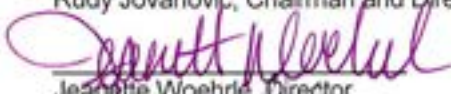
Respectively Submitted,

Kimberly Arbuthnot, Administrative Assistant and Secretary of the Board of Directors

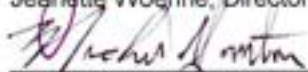
APPROVED



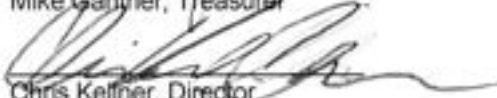
Rudy Jovanovic, Chairman and Director



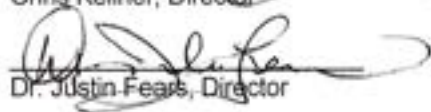
Jeanette Woehrie, Director



Mike Gantner, Treasurer



Chris Kellner, Director



Dr. Justin Fears, Director





## Wright City Fire Protection District

*"To serve, educate, and protect our community."*

396 West North 2<sup>nd</sup> Street  
Wright City, Missouri 63390  
Phone (636) 745-2262  
Fax (636) 745-2259  
www.wrightcityfire.com

---

MINUTES OF THE BOARD OF DIRECTORS OF THE WRIGHT CITY FIRE PROTECTION DISTRICT  
WARREN COUNTY, STATE OF MISSOURI  
February 14, 2019

BE IT REMEMBERED, that the Board of Directors of the Wright City Fire Protection District of Warren County, Missouri, met at the Wright City Fire Protection District House One 396 NW 2<sup>nd</sup> Street, Wright City, Missouri 63390 on February 14, 2019 at 1630. At the above time and place there were the following present:

### Board of Directors

Rudy Jovanovic – Chairman - present  
Justin Fears – Director - present  
Mike Gantner – Director – present  
Jeanette Woehrlé – Director – present  
Chris Kellner – Director - present

### Administration

Chief Ron MacKnight  
Administrative Assistant Kimberly Arbuthnot  
Assistant Chief Joshua Riebe

### Members

FF Kevin Hakenewerth  
Captain Mike Holtmeier  
Captain Scot Gibson  
FF Jesse McCoy  
FF Jason Pelton  
FF Jacob Allison  
FF Keith Terry  
Fire Corps President Laura Hakenewerth

### Visitors

Phil Keim  
Amy Ellard  
Pastor Joe Purl

### Call to Order

A quorum being present, Chairman Rudy Jovanovic called the meeting to order at 1630 and announced the Board of Directors meeting to be in session for the transaction of any and all business to be brought before it at this time.

### Pledge of Allegiance

### Amendments to the February 14, 2019 Agenda

Chairman Rudy Jovanovic asked for any amendments to the Tentative Agenda for February 14, 2019. Director Jeanette Woehrlé made a motion to approve the agenda as presented. This motion was seconded by Director Chris Kellner. The vote was as follows:

Rudy Jovanovic – aye  
Justin Fears - aye

Mike Gantner – aye  
 Jeanette Woehrle – aye  
 Chris Kellner - aye

The agenda for February 14, 2019 was adopted.

**Approval of the Open Minutes of January 9, 2019 Board Meeting Minutes:**

Director Mike Gantner moved for approval of the open minutes January 9, 2019. This was seconded by Director Chris Kellner.

"RESOLVED that the Minutes of the January 9, 2019 Board Meeting are hereby adopted and approved in their entirety, as presented with and corrections made and suggested."

The Board of Directors present and voting affirmatively, the resolution was adopted and approved. The roll call vote on this resolution is as follows:

Rudy Jovanovic – aye  
 Justin Fears - aye  
 Mike Gantner – aye  
 Jeanette Woehrle – aye  
 Chris Kellner - aye

**Approve Bills for Payment**

Director Jeanette Woehrle made a motion to approve the bills presented for payment. This was seconded by Director Justin Fears. The roll call was as follows:

Rudy Jovanovic – aye  
 Justin Fears - aye  
 Mike Gantner – aye  
 Jeanette Woehrle – aye  
 Chris Kellner - aye

**Treasurer's Report for February 14, 2019**

Cash Balance as of end of January, 2019 is \$623,320.92

|   |       |                   |
|---|-------|-------------------|
| Operating Account (FSCB)                      | 0.20% | 11,356.81         |
| Capital Expense Account                       | 0.30% | 48,409.28         |
| CD @ American Bank Mature 4/19/2019 (Reserve) | 1.5%  | 333,697.92        |
| CD @ American Bank 12/15/18 (Reserve)         | 1.00% | 172,853.61        |
| <b>TOTAL</b>                                  |       | <b>566,317.62</b> |

*Comments on Financial Reports*

- a) Income in January was \$159,489.66 vs. budget of \$875,841.00. This breaks down to the following:
- |                                |              |
|--------------------------------|--------------|
| (1) Warren County Tax Income:  | \$101,687.01 |
| (2) Lincoln County Tax Income: | \$ 51,338.04 |
| (3) Permit Fees:               | \$ 4,867.84  |
| (4) Interest:                  | \$ 57.17     |
| (5) SAFER Reimbursement        | \$           |
| (6) Cost Recovery:             | \$ 1,479.60  |



b) *Expenditures in January were \$107,444.30.*

- i) *Administrative Expenses were \$8,397.70. These expenditures included annual payment into LOSAP of \$7,553.20 and annual renewal of surety bonds for BOD members in the amount of \$313.00.*
- ii) *Capital Expenses were \$26,144.88. Significant expense was \$25,489.88 for hurst tools which will have a \$10,000.00 reimbursement from MEM.*
- iii) *Maintenance expenses were \$4,180.30. Expenses for the 2009 Spartan repair of coolant leak in the amount of \$1,362.71. Maintenance for House 2 exterior lights and roof repair (\$279.89)*
- iv) *Utility expenses were \$3,463.08.*
- v) *Training expenses were \$3,136.75. A large portion of this expense was annual renewal of Target Solutions in the amount of \$2,931.75.*
- vi) *Personnel expenses were \$62,110.07 This includes payroll, medical, dental / vision and 457 matching.*

c) *Comments*

- i) *Balance in the reserve account as of the end of December is \$506,551.53.*
- ii) *We have a check in the amount of \$670,366.66 from Warren County in which we will invest a portion.*
- iii) *Final SAFER reimbursement submitted on February 1, 2019 in the amount of \$43,280.33.*
- iv) *Final reimbursed pay period was through January 11, 2019.*

**Public Comments**

Pastor Joe Purl acknowledged the Fire Districts continued support for the Food Pantry.

**Old Business**

**Prop S**

FF Keith Terry, FF Jason Pelton, FF Kevin Hakenewerth and Chief MacKnight discussed with the BOD what the strategy was after meeting with 2665.

**Generator**

A/C Josh Riebe has begun the bidding process and has received one bid back.

**New Business**

**Sale of 9716**

A motion was made by Director Jeanette Woehrle to go forward with the sale of 9716. This motion was seconded by Director Chris Kellner. Roll call was as follows:

Rudy Jovanovic – aye  
Justin Fears - aye  
Mike Gantner – aye  
Jeanette Woehrle – aye  
Chris Kellner - aye

**Variance Request**

A motion was made by Director Jeanette Woehrle to grant the variance request by the City of Wright City for the new police station. This motion was seconded by Director Mike Gantner. Roll call was as follows:

Rudy Jovanovic – aye  
Justin Fears - aye  
Mike Gantner – aye  
Jeanette Woehrle – aye  
Chris Kellner - aye

**CD's**

Director Chris Kellner made a motion to go with the bids from American Bank for a 3 month CD at 1.95% with the investment amount being \$125,000 and a 6 month CD at 2.20% with the investment amount being \$175,000. This motion was seconded by Director Jeanette Woehrle. Roll call was as follows:

Rudy Jovanovic – aye  
Justin Fears - aye  
Mike Gantner – aye  
Jeanette Woehrle – aye  
Chris Kellner – aye

**Fire Chiefs Report**

➤ Discussion

**2665**

➤ Discussion

**Closed Session**

Vote to close this part of the meeting pursuant to Section 610.021. (3) RSMo

- Chapter 610.021 Revised Statutes of Missouri; (3) Hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded.
- Chapter 610.021 Revised Statutes of Missouri; (9) Preparation, including any discussions or work product, on behalf of a public governmental body or its representatives for negotiations with employee groups.

A motion was made by Director Jeanette Woehrle to move in to closed session at 1702. This motion was seconded by Director Chris Kellner. Roll call was as follows:

Rudy Jovanovic – aye  
Justin Fears - aye  
Mike Gantner – aye  
Jeanette Woehrle – aye  
Chris Kellner – aye

**Open Session**

A motion was made by Director Mike Gantner to move in to open session at 1909. This motion was seconded by Director Justin Fears. Roll call was as follows:

Rudy Jovanovic – aye  
Justin Fears - aye  
Mike Gantner – aye

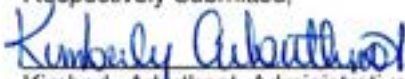
Jeanette Woehrle – aye  
Chris Kellner – aye

**Adjourn**

A motion made to adjourn the meeting at 1912. This motion was made by Director Jeanette Woehrle and was seconded by Director Justin Fears. Roll call was as follows:

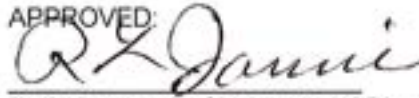
Rudy Jovanovic – aye  
Justin Fears - aye  
Mike Gantner – aye  
Jeanette Woehrle – aye  
Chris Kellner – aye

Respectively Submitted,

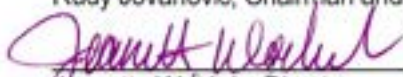


Kimberly Arbuthnot, Administrative Assistant and Secretary of the Board of Directors

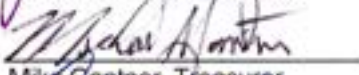
APPROVED:



Rudy Jovanovic, Chairman and Director



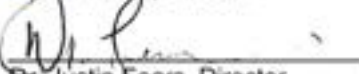
Jeanette Woehrle, Director



Mike Gantner, Treasurer



Chris Kellner, Director



Dr. Justin Fears, Director





## Wright City Fire Protection District

*"To serve, educate, and protect our community."*

396 West North 2<sup>nd</sup> Street  
Wright City, Missouri 63390  
Phone (636) 745-2262  
Fax (636) 745-2259  
www.wrightcityfire.com

---

MINUTES OF THE BOARD OF DIRECTORS OF THE WRIGHT CITY FIRE PROTECTION DISTRICT  
WARREN COUNTY, STATE OF MISSOURI  
March 14, 2019

BE IT REMEMBERED, that the Board of Directors of the Wright City Fire Protection District of Warren County, Missouri, met at the Wright City Fire Protection District House One 396 NW 2<sup>nd</sup> Street, Wright City, Missouri 63390 on March 14, 2019 at 1630. At the above time and place there were the following present:

### Board of Directors

Rudy Jovanovic – Chairman - present  
Justin Fears – Director - present  
Mike Gantner – Director – present  
Jeanette Woehrle – Director – present  
Chris Kellner – Director - present

### Administration

Chief Ron MacKnight  
Administrative Assistant Kimberly Arbuthnot  
Assistant Chief Joshua Riebe

### Members

FF Kevin Hakenewerth  
Captain Mike Holtmeier  
FF Jason Pelton  
FF Keith Terry  
Chaplin Glenn Davis  
David Williams  
FF Scott Staeia  
FF Cody West arrived at 1645 hrs.

