



Wright City Fire Protection District

"To serve, educate, and protect our community."

396 West North 2nd Street
Wright City, Missouri 63390
Phone (636) 745-2262
Fax (636) 745-2259
www.wrightcityfire.com

MINUTES OF THE BOARD OF DIRECTORS OF THE WRIGHT CITY FIRE PROTECTION DISTRICT
WARREN COUNTY, STATE OF MISSOURI
January 9, 2020

BE IT REMEMBERED, that the Board of Directors of the Wright City Fire Protection District of Warren County, Missouri, met at the Wright City Fire Protection District House One 396 NW 2nd Street, Wright City, Missouri 63390 on January 9, 2020 at 1630. At the above time and place there were the following present:

Board of Directors

Rudy Jovanovic – Chairman - present
Dr Justin Fears – Director – present
Mike Gantner – Director – present
Jeanette Woehrle – Director – present
Chris Kellner – Director - present

Administration

Fire Chief Ron MacKnight
A/C Joshua Riebe
Administrative Assistant Kimberly Arbuthnot

Members

FF Kevin Hakenewerth
FF Jason Clubb
FF Austin Heppermann
FF Lauren Thompson
FF Kyle Creech
FF Ryan Brown
FF Nick Triplett
FF Chuck McCroary
Captain Scot Gibson

Visitors

None

Call to Order

A quorum being present, Chairman Rudy Jovanovic called the meeting to order at 1632 and announced the Board of Directors meeting to be in session for the transaction of any and all business to be brought before it at this time.

Pledge of Allegiance

Amendments to the January 9, 2020 Agenda

Chairman Rudy Jovanovic asked for any amendments to the Tentative Agenda for January 9, 2020 Director Dr Justin Fears made a motion to approve the agenda as presented. This motion was seconded by Director Jeanette Woehrle. The vote was as follows:

Rudy Jovanovic – aye
Dr Justin Fears – aye
Mike Gantner – aye

Jeanette Woehrle – aye
 Chris Kellner – aye

The agenda for January 9, 2020 was adopted.

Approval of the Open Minutes of December 12, 2019 Board Meeting Minutes and the Special Meeting of December 30, 2019

Director Dr Justin Fears moved for approval of the open minutes December 12, 2019 and Special Meeting December 30, 2019. This was seconded by Director Mike Gantner.

"RESOLVED that the Minutes of the Open Minutes of December 12, 2019 and Special Meeting, December 30, 2019 are hereby adopted and approved in their entirety, as presented with and corrections made and suggested."

The Board of Directors present and voting affirmatively, the resolution was adopted and approved. The roll call vote on this resolution is as follows:

Rudy Jovanovic – aye
 Dr Justin Fears – aye
 Mike Gantner – aye
 Jeanette Woehrle – aye
 Chris Kellner – aye

Approve Bills for Payment

Director Dr. Justin Fears made a motion to approve the bills presented for payment. This was seconded by Director Jeanette Woehrle. The roll call was as follows:

Rudy Jovanovic – aye
 Justin Fears – aye
 Mike Gantner – aye
 Jeanette Woehrle – aye
 Chris Kellner – aye

Treasurer's Report for January 9, 2020

Cash Balance as of the end of December 2019 is \$476,588.54

Account	Interest Rate	Term	Amount
General Operating (FSCB)	1.00%	-	\$62,093.11
Capital Expense (FSCB)	1.00%	-	\$3,191.87
CD 4/19/2020 (American)*	2.40%	12 months	\$346,303.56
CD 3/5/2020 (American)*	2.20%	6 months	\$65,000
Total:			\$476,588.54

* Depicts all Reserve Funds at present

Comments on Financial Reports

a) Income in December was \$132,871.14. This breaks down to the following:

Warren County Tax Income	\$124,991.83
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<i>Lincoln County Tax Income</i>	\$3,687.20
<i>Permit Fees</i>	\$2,587.50
<i>Interest</i>	\$85.81
<i>Cost Recovery</i>	\$1,508.80
<i>Fire Reports</i>	\$10.00
<i>Grants Received</i>	
<i>PR Donations</i>	
<i>Uniform Reimbursements</i>	
Total:	\$132,871.14

- b) *Expenditures in December were \$124,374.90 vs a budgeted amount of \$100,635.50. This put us \$23,739.40 over budget.*
- i) *Administrative Expenses were \$4,602.00. Most of these expenses were due to attorney expenses in the amount of \$3,152.50. We paid \$750.00 for our LAGERS actuarial. The rest were normal expenses.*
 - ii) *Capital Expenses were \$14,765.00. This was all to Ellebrecht. \$4,245.00 for a supervac heatpac system and \$10,520.00 for Heppermann, Sateia, Stone and Clubb new turn out gear.*
 - iii) *Maintenance expenses were \$5,284.77. Many of these expenses were reflective of new batteries for several apparatus.*
 - iv) *Utility expenses were \$2,126.68. There were no significant or unexpected expenses to report.*
 - v) *Training expenses were \$2,995.25. This was the annual payment to Target Solutions, our training software.*
 - vi) *Membership & Personnel expenses were \$5,047.58. This was due to the banquet being funded.*
 - vii) *Personnel expenses were \$85,890.30 vs a budget of \$76,203.00. This includes payroll, medical, dental / vision and 457 matching. There were three payrolls in the month of November.*
- c) *Comments:*
- (1) *We have not received any of the tax money for 2020. This is typically received mid to end of January.*

Public Comments

None

Old Business

9716 & 9740

Director Dr Justin Fears moved for the approval of the bid for the 1989 GMC Pumper and to sign the Resolution and Bill of Sale to Lake Road FF14-FF17 Volunteer Fire Department in the amount of \$4300 (four thousand and three hundred dollars.) This motion was seconded by Director Jeanette Woehrl.