### Visitors

### Call to Order

A quorum being present, Chairman Rudy Jovanovic called the meeting to order at 1630 and announced the Board of Directors meeting to be in session for the transaction of any and all business to be brought before it at this time.

### Pledge of Allegiance

### Amendments to the March 14, 2019 Agenda

Chairman Rudy Jovanovic asked for any amendments to the Tentative Agenda for March 14, 2019. Director Chris Kellner made a motion to approve the agenda as presented. This motion was seconded by Director Justin Fears. The vote was as follows:

Rudy Jovanovic – aye  
Justin Fears - aye  
Mike Gantner – aye  
Jeanette Woehrle – aye  
Chris Kellner - aye

The agenda for March 14, 2019 was adopted.

**Approval of the Open Minutes of February 14, 2019 Board Meeting Minutes:**

Director Mike Gantner moved for approval of the open minutes February 14, 2019. This was seconded by Director Chris Kellner.

"RESOLVED that the Minutes of the February 14, 2019 Board Meeting are hereby adopted and approved in their entirety, as presented with and corrections made and suggested."

The Board of Directors present and voting affirmatively, the resolution was adopted and approved. The roll call vote on this resolution is as follows:

Rudy Jovanovic – aye  
 Justin Fears - aye  
 Mike Gantner – aye  
 Jeanette Woehrle – aye  
 Chris Kellner - aye

**Approve Bills for Payment**

Director Jeanette Woehrle made a motion to approve the bills presented for payment. This was seconded by Director Chris Kellner. The roll call was as follows:

Rudy Jovanovic – aye  
 Justin Fears - aye  
 Mike Gantner – aye  
 Jeanette Woehrle – aye  
 Chris Kellner - aye

**Treasurer's Report for March 14, 2019**

Cash Balance as of the end of February, 2019 is \$1,192,558.90.

|   |       |                     |
|---|-------|---------------------|
| Operating Account (FSCB)                      | 0.20% | 337,519.80          |
| Capital Expense Account                       | 0.30% | 48,487.57           |
| CD @ American Bank Mature 4/19/2019 (Reserve) | 1.5%  | 333,697.92          |
| CD @ American Bank 6/15/2019 (Reserve)        | 1.00% | 172,853.61          |
| CD @ American Bank 5/25/2019                  | 1.95% | 125,000.00          |
| CD @ American Bank 9/25/2019                  | 2.20% | 175,000.00          |
| <b>TOTAL</b>                                  |       | <b>1,192,558.90</b> |

*Comments on Financial Reports*

a) Income in February was \$691,246.33 vs. budget of \$12,000.00. This breaks down to the following:

|                           |              |
|---------------------------|--------------|
| Warren County Tax Income  | \$670,366.66 |
| Lincoln County Tax Income | \$13,522.93  |
| Permit Fees               | \$5354.25    |
| Interest                  | \$304.97     |
| SAFER Reimbursement       |              |
| Cost Recovery             | \$560.00     |

|                      |          |
|----------------------|----------|
| Misc. (MEM Dividend) | \$587.90 |
|----------------------|----------|

- b) Expenditures in February were \$116,330.76 vs a budgeted amount of \$118,498.50. This put us \$2,167.74 under budget.
- i) Administrative Expenses were \$20,966.73. These expenditures included the annual payment of commercial insurance of \$20,659.00.
  - ii) Capital Expenses were \$1,629.25. There were no significant expenses to report.
  - iii) Maintenance expenses were \$3,402.39. Routine maintenance to apparatus was the biggest expense here.
  - iv) Utility expenses were \$1,903.48. There were no significant expenses to report.
  - v) Training expenses were \$710.00. CPR refresher course for all members was at \$560.00 of this expense.
  - vi) Personnel expenses were \$86,112.84. This includes payroll, medical, dental / vision and 457 matching.
- c) Comments
- i) Balance in the reserve account as of the end of February is \$506,551.53.
  - ii) We have two CD's that will be cashed in on May 25 and September 25 these will contribute to general operating fund.
  - iii) The June 15<sup>th</sup> and April 19<sup>th</sup> CD's will be reinvested as reserve fund CD's. We will forecast the time frame due to covering the expense of the additional six firefighters.

#### **Public Comments**

None

#### **Old Business**

#### **Prop S**

FF Keith Terry, FF Jason Pelton and FF Kevin Hakenewerth discussed the current status of the campaign. They are currently only seeking the presence of the Board of Directors at polling locations.

#### **Generator**

Director Mike Gantner made a motion to accept the Bathe bid of \$32,825. He does want pricing on self checking. This motion was seconded by Director Chris Kellner. Roll call was as follows:

Rudy Jovanovic – aye  
 Justin Fears - aye  
 Mike Gantner – aye  
 Jeanette Woehrle – aye  
 Chris Kellner - aye

---

**New Business**

**Finance Bids for 9714**

A motion was made by Director Mike Gantner to accept the finance bid from Community Leasing Partners. The terms accepted were the 15 – year term at 3.58% interest rate starting the \$72,701.59 payments on September 1, 2019. This motion was seconded by Director Chris Kellner. Roll call was as follows:

Rudy Jovanovic – aye  
Justin Fears - aye  
Mike Gantner – aye  
Jeanette Woehrle – aye  
Chris Kellner - aye

**Fire Chiefs Report**

➤ Discussion

**2665**

➤ Discussion

At 1730 hrs Director Justin Fears had to leave the meeting.

**Closed Session**

Vote to close this part of the meeting pursuant to Section 610.021. (3) RSMo

- Chapter 610.021 Revised Statutes of Missouri; (3) Hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded.
- Chapter 610.021 Revised Statutes of Missouri; (9) Preparation, including any discussions or work product, on behalf of a public governmental body or its representatives for negotiations with employee groups.

A motion was made by Director Jeanette Woehrle to move in to closed session at 1734. This motion was seconded by Director Chris Kellner. Roll call was as follows:

Rudy Jovanovic – aye  
Justin Fears - absent  
Mike Gantner – aye  
Jeanette Woehrle – aye  
Chris Kellner – aye

**Open Session**

A motion was made by Director Jeanette Woehrle to move in to open session at 1858. This motion was seconded by Director Chris Kellner. Roll call was as follows:

Rudy Jovanovic – aye  
Justin Fears - absent  
Mike Gantner – aye  
Jeanette Woehrle – aye  
Chris Kellner – aye

**Adjourn**

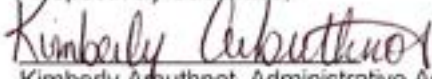
A motion made to adjourn the meeting at 1900. This motion was made by Director Chris Kellner and was seconded by Director Jeanette Woehrle. Roll call was as follows:

Rudy Jovanovic – aye




Justin Fears - absent  
Mike Gantner - aye  
Jeanette Woehrlé - aye  
Chris Kellner - aye

Respectively Submitted,

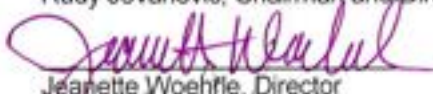


Kimberly Abuthnot, Administrative Assistant and Secretary of the Board of Directors

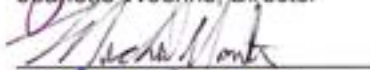
APPROVED:



Rudy Jovanovic, Chairman and Director



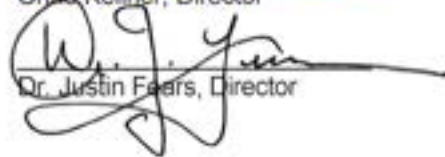
Jeanette Woehrlé, Director



Mike Gantner, Treasurer



Chris Kellner, Director



Dr. Justin Fears, Director



## Wright City Fire Protection District

*"To serve, educate, and protect our community."*

396 West North 2<sup>nd</sup> Street  
Wright City, Missouri 63390  
Phone (636) 745-2262  
Fax (636) 745-2259  
www.wrightcityfire.com

---

MINUTES OF THE BOARD OF DIRECTORS OF THE WRIGHT CITY FIRE PROTECTION DISTRICT  
WARREN COUNTY, STATE OF MISSOURI  
April 11, 2019

BE IT REMEMBERED, that the Board of Directors of the Wright City Fire Protection District of Warren County, Missouri, met at the Wright City Fire Protection District House One 396 NW 2<sup>nd</sup> Street, Wright City, Missouri 63390 on April 11, 2019 at 1630. At the above time and place there were the following present:

### Board of Directors

Rudy Jovanovic – Chairman - present  
Justin Fears – Director – absent  
Mike Gantner – Director – present  
Jeanette Woehrle – Director – present  
Chris Kellner – Director - present

### Administration

Administrative Assistant Kimberly Arbuthnot  
Assistant Chief Joshua Riebe

### Members

FF Kevin Hakenewerth  
FF Jason Pelton  
FF Brian Stone  
FF Jason Clubb  
FF Kyle Creech

### Visitors

Phil Keim  
Don Zuhone  
Roger Held  
Pastor Joe Purl

### Call to Order

A quorum being present, Chairman Rudy Jovanovic called the meeting to order at 1630 and announced the Board of Directors meeting to be in session for the transaction of any and all business to be brought before it at this time.

### Pledge of Allegiance

### Amendments to the April 11, 2019 Agenda

Chairman Rudy Jovanovic asked for any amendments to the Tentative Agenda for April 11, 2019. Director Jeanette Woehrle made a motion to approve the agenda as presented. This motion was seconded by Director Mike Gantner. The vote was as follows:

Rudy Jovanovic – aye  
Justin Fears - absent  
Mike Gantner – aye  
Jeanette Woehrle – aye  
Chris Kellner - aye

The agenda for April 11, 2019 was adopted.