*RESOLUTION OF THE BOARD OF DIRECTORS OF WRIGHT CITY
FIRE PROTECTION DISTRICT OF WARREN AND LINCOLN COUNTIES, MISSOURI AUTHORIZING THE
CHAIRMAN OF THE BOARD OF DIRECTORS TO EXECUTE A BILL OF SALE FOR A CERTAIN PUMPER
TRUCK OWNED BY THE DISTRICT IN FAVOR OF THE LAKE ROAD FF14-FF17 FIRE DEPARTMENT*

The Board of Directors present and voting affirmatively, the resolution was adopted and approved. The roll call vote on this resolution is as follows:

Rudy Jovanovic – aye
Dr Justin Fears – aye
Mike Gantner – aye
Jeanette Woehrle – aye
Chris Kellner – aye

New Business

Fire Chiefs Report

- Discussion – No action taken.

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- Discussion – No action taken.

Public Comments

None

Closed Session

Vote to close this part of the meeting pursuant to Section 610.021.(3) RSMo

- Chapter 610.021 Revised Statutes of Missouri; (3) Hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded.

A motion was made by Director Dr Justin Fears to move into closed session at 1644. This motion was seconded by Director Mike Gantner. Roll call was as follows:

Rudy Jovanovic – aye
Dr Justin Fears – aye
Mike Gantner – aye
Jeanette Woehrle – aye
Chris Kellner – aye

Open Session

A motion was made by Director Mike Gantner to move into open session at 1651. This motion was seconded by Director Dr Justin Fears. Roll call was as follows:

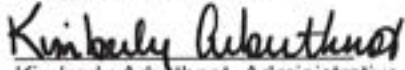
Rudy Jovanovic – aye
Dr Justin Fears – aye
Mike Gantner – aye
Jeanette Woehrle – aye
Chris Kellner – aye

Adjourn

A motion made to adjourn the meeting at 1651. This motion was made by Director Jeanette Woehrle and was seconded by Director Dr Justin Fears. Roll call was as follows:

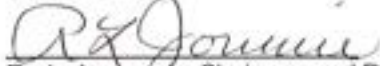
Rudy Jovanovic – aye
Dr Justin Fears – aye
Mike Gantner – aye
Jeanette Woehrle – aye
Chris Kellner – aye

Respectively Submitted,



Kimberly Arbuthnot, Administrative Assistant and Secretary of the Board of Directors

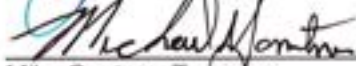
APPROVED:



Rudy Jovanovic, Chairman and Director



Jeanette Woehring, Director



Mike Gantner, Treasurer



Chris Kellner, Director



Dr. Justin Ebers, Director



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MINUTES OF THE BOARD OF DIRECTORS OF THE WRIGHT CITY FIRE PROTECTION DISTRICT
WARREN COUNTY, STATE OF MISSOURI
February 13, 2020

BE IT REMEMBERED, that the Board of Directors of the Wright City Fire Protection District of Warren County, Missouri, met at the Wright City Fire Protection District House One 396 NW 2nd Street, Wright City, Missouri 63390 on February 13, 2020 at 1630. At the above time and place there were the following present:

Board of Directors

Rudy Jovanovic – Chairman - present
Dr Justin Fears – Director – present
Mike Gantner – Director – absent
Jeanette Woehle – Director – absent
Chris Kellner – Director - present

Administration

Fire Chief Ron MacKnight
A/C Joshua Riebe
Administrative Assistant Kimberly Arbuthnot

Members

FF Kevin Hakenewerth
FF Jason Pelton
FF Brian Stone
FF Chuck McCroary

Visitors

Pastor Joe Purl

Call to Order

A quorum being present, Chairman Rudy Jovanovic called the meeting to order at 1632 and announced the Board of Directors meeting to be in session for the transaction of any and all business to be brought before it at this time.

Pledge of Allegiance

Amendments to the February 13, 2020 Agenda

Chairman Rudy Jovanovic asked for any amendments to the Tentative Agenda for February 13, 2020. Chief Ron MacKnight explained that there was no need for a closed session. Closed session was removed from the agenda. Director Dr Justin Fears made the motion to accept the amended agenda. This motion was seconded by Director Chris Kellner. The vote was as follows:

Rudy Jovanovic – aye
Dr Justin Fears – aye
Mike Gantner – absent
Jeanette Woehle – absent
Chris Kellner – aye

The agenda for February 13, 2020 was adopted.

Approval of the Open Minutes of January 9, 2020

Director Dr Justin Fears moved for approval of the open minutes January 9, 2020. This was seconded by Director Chris Kellner.

"RESOLVED that the Minutes of the Open Minutes of January 9, 2020 are hereby adopted and approved in their entirety, as presented with and corrections made and suggested."

The Board of Directors present and voting affirmatively, the resolution was adopted and approved. The roll call vote on this resolution is as follows:

- Rudy Jovanovic – aye
- Dr Justin Fears – aye
- Mike Gantner – absent
- Jeanette Woehrlie – absent
- Chris Kellner – aye

Approve Bills for Payment

Director Dr. Justin Fears made a motion to approve the bills presented for payment. This was seconded by Director Chris Kellner. The roll call was as follows:

- Rudy Jovanovic – aye
- Justin Fears – aye
- Mike Gantner – absent
- Jeanette Woehrlie – absent
- Chris Kellner – aye

Treasurer's Report for February 13, 2020

Cash Balance as of the end of January 2020 is \$1,520,988.91

<i>Account</i>	<i>Interest Rate</i>	<i>Term</i>	<i>Amount</i>
<i>General Operating (FSCB)</i>	1.00%	-	\$1,106,424.94
<i>Capital Expense (FSCB)</i>	1.00%	-	\$3,260.41
<i>CD 4/19/2020 (American)*</i>	2.40%	12 months	\$346,303.56
<i>CD 3/5/2020 (American)*</i>	2.20%	6 months	\$65,000
Total:			\$1,520,988.91

* Depicts all Reserve Funds at present

Comments on Financial Reports

a) *Income in January was \$132,871.14. This breaks down to the following:*

<i>Warren County Tax Income</i>	\$1,041,178.55
<i>Lincoln County Tax Income</i>	\$76,120.35
<i>Permit Fees</i>	\$4,150.65
<i>Interest</i>	\$122.96
<i>Cost Recovery</i>	\$660.00
<i>Fire Reports</i>	\$10.00
<i>Refund for Overpayment</i>	\$1760.00

PR Donations	\$50.00
Rebates	\$65.19
Sale of 9740	\$4300.00
Total:	\$1,128,417.70

- b) *Expenditures in January were \$90,771.27 vs a budgeted amount of \$94,563.88. This put us \$3,792.61 under budget.*
- i) *Administrative Expenses were \$2,179.69. Large expenses: Missouri Association of Fire Chiefs - \$1375.00. Attorney Fees - \$460.00.*
 - ii) *Capital Expenses were \$1,964.00. New ID printer - \$1499.00.*
 - iii) *Maintenance expenses were \$7,906.98. 2009 Spartan - \$5,276.85 (oil leaks and preventative maintenance) 2009 Chevy Tahoe - \$1,144.85 (general maintenance).*
 - iv) *Utility expenses were \$3,641.92. There were no significant or unexpected expenses to report.*
 - v) *Training expenses were \$1,750.00. Winter Fire School for Heppermann and Lacallade,*
 - vi) *Membership & Personnel expenses were \$1,361.13. Leon Uniform - \$1,175.82 (class A uniforms).*
 - vii) *Personnel expenses were \$71,967.55 vs a budget of \$77,231.38. This includes payroll, medical, dental / vision and LAGERS.*
- c) *Comments:*
- i) *CD's: The current checking account is an APR of 1.00%.*
 - ii) *Rates given from American Bank were:*
 - (1) *3 months: .50%*
 - (2) *6 months: .75%*
 - (3) *9 months: 1.25%*
 - (4) *12 months: 1.50%*
 - iii) *Rates given from FSCB were:*
 - (1) *3 months: .55%*
 - (2) *6 months: .80%*
 - (3) *9 months: They do not offer*
 - (4) *12 months: 1.05%*
 - (5) *13 months special: 1.50%*
 - iv) *Rates given from FMB were:*
 - (1) *3 months:*
 - (2) *6 months: Did not submit a bid.*
 - (3) *9 months:*
 - (4) *12 months:*
 - v) *6 months is August*
 - vi) *9 months is November*
 - vii) *12 months is: February 2021*
 - viii) *Investment amounts will depend on the length of the CD.*

Public Comments

None

Old Business

9716 Bill of Sale

The bill of sale was signed by Board President, Rudy Jovanovic for the sale of 9716. It was picked up on February 6, 2020.

New Business

2019 Homeland Security Grant Program Resolution

"RESOLVED that the 2019 Homeland Security Grant Program is hereby adopted and approved in its entirety, as presented with and corrections made and suggested."

Director Dr Justin Fears made a motion to accept the Resolution as read by President Rudy Jovanovic. This motion was seconded by Director Chris Kellner. Roll call was as follows:

Rudy Jovanovic – aye
Dr Justin Fears – aye
Mike Gantner – absent
Jeanette Woehrle – absent
Chris Kellner – aye

CD's for 2020

These were discussed during the Treasurers Report. The CD's will be discussed and decided by the Treasurer.

Fire Chiefs Report

➤ Discussion – No action taken.

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➤ Discussion – No action taken.