**Approval of the Open Minutes of March 14, 2019 Board Meeting Minutes and the Open Minutes of April 4, 2019 Special Meeting:**

Director Mike Gantner moved for approval of the open minutes March 14, 2019 And April 4, 2019. This was seconded by Director Chris Kellner.

"RESOLVED that the Minutes of the March 14, 2019 Board Meeting and the Open Minutes of April 4, 2019 are hereby adopted and approved in their entirety, as presented with and corrections made and suggested."

The Board of Directors present and voting affirmatively, the resolution was adopted and approved. The roll call vote on this resolution is as follows:

Rudy Jovanovic – aye  
 Justin Fears - absent  
 Mike Gantner – aye  
 Jeanette Woehle – aye  
 Chris Kellner - aye

**Approve Bills for Payment**

Director Chris Kellner made a motion to approve the bills presented for payment. This was seconded by Director Mike Gantner. The roll call was as follows:

Rudy Jovanovic – aye  
 Justin Fears - absent  
 Mike Gantner – aye  
 Jeanette Woehle – aye  
 Chris Kellner - aye

**Treasurer's Report for April 11, 2019**

Cash Balance as of the end of March, 2019 is \$1,192,558.90.

| <i>Account</i>                   | <i>Interest Rate</i> | <i>Amount</i>         |
|----------------------------------|----------------------|-----------------------|
| <i>General Operating (FSCB)</i>  | <i>1.00%</i>         | <i>\$284,208.00</i>   |
| <i>Capital Expense (FSCB) *</i>  | <i>1.00%</i>         | <i>\$49,332.29</i>    |
| <i>CD 4/19/2019 (American) *</i> | <i>1.5%</i>          | <i>\$333,697.92</i>   |
| <i>CD 5/25/2019 (American)</i>   | <i>1.95%</i>         | <i>\$125,000.00</i>   |
| <i>CD 6/15/2019 (American)</i>   | <i>1.00%</i>         | <i>\$172,853.61</i>   |
| <i>CD 9/25/2019 (American) *</i> | <i>2.20%</i>         | <i>\$175,000.00</i>   |
| <i>Total:</i>                    |                      | <i>\$1,140,091.82</i> |

- \* Depicts all Reserve Funds at present

*Comments on Financial Reports*

- a) *Income in March was \$97,240.57. This breaks down to the following:*

|                                  |                    |
|----------------------------------|--------------------|
| <i>Warren County Tax Income</i>  | <i>\$24,191.89</i> |
| <i>Lincoln County Tax Income</i> | <i>\$15,212.37</i> |
| <i>Permit Fees</i>               | <i>\$3,023.73</i>  |
| <i>Interest</i>                  | <i>\$316.55</i>    |
| <i>SAFER Reimbursement</i>       | <i>\$43,280.33</i> |
| <i>Cost Recovery</i>             | <i>\$1,120.00</i>  |
| <i>Misc.</i>                     | <i>\$95.70</i>     |

|                 |             |
|-----------------|-------------|
| Grants Received | \$10,000.00 |
|-----------------|-------------|

- b) *Expenditures in March were \$114,981.80 vs a budgeted amount of \$114,812.50. This put us \$169,330 over budget.*
- i) *Administrative Expenses were \$39,187.57. These expenditures included the annual payment of Workman's Comp payment of \$29,455.00 and the election expenses from both Warren and Lincoln Counties equaling \$5,503.89.*
  - ii) *Capital Expenses were \$1,312.27. There were no significant expenses to report.*
  - iii) *Maintenance expenses were \$7,917.48. House 2 and House 3 grass cutting at \$2455.00 and maintenance on the 2009 Rosenbauer in the total amount of \$3,222.33.*
  - iv) *Utility expenses were \$3,186.21. There were no significant expenses to report.*
  - v) *Training expenses were \$276.52.*
  - vi) *Uniform expenses were \$2,179.85. This expense includes daily uniform expenses per the policy and contract.*
  - vii) *Personnel expenses were \$60,921.90. This includes payroll, medical, dental / vision and 457 matching.*
- c) *Comments*
- i) *Balance in the reserve account as of the end of March is \$558,030.21.*
  - ii) *The September 2019 CD in the amount of \$175,000 has taken the place of the June 2019 CD in the amount of \$172,853.61 due to the September CD getting a better interest rate.*
  - iii) *We have a CD that is due on April 19<sup>th</sup> that will need to be reinvested. This will be discussed as a separate agenda item.*

#### **Public Comments**

None

#### **Old Business**

#### **Prop S**

The Board of Directors will plan a workshop to discuss the needs of the Fire District. They do feel that there is still a need, but are not prepared to make that decision at this time. The final day to place another ballot initiative is May 28, 2019. Kim will send a Doodle invitation out to help decide on a future date.

#### **Sale of 9716**

The Board discussed forming an Asset Inventory Assessment to decide which apparatus could be sold to fund the district going forward. No decisions were made. This will be discussed in the future workshop.

#### **New Business**

#### **CD due in April**

The \$333,697.92 CD that is due on April 18, 2019 will be reinvested at a period of 12 months at the interest rate of 2.40%.

Roger Held asked for the amount of the CD we were discussing.

#### **Fire Chiefs Report**

- Discussion

**2665**

- Discussion

**Public Comments**

- Don Zuhone addressed the BOD by saying that they had not listened to the opposition when they had been in attendance in the past. Don said that .10 cents was what they had discussed and that they had never agreed on .15 - .20 cents as being an option.
- Don Zuhone said that the opposition had given suggestions to the BOD and they did not follow or listen to them.

**Closed Session**

Vote to close this part of the meeting pursuant to Section 610.021. (3) RSMo

- Chapter 610.021 Revised Statutes of Missouri; (3) Hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded.
- Chapter 610.021 Revised Statutes of Missouri; (9) Preparation, including any discussions or work product, on behalf of a public governmental body or its representatives for negotiations with employee groups.

A motion was made by Director Jeanette Woehrle to move in to closed session at 1703. This motion was seconded by Director Mike Gantner. Roll call was as follows:

Rudy Jovanovic – aye  
Justin Fears - absent  
Mike Gantner – aye  
Jeanette Woehrle – aye  
Chris Kellner – aye

**Open Session**

A motion was made by Director Jeanette Woehrle to move in to open session at 1744. This motion was seconded by Director Mike Gantner. Roll call was as follows:

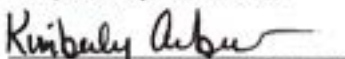
Rudy Jovanovic – aye  
Justin Fears - absent  
Mike Gantner – aye  
Jeanette Woehrle – aye  
Chris Kellner – aye

**Adjourn**

A motion made to adjourn the meeting at 1753. This motion was made by Director Jeanette Woehrle and was seconded by Director Chris Kellner. Roll call was as follows:

Rudy Jovanovic – aye  
Justin Fears - absent  
Mike Gantner – aye  
Jeanette Woehrle – aye  
Chris Kellner – aye

Respectively Submitted,

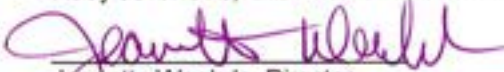


Kimberly Arbuthnot, Administrative Assistant and Secretary of the Board of Directors

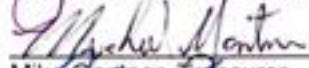
APPROVED



Rudy Jovanovic, Chairman and Director



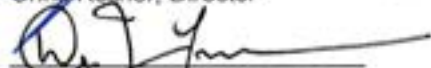
Jeanette Woehrlé, Director



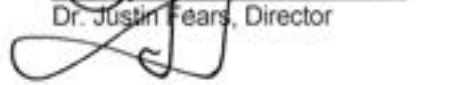
Mike Gantner, Treasurer



Chris Kellner, Director



Dr. Justin Fears, Director







## Wright City Fire Protection District

*"To serve, educate, and protect our community."*

396 West North 2<sup>nd</sup> Street  
Wright City, Missouri 63390  
Phone (636) 745-2262  
Fax (636) 745-2259  
www.wrightcityfire.com

---

MINUTES OF THE BOARD OF DIRECTORS OF THE WRIGHT CITY FIRE PROTECTION DISTRICT  
WARREN COUNTY, STATE OF MISSOURI  
May 16, 2019

BE IT REMEMBERED, that the Board of Directors of the Wright City Fire Protection District of Warren County, Missouri, met at the Wright City Fire Protection District House One 396 NW 2<sup>nd</sup> Street, Wright City, Missouri 63390 on May 16, 2019 at 1630. At the above time and place there were the following present:

### Board of Directors

Rudy Jovanovic – Chairman - absent  
Dr Justin Fears – Director – present  
Mike Gantner – Director – present  
Jeanette Woehrle – Director – present  
Chris Kellner – Director - present

### Administration

Fire Chief Ron MacKnight  
Administrative Assistant Kimberly Arbuthnot  
Assistant Chief Joshua Riebe

### Members

|                        |                      |
|------------------------|----------------------|
| FF Kevin Hakenewerth   | FF Jewett Ellis      |
| FF Jason Pelton        | FF Glenn Davis       |
| FF Brian Stone         | FC David Williams    |
| FF Jason Clubb         | FC Sherry Schreiter  |
| FF Jake Allison        | FC Sharla Schroeder  |
| Captain Mike Combs     | FC Ann Davis         |
| Captain Mike Holtmeier | FC Jeanne Malinowski |
| Captain Scot Gibson    | FC Laura Hakenewerth |

### Visitors

|                 |                    |
|-----------------|--------------------|
| Phil Keim       | Peg Bequette       |
| Amy Ellard      | Rich Bequette      |
| Scott Schroeder | Valerie Foust      |
| Don Malinowski  | Jillian Noltkamper |
| Dan Rowden      | Michelle Heiliger  |
| Don Rutherford  | Pat Arbuthnot      |
| Pastor Joe Purl | Becky Burge        |
| Pastor Kim Purl | Jackie Stewart     |
| Phil Keim       | Adam Rollins       |
| John Metsker    | Keith Terry        |

### Call to Order

A quorum being present, Treasurer Mike Gantner called the meeting to order at 1630 and announced the Board of Directors meeting to be in session for the transaction of any and all business to be brought before it at this time.

### Pledge of Allegiance



**Amendments to the May 16, 2019 Agenda**

Treasurer Mike Gantner asked for any amendments to the Tentative Agenda for May 16, 2019. Director Jeanette Woehrle made a motion to approve the agenda as presented. This motion was seconded by Director Chris Kellner. The vote was as follows:

The agenda for May 16, 2019 was adopted.