Public Comments

None

Adjourn

A motion made to adjourn the meeting at 1650. This motion was made by Director Dr Justin Fears and was seconded by Director Chris Kellner. Roll call was as follows:

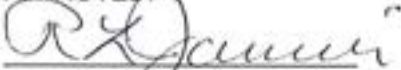
Rudy Jovanovic – aye
Dr Justin Fears – aye
Mike Gantner – absent
Jeanette Woehrle – absent
Chris Kellner – aye

Respectively Submitted,



Kimberly Arbuthnot, Administrative Assistant and Secretary of the Board of Directors

APPROVED:



Rudy Jovanovic, Chairman and Director



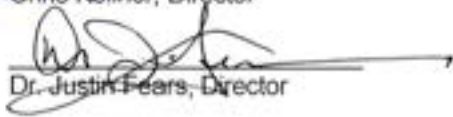
Jeanette Woehrie, Director



Mike Gäntner, Treasurer



Chris Kellner, Director



Dr. Justin Fears, Director



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MINUTES OF THE BOARD OF DIRECTORS OF THE WRIGHT CITY FIRE PROTECTION DISTRICT
WARREN COUNTY, STATE OF MISSOURI
March 12, 2020

BE IT REMEMBERED, that the Board of Directors of the Wright City Fire Protection District of Warren County, Missouri, met at the Wright City Fire Protection District House One 396 NW 2nd Street, Wright City, Missouri 63390 on March 12, 2020 at 1630. At the above time and place there were the following present:

Board of Directors

Rudy Jovanovic – Chairman - present
Dr Justin Fears – Director – present
Mike Gantner – Director – present
Jeanette Woehrle – Director – present
Chris Kellner – Director - present

Administration

Fire Chief Ron MacKnight
A/C Joshua Riebe
Administrative Assistant Kimberly Arbuthnot

Members

FF Kevin Hakenewerth (arrived at 1700)
FF Jason Pelton
FF Brian Stone
FF Nick Triplett
FF Scott Sateia
FF Jesse McCoy
FF Jason Clubb
Captain Mike Holtmeier

Visitors

Emma Clubb
Logan Kellner

Call to Order

A quorum being present, Chairman Rudy Jovanovic called the meeting to order at 1629 and announced the Board of Directors meeting to be in session for the transaction of any and all business to be brought before it at this time.

Pledge of Allegiance

Amendments to the March 12, 2020 Agenda

Chairman Rudy Jovanovic asked for any amendments to the Tentative Agenda for March 12, 2020. Director Jeanette Woehrle made a motion to approve the agenda as presented. This motion was seconded by Director Chris Kellner. The vote was as follows:

Rudy Jovanovic – aye
Dr Justin Fears – aye
Mike Gantner – aye
Jeanette Woehrle – aye
Chris Kellner – aye

The agenda for March 12, 2020 was adopted.

Approval of the Open Minutes of February 13, 2020

Director Mike Gantner moved for approval of the open minutes February 13, 2020. This was seconded by Director Dr Justin Fears.

"RESOLVED that the Minutes of the Open Minutes of February 13, 2020 are hereby adopted and approved in their entirety, as presented with and corrections made and suggested."

The Board of Directors present and voting affirmatively, the resolution was adopted and approved. The roll call vote on this resolution is as follows:

Rudy Jovanovic – aye
 Dr Justin Fears – aye
 Mike Gantner – aye
 Jeanette Woehrle – aye
 Chris Kellner – aye

Approve Bills for Payment

Director Jeanette Woehrle made a motion to approve the bills presented for payment. This was seconded by Director Mike Gantner. The roll call was as follows:

Rudy Jovanovic – aye
 Justin Fears – aye
 Mike Gantner – aye
 Jeanette Woehrle – aye
 Chris Kellner – aye

Treasurer's Report for March 12, 2020

Cash Balance as of the end of February 2020 is \$1,398,937.90

Account	Interest Rate	Term	Amount
General Operating (FSCB)	1.00%	-	\$984,371.23
Capital Expense (FSCB)	1.00%	-	\$3,263.11
CD 4/19/2020 (American)*	2.40%	12 months	\$346,303.56
CD 9/5/2020 (American)*	.70%	6 months	\$65,000
Total:			\$1,398,937.90

* Depicts all Reserve Funds at present

Comments on Financial Reports

- a) Income in January was \$28,628.66. There were no extra deposits done during the month of February. This breaks down to the following:

Warren County Tax Income	\$0
Lincoln County Tax Income	\$28,919.81
Permit Fees	\$-291.15
Interest	\$
Cost Recovery	\$
Fire Reports	\$

<i>Refund for Overpayment</i>	\$
<i>PR Donations</i>	\$
<i>Rebates</i>	\$
Total:	\$28,628.66

- b) *Expenditures in February were \$115,553.68 vs a budgeted amount of \$114,627.88. This put us \$925.80 over budget.*
- i) *Administrative Expenses were \$22,567.72. Commercial Vehicle Insurance in the amount of \$20,864.00 and HAZMAT team of \$1,250.00.*
 - ii) *Capital Expenses were \$3,141.97. Firefighting gloves were purchased in the amount of \$1,560.00.*
 - iii) *Maintenance expenses were \$8,328.94. Overhead Door was needed for repair of two different bay doors in the amount of \$5,126.35.*
 - iv) *Utility expenses were \$1,278.57. There were no significant or unexpected expenses to report.*
 - v) *Training expenses were \$571.18. Winter Fire School for Heppermann and Lacaillade,*
 - vi) *Membership & Personnel expenses were \$2,394.91. New boots for Brown, Triplett and McCroary.*
 - vii) *Personnel expenses were \$76,949.97 vs a budget of \$74,720.38. This includes payroll, medical, dental / vision and LAGERS.*
- c) *Comments:*
- i) *The March 5th CD was rolled over for an additional 6 months at .70%.*
 - ii) *CD's: The current checking account is an APR of 1.00%.*
 - iii) *Rates given from American Bank were:*
 - (1) *3 months: .50%*
 - (2) *6 months: .75%*
 - (3) *9 months: 1.25%*
 - (4) *12 months: 1.50%*
 - iv) *Rates given from FSCB were:*
 - (1) *3 months: .55%*
 - (2) *6 months: .80%*
 - (3) *9 months: They do not offer*
 - (4) *12 months: 1.05%*
 - (5) *13 months special: 1.50%*
 - v) *Rates given from FMB were:*
 - (1) *3 months:*
 - (2) *6 months: **Did not submit a bid.***
 - (3) *9 months:*
 - (4) *12 months:*
 - vi) *6 months is September*
 - vii) *9 months is December*
 - viii) *12 months is: March 2021*
 - ix) *Investment amounts will depend on the length of the CD.*
- d) *Suggestions:*
- i) *Place \$250,000 in a 12 month at 1.50%.*
 - ii) *Place \$150,000 in a 9 month at 1.25%*
 - iii) *Place \$100,000 in the Capital Expense Account which is getting 1.00%*
 - iv) *This leaves roughly \$400,000 in General Operating.*
 - v) *The CD that is due on 4/19/2020 should be continually rolled over and we will ask for a longer-term CD rate (18 or 24 months).*

Public Comments

None

Old Business

CD's for 2020

Director Mike Gantner discussed the options that we had for the 2020 investments. CD rates are low, but the district will go with the suggestions on the Treasurers Report item #4.

- 1) Place \$\$250,000 in a 12 month at 1.50%.
- 2) Place \$150,000 in a 9 month at 1.25%.
- 3) Place \$100,000 in the Capital Expense Account at 1.00%.
- 4) This leaves roughly \$400,000 in General Operating.
- 5) The CD rate that is due on 4/19/2020 should be continually rolled over and we will ask for a longer term CD rate (18 or 24 months.)

New Business

Coronavirus

Discussion of the stance the district will be taking to ensure the safety of our personnel.

Special Presentation

A shift was presented a commendation for their help with the Wright City Toy Drive on December 12, 2019. Parents as Teachers called the morning after and told us how they could not have been successful without the help of this group of men.

Fire Chiefs Report

- Discussion – No action taken.

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- Discussion – No action taken.

Public Comments

None

Closed Session

Vote to close this part of the meeting pursuant to Section 610.021.(3) RSMo

- Chapter 610.021 Revised Statutes of Missouri; (3) Hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded.

A motion was made by Director Dr Justin Fears to move into closed session at 1701. This motion was seconded by Director Mike Gantner. Roll call was as follows:

Rudy Jovanovic – aye
Dr Justin Fears – aye
Mike Gantner – aye
Jeanette Woehrle – aye
Chris Kellner – aye

Open Session

A motion was made by Director Jeanette woehrle to move into open session at 1712. This motion was seconded by Director Chris Kellner. Roll call was as follows:

Rudy Jovanovic – aye

Dr Justin Fears – aye
Mike Gantner – aye
Jeanette Woehrle – aye
Chris Kellner – aye

Adjourn

A motion made to adjourn the meeting at 1713. This motion was made by Director Jeanette Woehrle and was seconded by Director Mike Gantner. Roll call was as follows:

Rudy Jovanovic – aye
Dr Justin Fears – aye
Mike Gantner – aye
Jeanette Woehrle – aye
Chris Kellner – aye

Respectively Submitted,
DocuSigned by:

Kimberly Arbuthnot

Kimberly Arbuthnot, Administrative Assistant and Secretary of the Board of Directors

APPROVED:
DocuSigned by:

Rudy Jovanovic

Rudy Jovanovic, Chairman and Director

Jeanette Woehrle

Jeanette Woehrle, Director

Mike Gantner

Mike Gantner, Treasurer

Chris Kellner

Chris Kellner, Director

Dr. Justin Fears

Dr. Justin Fears, Director



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MINUTES OF THE BOARD OF DIRECTORS OF THE WRIGHT CITY FIRE PROTECTION DISTRICT WARREN COUNTY, STATE OF MISSOURI

April 13, 2020

BE IT REMEMBERED, that the Board of Directors of the Wright City Fire Protection District of Warren County, Missouri, met via video meeting and phone call on April 13, 2020 at 1630. At the above time and place there were the following present:

Board of Directors

Rudy Jovanovic – Chairman - present
Dr Justin Fears – Director – present
Mike Gantner – Director – present
Jeanette Woehrlé – Director – present
Chris Kellner – Director - present

Administration

Fire Chief Ron MacKnight
A/C Joshua Riebe
Administrative Assistant Kimberly Arbuthnot

Members

FF Kevin Hakenewerth
FF Jason Pelton
Captain Scott Sateia
FF Chuck McCroary

Call to Order

A quorum being present, Chairman Rudy Jovanovic called the meeting to order at 1631 and announced the Board of Directors meeting to be in session for the transaction of any and all business to be brought before it at this time.