**Approval of the Open Minutes of April 11, 2019 Board Meeting Minutes**

Director Chris Kellner moved for approval of the open minutes April 11, 2019. This was seconded by Director Jeanette Woehrle.

"RESOLVED that the Minutes of the Open Minutes of April 11, 2019 are hereby adopted and approved in their entirety, as presented with and corrections made and suggested."

The Board of Directors present and voting affirmatively, the resolution was adopted and approved. The roll call vote on this resolution is as follows:

**Approve Bills for Payment**

Director Dr Justin Fears made a motion to approve the bills presented for payment. This was seconded by Director Chris Kellner. The roll call was as follows:

- Rudy Jovanovic – absent
- Justin Fears - aye
- Mike Gantner – aye
- Jeanette Woehrle – aye
- Chris Kellner - aye

**Treasurer's Report for May 16, 2019**

Cash Balance as of the end of April, 2019 is \$1,102,590.95

| <i>Account</i>                  | <i>Interest Rate</i> | <i>Term</i>      | <i>Amount</i>                |
|---------------------------------|----------------------|------------------|------------------------------|
| <i>General Operating (FSCB)</i> | <i>1.00%</i>         | <i>-</i>         | <i>\$237,898.28</i>          |
| <i>Capital Expense (FSCB)</i>   | <i>1.00%</i>         | <i>-</i>         | <i>\$50,569.19</i>           |
| <i>CD 4/19/2020 (American)*</i> | <i>2.40%</i>         | <i>12 months</i> | <i>\$341,269.87</i>          |
| <i>CD 6/5/2019 (American)</i>   | <i>1.95%</i>         | <i>3 months</i>  | <i>\$125,000</i>             |
| <i>CD 9/5/2019 (American)*</i>  | <i>2.20%</i>         | <i>6 months</i>  | <i>\$175,000</i>             |
| <i>CD 6/15/2019 (American)</i>  | <i>1.85%</i>         | <i>18 months</i> | <i>\$172,853.61</i>          |
| <b><i>Total:</i></b>            |                      |                  | <b><i>\$1,102,590.95</i></b> |

\* Depicts all Reserve Funds at present

*Comments on Financial Reports*

- a) *Income in April was \$2,521.82. This breaks down to the following:*

|                                  |                   |
|----------------------------------|-------------------|
| <i>Warren County Tax Income</i>  | <i>\$0</i>        |
| <i>Lincoln County Tax Income</i> | <i>\$2,211.78</i> |
| <i>Permit Fees</i>               | <i>\$49.95</i>    |
| <i>Interest</i>                  | <i>\$260.09</i>   |

- b) *Expenditures in April were \$70,652.82 vs a budgeted amount of \$189,130.50. This put us \$118,477.68 under budget.*
  - i) *Administrative Expenses were \$1077.16. These expenses included attorney fees and annual renewal of TASC (COBRA management).*
  - ii) *Capital Expenses were \$664.25. There were no significant expenses to report.*
  - iii) *Maintenance expenses were \$3,026.84. Maintenance on the 2009 Rosenbauer in the total amount of \$1,028.25 (generator and transmission).*
  - iv) *Utility expenses were \$1,943.07. There were no significant expenses to report.*
  - v) *Training expenses were \$1,248.32. Fire Inspector internal class and FDIC expenses.*
  - vi) *Personnel expenses were \$62,388.10 vs a budget of \$66,194.00. This includes payroll, medical, dental / vision and 457 matching.*
- c) *Comments*
  - i) *The May CD – allow it to roll over.*
  - ii) *Annual audit – June 10 & 11.*

**Public Comments**

Pastor Kim Purl asked the BOD if there was money in the budget to allow Prop S to be placed back on the ballot in August. The BOD responded by telling her that there was money that could be used for the ballot initiative.

**Old Business**

**Prop S**

Director Dr Justin Fears made a motion to place Prop S on the ballot on August 6, 2019. This was seconded by Director Jeanette Woehrle. Roll call was as follows:

Rudy Jovanovic – absent  
Justin Fears - aye  
Mike Gantner – aye  
Jeanette Woehrle – aye  
Chris Kellner - aye

Discussion from members of the public seeking additional information and suggestions.

Director Jeanette Woehrle made a motion to place a \$0.17 tax increase on the August 6, 2019 ballot. This was seconded by Director Dr Justin Fears. Roll call was as follows:

Rudy Jovanovic – absent  
Justin Fears - aye  
Mike Gantner – aye  
Jeanette Woehrle – aye  
Chris Kellner - aye

---

**New Business**

**Fire Chiefs Report**

- Discussion

**2665**

- Discussion

**Closed Session**

Vote to close this part of the meeting pursuant to Section 610.021. (3) RSMo

- Chapter 610.021 Revised Statutes of Missouri; (3) Hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded.
- Chapter 610.021 Revised Statutes of Missouri; (9) Preparation, including any discussions or work product, on behalf of a public governmental body or its representatives for negotiations with employee groups.

A motion was made by Director Jeanette Woehrle to move in to closed session at 1751. This motion was seconded by Director Chris Kellner. Roll call was as follows:

Rudy Jovanovic – absent  
Justin Fears - aye  
Mike Gantner – aye  
Jeanette Woehrle – aye  
Chris Kellner - aye

**Open Session**

A motion was made by Director Dr Justin Fears to move in to open session at 1818. This motion was seconded by Director Jeanette Woehrle. Roll call was as follows:

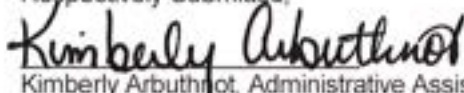
Rudy Jovanovic – absent  
Justin Fears - aye  
Mike Gantner – aye  
Jeanette Woehrle – aye  
Chris Kellner - aye

**Adjourn**

A motion made to adjourn the meeting at 1819. This motion was made by Director Dr Justin Fears and was seconded by Director Chris Kellner. Roll call was as follows:

Rudy Jovanovic – absent  
Justin Fears - aye  
Mike Gantner – aye  
Jeanette Woehrle – aye  
Chris Kellner – aye

Respectively Submitted,



Kimberly Arbuthnot, Administrative Assistant and Secretary of the Board of Directors

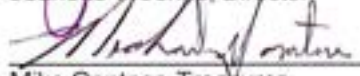
APPROVED:



Rudy Jovanovic, Chairman and Director




Jeanette Woehrs, Director



Mike Gantner, Treasurer



Chris Kellner, Director



Dr. Justin Fears, Director





## Wright City Fire Protection District

*"To serve, educate, and protect our community."*

396 West North 2<sup>nd</sup> Street  
Wright City, Missouri 63390  
Phone (636) 745-2262  
Fax (636) 745-2259  
www.wrightcityfire.com

---

### MINUTES OF THE BOARD OF DIRECTORS OF THE WRIGHT CITY FIRE PROTECTION DISTRICT WARREN COUNTY, STATE OF MISSOURI June 13, 2019

BE IT REMEMBERED, that the Board of Directors of the Wright City Fire Protection District of Warren County, Missouri, met at the Wright City Fire Protection District House One 396 NW 2<sup>nd</sup> Street, Wright City, Missouri 63390 on June 13, 2019 at 1630. At the above time and place there were the following present:

#### Board of Directors

Rudy Jovanovic – Chairman - present  
Dr Justin Fears – Director – present  
Mike Gantner – Director – absent  
Jeanette Woehrle – Director – present  
Chris Kellner – Director - present

#### Administration

Fire Chief Ron MacKnight  
Administrative Assistant Kimberly Arbuthnot  
Assistant Chief Joshua Riebe

#### Members

FF Kevin Hakenewerth  
FF Glenn Davis  
FF Brian Stone  
FF Jason Clubb  
FF Jake Allison  
FC David Williams  
Captain Mike Holtmeier

#### Visitors

Don Rutherford  
Pastor Joe Purl  
Phil Keim  
Attorney Frank Vatterott

#### Call to Order

A quorum being present, Chairman Rudy Jovanovic called the meeting to order at 1630 and announced the Board of Directors meeting to be in session for the transaction of any and all business to be brought before it at this time.

#### Pledge of Allegiance

#### Amendments to the June 13, 2019 Agenda

Chairman Rudy Jovanovic asked for any amendments to the Tentative Agenda for June 13, 2019. Director Dr. Justin Fears made a motion to approve the agenda as presented. This motion was seconded by Director Chris Kellner. The vote was as follows:

Rudy Jovanovic – aye  
 Justin Fears - aye  
 Mike Gantner – absent  
 Jeanette Woehrle – aye  
 Chris Kellner - aye

The agenda for June 13, 2019 was adopted.

**Approval of the Open Minutes of May 16, 2019 Board Meeting Minutes**

Director Dr Justin Fears moved for approval of the open minutes May 16, 2019. This was seconded by Director Chris Kellner.

"RESOLVED that the Minutes of the Open Minutes of May 16, 2019 are hereby adopted and approved in their entirety, as presented with and corrections made and suggested."

The Board of Directors present and voting affirmatively, the resolution was adopted and approved. The roll call vote on this resolution is as follows:

**Approve Bills for Payment**

Director Jeanette Woehrle made a motion to approve the bills presented for payment. This was seconded by Director Dr Justin Fears. The roll call was as follows:

Rudy Jovanovic – aye  
 Justin Fears - aye  
 Mike Gantner – absent  
 Jeanette Woehrle – aye  
 Chris Kellner - aye

**Treasurer's Report for June 13, 2019**

Cash Balance as of the end of May, 2019 is \$1,102,590.95

| <i>Account</i>                  | <i>Interest Rate</i> | <i>Term</i>      | <i>Amount</i>         |
|---------------------------------|----------------------|------------------|-----------------------|
| <i>General Operating (FSCB)</i> | <i>1.00%</i>         | <i>-</i>         | <i>\$154,897.26</i>   |
| <i>Capital Expense (FSCB)</i>   | <i>1.00%</i>         | <i>-</i>         | <i>\$50,569.19</i>    |
| <i>CD 4/19/2020 (American)*</i> | <i>2.40%</i>         | <i>12 months</i> | <i>\$341,269.87</i>   |
| <i>CD 6/5/2019 (American)</i>   | <i>1.95%</i>         | <i>3 months</i>  | <i>\$125,000</i>      |
| <i>CD 9/5/2019 (American)*</i>  | <i>2.20%</i>         | <i>6 months</i>  | <i>\$175,000</i>      |
| <i>CD 6/15/2019 (American)</i>  | <i>1.85%</i>         | <i>18 months</i> | <i>\$172,853.61</i>   |
| <b>Total:</b>                   |                      |                  | <b>\$1,019,589.93</b> |