Pledge of Allegiance

Was not done due to the nature of the meeting.

Amendments to the April 13, 2020 Agenda

Chairman Rudy Jovanovic asked for any amendments to the Tentative Agenda for April 13, 2020. Director Mike Gantner made a motion to approve the agenda as presented. This motion was seconded by Director Dr Justin Fears. The vote was as follows:

Rudy Jovanovic – aye
Dr Justin Fears – aye
Mike Gantner – aye
Jeanette Woehrlé – aye
Chris Kellner – aye

The agenda for April 13, 2020 was adopted.

Approval of the Open Minutes of March 12, 2020

Director Jeanette Woehrle moved for approval of the open minutes March 12, 2020. This was seconded by Director Mike Gantner

"RESOLVED that the Minutes of the Open Minutes of March 12, 2020 are hereby adopted and approved in their entirety, as presented with and corrections made and suggested."

The Board of Directors present and voting affirmatively, the resolution was adopted and approved. The roll call vote on this resolution is as follows:

Rudy Jovanovic – aye
 Dr Justin Fears – aye
 Mike Gantner – aye
 Jeanette Woehrle – aye
 Chris Kellner – aye

Approve Bills for Payment

Director Dr Justin Fears made a motion to approve the bills presented for payment. This was seconded by Director Chris Kellner. The roll call was as follows:

Rudy Jovanovic – aye
 Justin Fears – aye
 Mike Gantner – aye
 Jeanette Woehrle – aye
 Chris Kellner – aye

Treasurer's Report for April 13, 2020

Cash Balance as of the end of March 2020 is \$1,406,099.72

<i>Account</i>	<i>Interest Rate</i>	<i>Term</i>	<i>Amount</i>
General Operating (FSCB)	1.00%	-	\$991,530.70
Capital Expense (FSCB)	1.00%	-	\$3,265.46
CD 4/19/2020 (American)*	2.40%	12 months	\$346,303.56
CD 9/5/2020 (American)*	.70%	6 months	\$65,000
Total:			\$1,406,099.72

* Depicts all Reserve Funds at present

Comments on Financial Reports

- a) *Income in* was \$28,628.66. There were no extra deposits done during the month of February. This breaks down to the following:

<i>Warren County Tax Income</i>	\$33,886.13
<i>Lincoln County Tax Income</i>	\$1,727.57
<i>Permit Fees</i>	\$3,384.46
<i>Interest</i>	\$
<i>Cost Recovery</i>	\$2,594.11
<i>Fire Reports</i>	\$10.00
<i>Surplus Sale (9716)</i>	\$12,973.13
<i>PR Donations</i>	\$100.00
<i>Uniform Supply Reimburse</i>	\$62.73

Total:	\$54,738.13
---------------	--------------------

- b) *Expenditures in March were \$75,128.45 vs a budgeted amount of \$128,627.88. This put us \$53,499.43 under budget.*
- i) *Administrative Expenses were \$9,911.80. Election expenses \$7,893.50, LOSAP \$1,244.76.*
 - ii) *Capital Expenses were \$695.26. Nothing significant to report.*
 - iii) *Maintenance expenses were \$9,067.82. 9733 new tires \$2,714.08. Seasonal mowing was paid \$2,535.00. Ford Brush repairs \$1,648.69.*
 - iv) *Utility expenses were \$1,594.74. There were no significant or unexpected expenses to report.*
 - v) *Training expenses were \$0.*
 - vi) *Membership & Personnel expenses were \$450.02.*
 - vii) *Personnel expenses were \$53,928.31 vs a budget of \$74,720.38. This includes payroll, medical, dental / vision and LAGERS.*
- c) *Comments:*
- i) *Due to the current situation nothing has been done with CD's. We are leaving all money in the checking account at 1% APR.*

Public Comments

None

Old Business

None

New Business**Dollar General Acknowledgement**

Director Jeanette Woehrle wanted to be sure that the district acknowledged Robert at Dollar General for keeping the district stocked on the essentials and keeping the safety of all first responders as a priority in his store. Chief MacKnight let the Board of Directors know that a Thank You card and a donation letter had been mailed to Robert for his thoughtfulness and he agreed that he had been a help to us during these trying times. No other action will be taken.

Award SCBA Bid

Director Mike Gantner made a motion to accept the Firefighters and the Fire Chiefs recommendation of awarding the bid to MSA as presented. The motion was seconded by Director Jeanette Woehrle. The vote was as follows:

Rudy Jovanovic – aye
 Dr Justin Fears – aye
 Mike Gantner – aye
 Jeanette Woehrle – aye
 Chris Kellner – aye

Return to Work Resolution and Policy

Director Mike Gantner made a motion to accept the resolution and policy as presented. This motion was seconded by Dr Justin Fears.

"RESOLVED that the Return to Work Resolution and Policy are hereby adopted and approved in their entirety, as presented with and corrections made and suggested."

The Board of Directors present and voting affirmatively, the resolution was adopted and approved. The roll call vote on this resolution is as follows:

- Rudy Jovanovic – aye
- Dr Justin Fears – aye
- Mike Gantner – aye
- Jeanette Woehrle – aye
- Chris Kellner – aye

Fire Chiefs Report

- Discussion – No action taken.

2665

- Discussion – No action taken.

Public Comments

None

Adjourn

A motion made to adjourn the meeting at 1655. This motion was made by Director Jeanette Woehrle and was seconded by Director Mike Gantner. Roll call was as follows:

- Rudy Jovanovic – aye
- Dr Justin Fears – aye
- Mike Gantner – aye
- Jeanette Woehrle – aye
- Chris Kellner – aye

Respectively Submitted,

DocuSigned by:

Kimberly Arbuthnot

Kimberly Arbuthnot, Administrative Assistant and Secretary of the Board of Directors

APPROVED:

DocuSigned by:

Rudy Jovanovic

Rudy Jovanovic, Chairman and Director

DocuSigned by:

Jeanette Woehrle

Jeanette Woehrle, Director

DocuSigned by:

Mike Gantner

Mike Gantner, Treasurer

DocuSigned by:

Christopher Kellner

Chris Kellner, Director

DocuSigned by:

Dr Justin Fears

Dr Justin Fears, Director



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MINUTES OF THE BOARD OF DIRECTORS OF THE WRIGHT CITY FIRE PROTECTION DISTRICT
WARREN COUNTY, STATE OF MISSOURI
May 14, 2020

BE IT REMEMBERED, that the Board of Directors of the Wright City Fire Protection District of Warren County, Missouri, met via video meeting and phone call on May 14, 2020 at 1630. At the above time and place there were the following present:

Board of Directors

Rudy Jovanovic – Chairman - present
Dr Justin Fears – Director – present
Mike Gantner – Director – present
Jeanette Woehrle – Director – present
Chris Kellner – Director - present

Administration

Fire Chief Ron MacKnight
A/C Joshua Riebe
Administrative Assistant Kimberly Arbuthnot

Members

None

Guests

Frank Vatterott, Attorney

Call to Order

A quorum being present, Chairman Rudy Jovanovic called the meeting to order at 1638 and announced the Board of Directors meeting to be in session for the transaction of any and all business to be brought before it at this time.

Pledge of Allegiance

Was not done due to the nature of the meeting.

Amendments to the May 14, 2020 Agenda

Chairman Rudy Jovanovic asked for any amendments to the Tentative Agenda for May 14, 2020. Attorney, Frank Vatterott asked that a Legal Counsel report be added to the agenda for an update on House Bill 1854. Director Jeanette Woehrle made a motion to approve the agenda with the addition. This motion was seconded by Director Mike Gantner. The vote was as follows:

Rudy Jovanovic – aye
Dr Justin Fears – aye
Mike Gantner – aye
Jeanette Woehrle – aye
Chris Kellner – aye

The agenda for May 14, 2020 was adopted with the addition.

Approval of the Open Minutes of April 13, 2020

Director Jeanette Woehrle moved for approval of the open minutes April 13, 2020. This was seconded by Director Chris Kellner.

"RESOLVED that the Minutes of the Open Minutes of April 13, 2020 are hereby adopted and approved in their entirety, as presented with and corrections made and suggested."

The Board of Directors present and voting affirmatively, the resolution was adopted and approved. The roll call vote on this resolution is as follows:

- Rudy Jovanovic – aye
- Dr Justin Fears – aye
- Mike Gantner – aye
- Jeanette Woehrle – aye
- Chris Kellner – aye

Approve Bills for Payment

Director Jeanette Woehrle made a motion to approve the bills presented for payment. This was seconded by Director Chris Kellner. The roll call was as follows:

- Rudy Jovanovic – aye
- Justin Fears – aye
- Mike Gantner – aye
- Jeanette Woehrle – aye
- Chris Kellner – aye

Treasurer's Report for May 14, 2020

Cash Balance as of the end of April 2020 is \$1,277,881.22

Account	Interest Rate	Term	Amount
General Operating (FSCB)	1.00%	-	\$863,310.33
Capital Expense (FSCB)	1.00%	-	\$3,267.33
CD 4/19/2020 (American)*	2.40%	12 months	\$346,303.56
CD 9/5/2020 (American)*	.70%	6 months	\$65,000
Total:			\$1,277,881.22

* Depicts all Reserve Funds at present

Comments on Financial Reports

- a) Income in April was \$3,289.84. There were no extra deposits done during the month of April. This breaks down to the following:

Warren County Tax Income	\$
Lincoln County Tax Income	\$2,480.08
Permit Fees	\$655.49
Interest	\$154.27
Cost Recovery	\$
Fire Reports	\$
PR Donations	\$