\* Depicts all Reserve Funds at present

*Comments on Financial Reports*

a) *Income in May was \$34,560.36. This breaks down to the following:*

|                                  |                    |
|----------------------------------|--------------------|
| <i>Warren County Tax Income</i>  | <i>\$20,764.97</i> |
| <i>Lincoln County Tax Income</i> | <i>\$739.63</i>    |
| <i>Permit Fees</i>               | <i>\$3,341.93</i>  |
| <i>Interest</i>                  | <i>\$7,736.05</i>  |
| <i>Cost Recovery</i>             | <i>\$1318.40</i>   |

|  |                 |
|--|-----------------|
| <i>Donations for Election Expenses</i> | <i>\$500.47</i> |
| <i>Uniform Reimbursements</i>          | <i>\$115.00</i> |

- b) *Expenditures in May were \$111,823.95 vs a budgeted amount of \$91,892.50. This put us \$19,931.45 over budget.*
- i) Administrative Expenses were \$10,684.76. These expenses included adding insurance on the new 2018 Rosenbauer in the amount of \$3,044.00. The additional cost of Work Comp after the annual Work Comp audit, in the amount of \$7,138.00.*
  - ii) Capital Expenses were \$5,109.34. The significant purchases here was the 5 gas monitor purchase for the new 2018 Rosenbauer.*
  - iii) Maintenance expenses were \$3,799.58. Maintenance on the 2009 Chevy Tahoe for ball joints, bearings replaced and lube, oil and filter in the amount of \$1804.11. The remainder were misc. expenses. Fuel: \$1140.01*
  - iv) Utility expenses were \$1,341.25. There were no significant or unexpected expenses to report.*
  - v) Personnel expenses were \$86,536.30 vs a budget of \$66,194.00. This includes payroll, medical, dental / vision and 457 matching.*
- c) *Comments*

None

#### **Public Comments**

None

#### **Old Business**

#### **Prop S**

Shop Steward updated the BOD on the campaign (signs, mailers and etc). We will be working with a local venue to have a meeting in July, during the week. We are looking at dates in July for the Open House.

#### **New Business**

#### **CERT Agreement**

Chief MacKnight explained what the CERT Agreement was and advised the BOD he would be signing this agreement to be a branch of the WCFPD family.

#### **Amend the 2019 Budget**

Kim explained that the line items affected were: Debit 3302 – Apparatus Purchase: \$845,003.00, Debit 3200 – Operation Equipment: \$3449.00. Credit 1204 – Lease Income: \$848,452.00

#### **Resolution to Amend the 2019 Budget**

A motion was made by Director Chris Kellner to adopt the resolution to amend the 2019 budget as suggested by the district accounting firm. This motion was seconded by Director Jeanette Woehrlie. Roll call was as follows:

Rudy Jovanovic – aye



Justin Fears - aye  
Mike Gantner - absent  
Jeanette Woehrle - aye  
Chris Kellner - aye

**Fire Chiefs Report**

➤ Discussion

**2665**

➤ Discussion

**Closed Session**

Vote to close this part of the meeting pursuant to Section 610.021. (3) RSMo

- Chapter 610.021 Revised Statutes of Missouri; (3) Hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded.
- Chapter 610.021 Revised Statutes of Missouri; (9) Preparation, including any discussions or work product, on behalf of a public governmental body or its representatives for negotiations with employee groups.

A motion was made by Director Dr Justin Fears to move into closed session at 1738. This motion was seconded by Director Jeanette Woehrle. Roll call was as follows:

Rudy Jovanovic - aye  
Justin Fears - aye  
Mike Gantner - absent  
Jeanette Woehrle - aye  
Chris Kellner - aye

**Open Session**

A motion was made by Director Dr Justin Fears to move into open session at 1817. This motion was seconded by Director Jeanette Woehrle. Roll call was as follows:

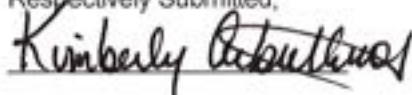
Rudy Jovanovic - aye  
Justin Fears - aye  
Mike Gantner - absent  
Jeanette Woehrle - aye  
Chris Kellner - aye

**Adjourn**

A motion made to adjourn the meeting at 1817. This motion was made by Director Jeanette Woehrle and was seconded by Director Dr Justin Fears. Roll call was as follows:

Rudy Jovanovic - aye  
Justin Fears - aye  
Mike Gantner - absent  
Jeanette Woehrle - aye  
Chris Kellner - aye

Respectively Submitted,

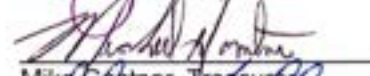


Kimberly Arbuthnot, Administrative Assistant and Secretary of the Board of Directors

APPROVED

  
Rudy Jovanovic, Chairman and Director

  
Jeanette Voghrle, Director

  
Mike Genthner, Treasurer

  
Chris Kellner, Director

  
Dr. Justin Peare, Director





## Wright City Fire Protection District

*"To serve, educate, and protect our community."*

396 West North 2<sup>nd</sup> Street  
Wright City, Missouri 63390  
Phone (636) 745-2262  
Fax (636) 745-2259  
www.wrightcityfire.com

---

MINUTES OF THE BOARD OF DIRECTORS OF THE WRIGHT CITY FIRE PROTECTION DISTRICT  
WARREN COUNTY, STATE OF MISSOURI  
July 11, 2019

BE IT REMEMBERED, that the Board of Directors of the Wright City Fire Protection District of Warren County, Missouri, met at the Wright City Fire Protection District House One 396 NW 2<sup>nd</sup> Street, Wright City, Missouri 63390 on July 11, 2019 at 1630. At the above time and place there were the following present:

### Board of Directors

Rudy Jovanovic – Chairman - present  
Dr Justin Fears – Director – absent  
Mike Gantner – Director – present  
Jeanette Woehrle – Director – present  
Chris Kellner – Director - present

### Administration

Fire Chief Ron MacKnight  
Administrative Assistant Kimberly Arbuthnot  
Assistant Chief Joshua Riebe

### Members

FF Kevin Hakenewerth  
FF Glenn Davis  
FF Brian Stone  
FF Jesse McCoy  
FF Jason Pelton  
FC David Williams  
FC Laura Hakenewerth  
FC Sherry Schreiter

### Visitors

Don Rutherford  
Pastor Joe Purl  
Pastor Kim Purl  
Jackie Stewart

### Call to Order

A quorum being present, Chairman Rudy Jovanovic called the meeting to order at 1630 and announced the Board of Directors meeting to be in session for the transaction of any and all business to be brought before it at this time.

### Pledge of Allegiance

### Amendments to the July 11, 2019 Agenda

Chairman Rudy Jovanovic asked for any amendments to the Tentative Agenda for July 11, 2019. Director Jeanette Woehrle made a motion to approve the agenda as presented. This motion was seconded by Director Chris Kellner. The vote was as follows:

Rudy Jovanovic – aye  
 Justin Fears - absent  
 Mike Gantner – aye  
 Jeanette Woehrle – aye  
 Chris Kellner - aye

The agenda for July 11, 2019 was adopted.

**Approval of the Open Minutes of June 13, 2019 and July 2, 2019 Board Meeting Minutes**

Director Jeanette Woehrle moved for approval of the open minutes June 13, 2019 and July 2, 2019. This was seconded by Director Mike Gantner.

"RESOLVED that the Minutes of the Open Minutes of June 13, 2019 and July 2, 2019 are hereby adopted and approved in their entirety, as presented with and corrections made and suggested."

The Board of Directors present and voting affirmatively, the resolution was adopted and approved. The roll call vote on this resolution is as follows:

Rudy Jovanovic – aye  
 Justin Fears - absent  
 Mike Gantner – aye  
 Jeanette Woehrle – aye  
 Chris Kellner - aye

**Approve Bills for Payment**

Director Chris Kellner made a motion to approve the bills presented for payment. This was seconded by Director Jeanette Woehrle. The roll call was as follows:

Rudy Jovanovic – aye  
 Justin Fears - absent  
 Mike Gantner – aye  
 Jeanette Woehrle – aye  
 Chris Kellner – aye

Director Dr. Justin Fears arrived at 1632.

**Treasurer's Report for July 11, 2019**

| <i>Account</i>                  | <i>Interest Rate</i> | <i>Term</i> | <i>Amount</i>         |
|---------------------------------|----------------------|-------------|-----------------------|
| <i>General Operating (FSCB)</i> | 1.00%                | -           | \$154,897.26          |
| <i>Capital Expense (FSCB)</i>   | 1.00%                | -           | \$50,569.19           |
| <i>CD 4/19/2020 (American)*</i> | 2.40%                | 12 months   | \$341,269.87          |
| <i>CD 6/5/2019 (American)</i>   | 1.95%                | 3 months    | \$125,000             |
| <i>CD 9/5/2019 (American)*</i>  | 2.20%                | 6 months    | \$175,000             |
| <i>CD 6/15/2019 (American)</i>  | 1.85%                | 18 months   | \$172,853.61          |
| <b>Total:</b>                   |                      |             | <b>\$1,019,589.93</b> |

\* Depicts all Reserve Funds at present

Comments on Financial Reports

- a) *Income in May was \$34,560.36. This breaks down to the following:*

|  |                    |
|--|--------------------|
| <i>Warren County Tax Income</i>        | <i>\$20,764.97</i> |
| <i>Lincoln County Tax Income</i>       | <i>\$739.63</i>    |
| <i>Permit Fees</i>                     | <i>\$3,341.93</i>  |
| <i>Interest</i>                        | <i>\$7,736.05</i>  |
| <i>Cost Recovery</i>                   | <i>\$1318.40</i>   |
| <i>Donations for Election Expenses</i> | <i>\$500.47</i>    |
| <i>Uniform Reimbursements</i>          | <i>\$115.00</i>    |

- b) *Expenditures in May were \$111,823.95 vs a budgeted amount of \$91,892.50. This put us \$19,931.45 over budget.*

- i) Administrative Expenses were \$10,684.76. These expenses included adding insurance on the new 2018 Rosenbauer in the amount of \$3,044.00. The additional cost of Work Comp after the annual Work Comp audit, in the amount of \$7,138.00.*
- ii) Capital Expenses were \$5,109.34. The significant purchases here was the 5 gas monitor purchase for the new 2018 Rosenbauer.*
- iii) Maintenance expenses were \$3,799.58. Maintenance on the 2009 Chevy Tahoe for ball joints, bearings replaced and lube, oil and filter in the amount of \$1804.11. The remainder were misc. expenses. Fuel: \$1140.01*
- iv) Utility expenses were \$1,341.25. There were no significant or unexpected expenses to report.*
- v) Personnel expenses were \$86,536.30 vs a budget of \$66,194.00. This includes payroll, medical, dental / vision and 457 matching.*

- c) *Comments*

*None*

#### **Public Comments**

Pastor Joe Purl wanted to thank the FD for their support and help to the food pantry.

#### **Old Business**

#### **Support for a Safer Community**

Shop Steward updated the BOD on the campaign (signs, mailers and etc).

FF Jason Pelton discussed locations and the additional purchase of signs.

Director Mike Gantner discussed the Incline Village talk and thanked the A/C for doing a nice job.

#### **New Business**

#### **Audit Results**

Discussion of annual audit and questions answered.

#### **Tax Rate Hearing**

The Board of Directors unanimously agreed to hold the tax rate hearing on Monday, August 26, 2019 at 1630 hrs.

**Fire Chiefs Report**

- Discussion – No action taken.

**2665**

- Discussion – No action taken.

**Closed Session**

Vote to close this part of the meeting pursuant to Section 610.021. (3)(9) RSMo

- Chapter 610.021 Revised Statutes of Missouri; (3) Hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded.
- Chapter 610.021 Revised Statutes of Missouri; (9) Preparation, including any discussions or work product, on behalf of a public governmental body or its representatives for negotiations with employee groups.

A motion was made by Director Jeanette Woehrle to move into closed session at 1658. This motion was seconded by Director Mike Gantner. Roll call was as follows:

Rudy Jovanovic – aye  
Justin Fears - aye  
Mike Gantner – aye  
Jeanette Woehrle – aye  
Chris Kellner - aye

**Open Session**

A motion was made by Director Dr Justin Fears to move into open session at 1717. This motion was seconded by Director Jeanette Woehrle. Roll call was as follows:

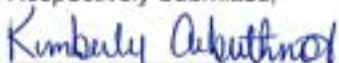
Rudy Jovanovic – aye  
Justin Fears - aye  
Mike Gantner – aye  
Jeanette Woehrle – aye  
Chris Kellner - aye

**Adjourn**

A motion made to adjourn the meeting at 1718. This motion was made by Director Chris Kellner and was seconded by Director Mike Gantner. Roll call was as follows:

Rudy Jovanovic – aye  
Justin Fears - aye  
Mike Gantner – aye  
Jeanette Woehrle – aye  
Chris Kellner – aye


Respectively Submitted,



Kimberly Arbuthnot, Administrative Assistant and Secretary of the Board of Directors

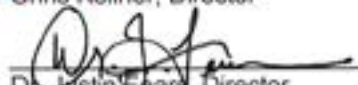
APPROVED:

  
Rudy Jovanovic, Chairman and Director

  
Jeanette Wpohrie, Director

  
Mike Gantner, Treasurer

  
Chris Kellner, Director

  
Dr. Justin Fears, Director







## Wright City Fire Protection District

*"To serve, educate, and protect our community."*

396 West North 2<sup>nd</sup> Street  
P.O. Box 522  
Wright City, Missouri 63390  
Phone (636) 745-2262  
Fax (636) 745-2259  
www.wrightcityfire.com

---

SPECIAL MEETING MINUTES OF THE BOARD OF DIRECTORS OF THE WRIGHT CITY FIRE  
PROTECTION DISTRICT  
WARREN COUNTY, STATE OF MISSOURI  
July 2, 2019

BE IT REMEMBERED, that the Board of Directors of the Wright City Fire Protection District of Warren County, Missouri, met at the Wright City Fire Protection District House One 396 WN 2<sup>nd</sup> Street, Wright City, Missouri, . 63390 on July 2, 2019 at 1630 hours. At the above time and place there were the following present:

### Board of Directors

Rudy Jovanovic – Chairman - present  
Jeanette Woehrle – Director – present  
Chris Kellner – Director – absent  
Dr Justin Fears – Director – present  
Mike Gantner – Treasurer - present

### Administration

Chief Ron MacKnight  
Administrative Assistant Kimberly Arbuthnot

### Members

NONE

### Call to Order

A quorum being present, Chairman Rudy Jovanovic called the meeting to order at 1636 and announced the Board of Directors meeting to be in session for the transaction of any and all business to be brought before it at this time.

The agenda was accepted as presented by all.

### Closed Session

Vote to close this part of the meeting pursuant to Section 610.021. (3) RSMo

- Chapter 610.021 Revised Statutes of Missouri; (3) Hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded.

A motion was made by Dr Justin Fears to move into closed session at 1637. This motion was seconded by Director Mike Gantner. Roll call was as follows:

Rudy Jovanovic – aye  
Justin Fears - aye  
Mike Gantner – aye  
Jeanette Woehrle – aye  
Chris Kellner – absent

A motion was made by Director Mike Gantner at 1720 to move into open session. The motion was seconded by Director Dr Justin Fears. Roll call was as follows:

Rudy Jovanovic – aye  
Justin Fears - aye  
Mike Gantner – aye

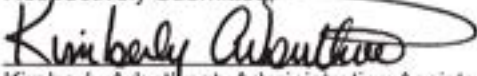
Jeanette Woehrle – aye  
Chris Kellner – absent

**Adjourn:**

A motion was made by Director Mike Gantner at 1720 to adjourn the meeting. This motion was seconded by Director Dr Justin Fears. Roll call was as follows:

Rudy Jovanovic – aye  
Justin Fears - aye  
Mike Gantner – aye  
Jeanette Woehrle – aye  
Chris Kellner – absent

Respectively Submitted,



Kimberly Arbutnot, Administrative Assistant

APPROVED:



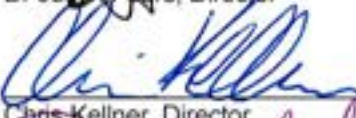
Rudy Jovanovic, Chairman and Director



Mike Gantner, Director



Dr Justin Fears, Director



Chris Kellner, Director



Jeanette Woehrle, Director



## Wright City Fire Protection District

*"To serve, educate, and protect our community."*

396 West North 2<sup>nd</sup> Street  
Wright City, Missouri 63390  
Phone (636) 745-2262  
Fax (636) 745-2259  
www.wrightcityfire.com

---

MINUTES OF THE BOARD OF DIRECTORS OF THE WRIGHT CITY FIRE PROTECTION DISTRICT  
WARREN COUNTY, STATE OF MISSOURI  
August 8, 2019

BE IT REMEMBERED, that the Board of Directors of the Wright City Fire Protection District of Warren County, Missouri, met at the Wright City Fire Protection District House One 396 NW 2<sup>nd</sup> Street, Wright City, Missouri 63390 on August 8, 2019 at 1630. At the above time and place there were the following present:

### Board of Directors

Rudy Jovanovic – Chairman - present  
Dr Justin Fears – Director – present  
Mike Gantner – Director – present  
Jeanette Woehrle – Director – present  
Chris Kellner – Director - present

### Administration

Fire Chief Ron MacKnight (arrived at 1638)  
Administrative Assistant Kimberly Arbuthnot  
Assistant Chief Joshua Riebe

### Members

FF Kevin Hakenewerth  
FF Glenn Davis  
FF Brian Stone  
FF Jesse McCoy  
FF Jason Pelton  
FF Jacob Allison  
FF Scott Sateia  
FC David Williams  
FC Laura Hakenewerth

### Visitors

Don Rutherford  
Pastor Joe Purl  
Phil Keim  
Adam Rollins

### Call to Order

A quorum being present, Chairman Rudy Jovanovic called the meeting to order at 1632 and announced the Board of Directors meeting to be in session for the transaction of any and all business to be brought before it at this time.

### Pledge of Allegiance

### Amendments to the August 8, 2019 Agenda

Chairman Rudy Jovanovic asked for any amendments to the Tentative Agenda for August 8, 2019. Director Jeanette Woehrle made a motion to approve the agenda as presented. This motion was seconded by Director Mike Gantner. The vote was as follows:

Rudy Jovanovic – aye  
 Justin Fears - aye  
 Mike Gantner – aye  
 Jeanette Woehrie – aye  
 Chris Kellner - aye

The agenda for August 8, 2019 was adopted.

**Approval of the Open Minutes of July 11, 2019 Board Meeting Minutes**

Director Mike Gantner moved for approval of the open minutes July 11, 2019. This was seconded by Director Dr. Justin Fears.

"RESOLVED that the Minutes of the Open Minutes of July 11, 2019 are hereby adopted and approved in their entirety, as presented with and corrections made and suggested."

The Board of Directors present and voting affirmatively, the resolution was adopted and approved. The roll call vote on this resolution is as follows:

Rudy Jovanovic – aye  
 Justin Fears - aye  
 Mike Gantner – aye  
 Jeanette Woehrie – aye  
 Chris Kellner - aye

**Approve Bills for Payment**

Director Dr. Justin Fears made a motion to approve the bills presented for payment. This was seconded by Director Chris Kellner. The roll call was as follows:

Rudy Jovanovic – aye  
 Justin Fears - aye  
 Mike Gantner – aye  
 Jeanette Woehrie – aye  
 Chris Kellner – aye

**Treasurer's Report for August 8, 2019**

Cash Balance as of the end of July 2019 is \$886,122.81

| <i>Account</i>                  | <i>Interest Rate</i> | <i>Term</i>      | <i>Amount</i>       |
|---------------------------------|----------------------|------------------|---------------------|
| <i>General Operating (FSCB)</i> | <i>1.00%</i>         | <i>-</i>         | <i>\$191,169.41</i> |
| <i>Capital Expense (FSCB)</i>   | <i>1.00%</i>         | <i>-</i>         | <i>\$48,649.84</i>  |
| <i>CD 4/19/2020 (American)*</i> | <i>2.40%</i>         | <i>12 months</i> | <i>\$346,303.56</i> |
| <i>CD 6/5/2019 (American)</i>   | <i>1.95%</i>         | <i>3 months</i>  | <i>\$125,000</i>    |
| <i>CD 9/5/2019 (American)*</i>  | <i>2.20%</i>         | <i>6 months</i>  | <i>\$175,000</i>    |
|                                 |                      |                  |                     |
|                                 |                      |                  |                     |
| <b>Total:</b>                   |                      |                  | <b>\$886,122.81</b> |

\* Depicts all Reserve Funds at present

*Comments on Financial Reports*

- a) *Income in July was \$34,560.36. This breaks down to the following:*

|                           |                   |
|---------------------------|-------------------|
| Warren County Tax Income  | \$0.00            |
| Lincoln County Tax Income | \$1,032.38        |
| Permit Fees               | \$138.22          |
| Interest                  | \$3,739.95        |
| Cost Recovery             | \$0               |
| <b>Total:</b>             | <b>\$4,910.55</b> |

- b) Expenditures in July were \$100,642.74 vs a budgeted amount of \$88,007.50. This put us \$12,635.24 over budget.
- i) Administrative Expenses were 24,690.08. This was due to the audit expense of \$6,650.00, election expense of \$12,466.08 and attorney fees of \$3,307.50.
  - ii) Capital Expenses were \$541.84.
  - iii) Maintenance expenses were \$4,66.64. 2009 Chevy Tahoe had \$1,740.70 in maintenance.
  - iv) Utility expenses were \$2,166.57. There were no significant or unexpected expenses to report.
  - v) Personnel expenses were \$67,244.55 vs a budget of \$66,294.00. This includes payroll, medical, dental / vision and 457 matching.
- c) Comments

#### **Public Comments**

Pastor Joe Purl wanted to thank the FD for their support and help to the food pantry. Don Rutherford and Pastor Joe also expressed their joy in the election outcome and recognized the district for all of the hard work that was put in by its members. Rudy addressed the members and guests commending all on a group effort.

#### **Old Business**

#### **Support for a Safer Community**

Discussion

#### **New Business**

#### **Annual Resolution for Financial Disclosure**

Director Dr Justin Fears made a motion to sign the Annual Resolution for Financial Disclosure. This motion was seconded by Director Chris Kellner. Roll call was as follows:

Rudy Jovanovic – aye  
 Justin Fears - aye  
 Mike Gantner – aye  
 Jeanette Woehrle – aye  
 Chris Kellner – aye

#### **Fire Chiefs Report**

➤ Discussion – No action taken.

**2665**

- Discussion – No action taken.

**Closed Session**

Vote to close this part of the meeting pursuant to Section 610.021. (3)(9) RSMo

- Chapter 610.021 Revised Statutes of Missouri; (3) Hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded.
- Chapter 610.021 Revised Statutes of Missouri; (9) Preparation, including any discussions or work product, on behalf of a public governmental body or its representatives for negotiations with employee groups.

A motion was made by Director Jeanette Woehrle to move into closed session at 1649. This motion was seconded by Director Dr Justin Fears. Roll call was as follows:

Rudy Jovanovic – aye  
Justin Fears - aye  
Mike Gantner – aye  
Jeanette Woehrle – aye  
Chris Kellner - aye

**Open Session**

A motion was made by Director Jeanette Woehrle to move into open session at 1736. This motion was seconded by Director Chris Kellner. Roll call was as follows:

Rudy Jovanovic – aye  
Justin Fears - aye  
Mike Gantner – aye  
Jeanette Woehrle – aye  
Chris Kellner - aye

**Adjourn**

A motion made to adjourn the meeting at 1736. This motion was made by Director Jeanette Woehrle and was seconded by Director Mike Gantner. Roll call was as follows:

Rudy Jovanovic – aye  
Justin Fears - aye  
Mike Gantner – aye  
Jeanette Woehrle – aye  
Chris Kellner – aye

Respectively Submitted,

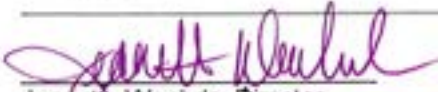


Kimberly Arbuthnot, Administrative Assistant and Secretary of the Board of Directors

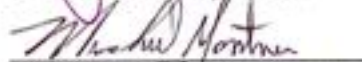
APPROVED:



Rudy Jovanovic, Chairman and Director



Jeanette Woehrlé, Director



Mike Gantner, Treasurer



Chris Kellner, Director



Dr. Justin Fears, Director







## Wright City Fire Protection District

*"To serve, educate, and protect our community."*

396 West North 2<sup>nd</sup> Street  
Wright City, Missouri 63390  
Phone (636) 745-2262  
Fax (636) 745-2259  
www.wrightcityfire.com

---

MINUTES OF THE BOARD OF DIRECTORS OF THE WRIGHT CITY FIRE PROTECTION DISTRICT  
WARREN COUNTY, STATE OF MISSOURI  
September 12, 2019

BE IT REMEMBERED, that the Board of Directors of the Wright City Fire Protection District of Warren County, Missouri, met at the Wright City Fire Protection District House One 396 NW 2<sup>nd</sup> Street, Wright City, Missouri 63390 on September 12, 2019 at 1630. At the above time and place there were the following present:

### Board of Directors

Rudy Jovanovic – Chairman - present  
Dr Justin Fears – Director – present  
Mike Gantner – Director – absent  
Jeanette Woehrle – Director – present  
Chris Kellner – Director - present

### Administration

Fire Chief Ron MacKnight  
Administrative Assistant Kimberly Arbuthnot  
Assistant Chief Joshua Riebe

### Members

FF Kevin Hakenewerth  
FF Jason Clubb  
FF Jason Pelton  
FF Jacob Allison  
Captain Scot Gibson

### Visitors

Pastor Joe Purl  
Phil Keim

### Call to Order

A quorum being present, Chairman Rudy Jovanovic called the meeting to order at 1632 and announced the Board of Directors meeting to be in session for the transaction of any and all business to be brought before it at this time.

### Pledge of Allegiance

### Amendments to the September 12, 2019 Agenda

Chairman Rudy Jovanovic asked for any amendments to the Tentative Agenda for September 12, 2019. Director Jeanette Woehrle made a motion to approve the agenda as presented. This motion was seconded by Director Dr Justin Fears. The vote was as follows:

Rudy Jovanovic – aye  
Justin Fears - aye  
Mike Gantner – absent  
Jeanette Woehrle – aye  
Chris Kellner - aye

The agenda for September 12, 2019 was adopted.

**Approval of the Open Minutes of August 8, 2019 Board Meeting Minutes**

Director Dr Justin Fears moved for approval of the open minutes August 8, 2019. This was seconded by Director Jeanette Woehrle.

"RESOLVED that the Minutes of the Open Minutes of August 8, 2019 are hereby adopted and approved in their entirety, as presented with and corrections made and suggested."

The Board of Directors present and voting affirmatively, the resolution was adopted and approved. The roll call vote on this resolution is as follows:

Rudy Jovanovic – aye  
 Justin Fears - aye  
 Mike Gantner – absent  
 Jeanette Woehrle – aye  
 Chris Kellner - aye

**Approve Bills for Payment**

Director Dr. Justin Fears made a motion to approve the bills presented for payment. This was seconded by Director Chris Kellner. The roll call was as follows:

Rudy Jovanovic – aye  
 Justin Fears - aye  
 Mike Gantner – absent  
 Jeanette Woehrle – aye  
 Chris Kellner – aye

**Treasurer's Report for September 12, 2019**

Cash Balance as of the end of August, 2019 is \$711,031.87

| <i>Account</i>                  | <i>Interest Rate</i> | <i>Term</i> | <i>Amount</i>       |
|---------------------------------|----------------------|-------------|---------------------|
| <i>General Operating (FSCB)</i> | 1.00%                | -           | \$16,037.15         |
| <i>Capital Expense (FSCB)</i>   | 1.00%                | -           | \$48,691.16         |
| <i>CD 4/19/2020 (American)*</i> | 2.40%                | 12 months   | \$346,303.56        |
| <i>CD 9/5/2019 (American)</i>   | 1.95%                | 3 months    | \$125,000           |
| <i>CD 3/5/2020 (American)*</i>  | 2.20%                | 6 months    | \$175,000           |
|                                 |                      |             |                     |
| <b>Total:</b>                   |                      |             | <b>\$711,031.87</b> |

\* Depicts all Reserve Funds at present

*Comments on Financial Reports*

a) *Income in July was \$34,560.36. This breaks down to the following:*

|                                  |            |
|----------------------------------|------------|
| <i>Warren County Tax Income</i>  | \$7,955.70 |
| <i>Lincoln County Tax Income</i> | \$326.68   |
| <i>Permit Fees</i>               | \$5,804.47 |
| <i>Interest</i>                  | \$1,292.45 |
| <i>Cost Recovery</i>             | \$860.00   |
| <i>Misc. Income</i>              | \$680.07   |

|                        |                    |
|------------------------|--------------------|
| Fire Reports           | \$40.00            |
| PR Donations           | \$40.00            |
| Uniform Reimbursements | \$5.00             |
| <b>Total:</b>          | <b>\$17,004.37</b> |

- b) *Expenditures in August were \$194,162.57 vs a budgeted amount of \$81,356.50. This put us \$112,806.07 over budget.*
- i) *Administrative Expenses were \$1,949.03. Attorney fees of \$1040.00 and copy expenses of \$796.92.*
  - ii) *Capital Expenses were \$105,766.71 vs a budgeted amount of \$3,545.00. Two major expenses here were the payment of the new generator at \$32,825.00 and the first lease payment of \$72,606.71 on the new 2018 Rosenbauer.*
  - iii) *Maintenance expenses were \$29,421.28. The 1987 LTI Ladder had necessary repairs made equaling \$23,173.82. The 1996 Pierce had repairs done equaling \$4,662.55.*
  - iv) *Utility expenses were \$1,972.54. There were no significant or unexpected expenses to report.*
  - v) *Personnel expenses were \$54,292.44 vs a budget of \$66,194.00. This includes payroll, medical, dental / vision and 457 matching.*
- c) *Comments:*
- i) *The 9/5/2019 CD will be cashed in on September 5, 2019 into the General Operating fund. (\$125,000)*
  - ii) *The 9/5/2019 CD (\$175,000) will roll over for another 6 months at the locked in rate of 2.20%. This will change the maturity date to 3/5/2020. This is currently a reserve CD*
  - iii) *Balance in Reserves: \$521,303.56.*

### Public Comments

#### Old Business

None

#### New Business

### Resolution for Bidding & Purchasing Policy

Director Jeanette Woehrle made a motion to accept the Resolution for Bidding & Purchasing Policy. This motion was seconded by Director Chris Kellner. Roll call was as follows:

Rudy Jovanovic – aye  
 Justin Fears - aye  
 Mike Gantner – absent  
 Jeanette Woehrle – aye  
 Chris Kellner – aye

"RESOLVED that the Resolution for the Purpose of Bidding & Purchasing Policy are hereby adopted and approved in their entirety, as presented with and corrections made and suggested."

### Open House

Discussion of the times and dates of this event. Curently October 5 from 12-4.

**Fire Chiefs Report**

- Discussion – No action taken.

**2665**

- Discussion – No action taken.

**Closed Session**

Vote to close this part of the meeting pursuant to Section 610.021.(9) RSMo

- Chapter 610.021 Revised Statutes of Missouri; (9) Preparation, including any discussions or work product, on behalf of a public governmental body or its representatives for negotiations with employee groups.

A motion was made by Director Jeanette Woehrle to move into closed session at 1654. This motion was seconded by Director Dr Justin Fears. Roll call was as follows:

Rudy Jovanovic – aye  
Justin Fears - aye  
Mike Gantner – absent  
Jeanette Woehrle – aye  
Chris Kellner - aye

**Open Session**

A motion was made by Director Jeanette Woehrle to move into open session at 1727. This motion was seconded by Director Dr Justin Fears. Roll call was as follows:

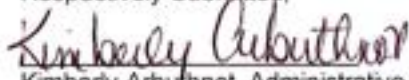
Rudy Jovanovic – aye  
Justin Fears - aye  
Mike Gantner – absent  
Jeanette Woehrle – aye  
Chris Kellner - aye

**Adjourn**

A motion made to adjourn the meeting at 1728. This motion was made by Director Dr Justin Fears and was seconded by Director Jeanette Woehrle. Roll call was as follows:

Rudy Jovanovic – aye  
Justin Fears - aye  
Mike Gantner – absent  
Jeanette Woehrle – aye  
Chris Kellner – aye

Respectively Submitted,




Kimberly Arbuthnot, Administrative Assistant and Secretary of the Board of Directors

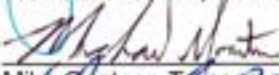
APPROVED:



Rudy Jovanovic, Chairman and Director




Jeanette Woehrlé, Director



Mike Gantner, Treasurer



Chris Kellner, Director



Dr. Justin Fears, Director





## Wright City Fire Protection District

*"To serve, educate, and protect our community."*

396 West North 2<sup>nd</sup> Street  
Wright City, Missouri 63390  
Phone (636) 745-2262  
Fax (636) 745-2259  
www.wrightcityfire.com

---

MINUTES OF THE BOARD OF DIRECTORS OF THE WRIGHT CITY FIRE PROTECTION DISTRICT  
WARREN COUNTY, STATE OF MISSOURI  
October 10, 2019

BE IT REMEMBERED, that the Board of Directors of the Wright City Fire Protection District of Warren County, Missouri, met at the Wright City Fire Protection District House One 396 NW 2<sup>nd</sup> Street, Wright City, Missouri 63390 on October 10, 2019 at 1630. At the above time and place there were the following present:

### Board of Directors

Rudy Jovanovic – Chairman - present  
Dr Justin Fears – Director – present  
Mike Gantner – Director – present  
Jeanette Woehrle – Director – present  
Chris Kellner – Director - present

### Administration

Fire Chief Ron MacKnight  
Administrative Assistant Kimberly Arbuthnot

### Members

FF Kevin Hakenewerth  
FF Jason Clubb  
FF Jason Pelton  
FF Brian Stone  
Captain Mike Holtmeier  
FC Dave Williams

### Visitors

Pastor Kim Purl  
Liam Woehrle

### Call to Order

A quorum being present, Chairman Rudy Jovanovic called the meeting to order at 1630 and announced the Board of Directors meeting to be in session for the transaction of any and all business to be brought before it at this time.

### Pledge of Allegiance

### Amendments to the October 10, 2019 Agenda

Chairman Rudy Jovanovic asked for any amendments to the Tentative Agenda for October 10, 2019. Director Dr Justin Fears made a motion to approve the agenda as presented. This motion was seconded by Director Chris Kellner. The vote was as follows:

Rudy Jovanovic – aye  
Justin Fears - aye  
Mike Gantner – aye  
Jeanette Woehrle – aye  
Chris Kellner - aye



The agenda for October 10, 2019 was adopted.

**Approval of the Open Minutes of September 12, 2019 Board Meeting Minutes**

Director Dr Justin Fears moved for approval of the open minutes September, 2019. This was seconded by Director Mike Gantner.

"RESOLVED that the Minutes of the Open Minutes of September 12, 2019 are hereby adopted and approved in their entirety, as presented with and corrections made and suggested."

The Board of Directors present and voting affirmatively, the resolution was adopted and approved. The roll call vote on this resolution is as follows:

- Rudy Jovanovic – aye
- Justin Fears - aye
- Mike Gantner – aye
- Jeanette Woehrle – aye
- Chris Kellner - aye

**Approve Bills for Payment**

Director Dr. Justin Fears made a motion to approve the bills presented for payment. This was seconded by Director Jeanette Woehrle. The roll call was as follows:

- Rudy Jovanovic – aye
- Justin Fears - aye
- Mike Gantner – aye
- Jeanette Woehrle – aye
- Chris Kellner – aye

**Treasurer's Report for October 10, 2019**

Cash Balance as of the end of September, 2019 is \$651,876.47

| <i>Account</i>           | <i>Interest Rate</i> | <i>Term</i> | <i>Amount</i>       |
|--------------------------|----------------------|-------------|---------------------|
| General Operating (FSCB) | 1.00%                | -           | \$81,839.07         |
| Capital Expense (FSCB)   | 1.00%                | -           | \$48,733.84         |
| CD 4/19/2020 (American)* | 2.40%                | 12 months   | \$346,303.56        |
| CD 3/5/2020 (American)*  | 2.20%                | 6 months    | \$175,000           |
|                          |                      |             |                     |
|                          |                      |             |                     |
|                          |                      |             |                     |
| <b>Total:</b>            |                      |             | <b>\$651,876.47</b> |

\* Depicts all Reserve Funds at present

*Comments on Financial Reports*

a) *Income in September was \$6,134.30. This breaks down to the following:*

|                           |            |
|---------------------------|------------|
| Warren County Tax Income  | \$0        |
| Lincoln County Tax Income | \$586.24   |
| Permit Fees               | \$5,475.00 |
| Interest                  | \$73.06    |

|                               |                   |
|-------------------------------|-------------------|
| <i>Cost Recovery</i>          | \$0               |
| <i>Misc. Income</i>           | \$0               |
| <i>Fire Reports</i>           | \$0               |
| <i>PR Donations</i>           | \$0               |
| <i>Uniform Reimbursements</i> | \$0               |
| <b>Total:</b>                 | <b>\$6,134.30</b> |

- b) *Expenditures in September were \$65,217.89 vs a budgeted amount of \$100,507.50. This put us \$35,289.61 under budget.*
- i) *Administrative Expenses were \$2,921.05. Attorney fees of \$2,285.00 were the majority of this due to the policy manual update we are working on.*
  - ii) *Capital Expenses were \$2,269.52 a budgeted amount of \$3,546.00. Two new electric ranges were purchased for the crew quarters and the Admin Side.*
  - iii) *Maintenance expenses were \$4,796.58. The 2009 Spartan received new tires in the amount of \$2050.44. The 1987 Ladder had the remainder of the repairs done to it for \$1,064.11.*
  - iv) *Utility expenses were \$1,817.56. There were no significant or unexpected expenses to report.*
  - v) *Public relations had an expense of \$1,271.00 for a backdrop, table cover and custom canopy.*
  - vi) *Personnel expenses were \$51,531.18 vs a budget of \$66,194.00. This includes payroll, medical, dental / vision and 457 matching.*

c) *Comments:*

*We will be watching General Operating very closely and will utilize the Capital Expense checking account to supplement if needed.*

**Public Comments**

**Old Business**

**Open House**

October 19, 2019 from 11-2, a more scaled down version. Director Jeanette Woehrle asked what "scaling it down" meant and why did we decide to do that. Chief MacKnight explained that with the loss of manpower and the time we had it was just more feasible.

**9716 Bids**

There were no bids received for the apparatus and after the Truck Dedication we will be placing 9716 and the current 9740 on GovDeals to be sold.

**New Business**

**Resolution to accept the AFG for radios**

Director Jeanette Woehrle made a motion to accept the Resolution to accept the AFG for radios. This motion was seconded by Director Dr Justin Fears. Roll call was as follows:

Rudy Jovanovic – aye  
 Justin Fears - aye  
 Mike Gantner – aye  
 Jeanette Woehrle – aye

Chris Kellner – aye

"RESOLVED that the Resolution for the Purpose of accepting the AFG for radios is hereby adopted and approved in their entirety, as presented with and corrections made and suggested."

**Fire Chiefs Report**

- Discussion – No action taken.

**2665**

- Discussion – No action taken.

**Closed Session**

Vote to close this part of the meeting pursuant to Section 610.021.(3) (9) RSMo

- Chapter 610.021 Revised Statutes of Missouri; (3) Hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded.
- Chapter 610.021 Revised Statutes of Missouri; (9) Preparation, including any discussions or work product, on behalf of a public governmental body or its representatives for negotiations with employee groups.

A motion was made by Director Jeanette Woehrle to move into closed session at 1649. This motion was seconded by Director Dr Justin Fears. Roll call was as follows:

Rudy Jovanovic – aye  
Justin Fears - aye  
Mike Gantner – aye  
Jeanette Woehrle – aye  
Chris Kellner - aye

**Open Session**

A motion was made by Director Dr Justin Fears to move into open session at 1832. This motion was seconded by Director Chris Kellner. Roll call was as follows:

Rudy Jovanovic – aye  
Justin Fears - aye  
Mike Gantner – aye  
Jeanette Woehrle – aye  
Chris Kellner - aye

**Adjourn**

A motion made to adjourn the meeting at 1833. This motion was made by Director Jeanette Woehrle and was seconded by Director Dr Justin Fears. Roll call was as follows:

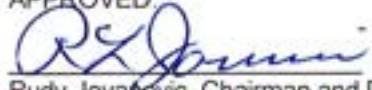
Rudy Jovanovic – aye  
Justin Fears - aye  
Mike Gantner – aye  
Jeanette Woehrle – aye  
Chris Kellner – aye

Respectively Submitted,



Kimberly Arbuthnot, Administrative Assistant and Secretary of the Board of Directors

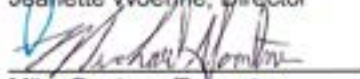
APPROVED:



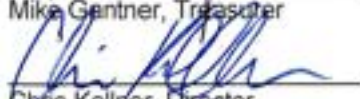
Rudy Jovanovic, Chairman and Director



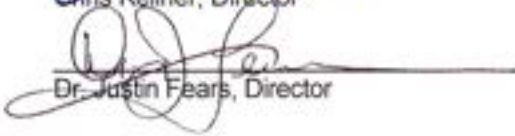
Jeanette Woehle, Director



Mike Gentner, Treasurer



Chris Kellner, Director



Dr. Justin Fears, Director