Uniform Supply Reimburse	\$
Total:	\$3,289.84

- b) Expenditures in April were \$127,740.14 vs a budgeted amount of \$94,804.88. This put us \$32,935.26 over budget.
 - i) Administrative Expenses were \$39,840.33. Insurance expenses \$38,545.04, work comp premium.
 - ii) Capital Expenses were \$3,787.02. Boots, helmets and computer purchases.
 - iii) Maintenance expenses were \$4,981.43. Fuel and Apparatus preventative maintenance.
 - iv) Utility expenses were \$1,047.80. There were no significant or unexpected expenses to report.
 - v) Training expenses were \$0.
 - vi) Membership & Personnel expenses were \$358.76
 - vii) Personnel expenses were \$77,724.80 vs a budget of \$77,522.38. This includes payroll, medical, dental / vision and LAGERS.
- c) Comments:

Public Comments

None

Old Business

Emergency Operations

Chief MacKnight asked for opinions of how to proceed with the current state of emergency operations. After much discussion the decision was made that the Chief should proceed how he sees fit.

Return to Work Policy

A motion was made to extend the current policy for 30 days by Director Jeanette Woehrle. This motion was seconded by Director Mike Gantner. The roll call was as follows:

- Rudy Jovanovic – aye
- Justin Fears – aye
- Mike Gantner – aye
- Jeanette Woehrle – aye
- Chris Kellner – aye

Chief MacKnight will return to the June 11, 2020 meeting with a modified Return to Work Policy.

New Business

Fire Chiefs Report

- Discussion – No action taken.

2665

- Not present.

House Bill 1854

Attorney, Frank Vatterott discussed House Bill 1854 which allowed Fire District Board members attendance pay to be raised. Since the Board does not currently accept pay, this would be a new ordinance that could go into effect in August of 2020.

Discussion only.

Public Comments

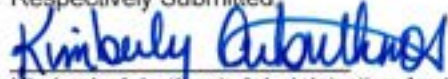
None

Adjourn

A motion made to adjourn the meeting at 1737. This motion was made by Director Mike Gantner and was seconded by Director Jeanette Woehrle. Roll call was as follows:

- Rudy Jovanovic – aye
- Dr Justin Fears – aye
- Mike Gantner – aye
- Jeanette Woehrle – aye
- Chris Kellner – aye

Respectively Submitted

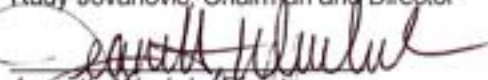


Kimberly Arbutnot, Administrative Assistant and Secretary of the Board of Directors

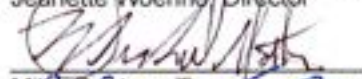
APPROVED:



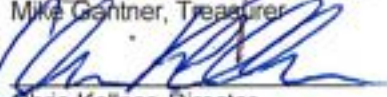
Rudy Jovanovic, Chairman and Director



Jeanette Woehrle, Director



Mike Gantner, Treasurer



Chris Kellner, Director



Dr. Justin Fears, Director



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MINUTES OF THE BOARD OF DIRECTORS OF THE WRIGHT CITY FIRE PROTECTION DISTRICT
WARREN COUNTY, STATE OF MISSOURI
June 11, 2020

BE IT REMEMBERED, that the Board of Directors of the Wright City Fire Protection District of Warren County, Missouri, met at the Wright City Fire Protection District House One 396 NW 2nd Street, Wright City, Missouri 63390 on June 11, 2020 at 1630. At the above time and place there were the following present:

Board of Directors

Rudy Jovanovic – Chairman - present
Dr Justin Fears – Director – present
Mike Gantner – Director – present
Jeanette Woehrlé – Director – present
Chris Kellner – Director - present

Administration

Fire Chief Ron MacKnight
A/C Joshua Riebe
Administrative Assistant Kimberly Arbuthnot

Members

Captain Scott Sateia
Captain Mike Holtmeier
FF Jason Clubb
FF Austin Heppermann
FF Ryan Brown
FF Kevin Hakenewerth
FF Jason Pelton
FF Chuck McCroary

Guests

Ramiz Hakim
Brittney Brock
Vick Sp~~o~~ck

Call to Order

A quorum being present, Chairman Rudy Jovanovic called the meeting to order at 1630 and announced the Board of Directors meeting to be in session for the transaction of any and all business to be brought before it at this time.

Pledge of Allegiance

Amendments to the June 11, 2020 Agenda

Chairman Rudy Jovanovic asked for any amendments to the Tentative Agenda for June 11, 2020. Director Dr Justin Fears made a motion to approve the agenda. This motion was seconded by Director Chris Kellner. The vote was as follows:

Rudy Jovanovic – aye
Dr Justin Fears – aye
Mike Gantner – aye

Jeanette Woehrle – aye
 Chris Kellner – aye

The agenda for June 11, 2020 was adopted with the addition.

Approval of the Open Minutes of May 14, 2020

Director Dr Justin Fears moved for approval of the open minutes May 14, 2020. This was seconded by Director Jeanette Woehrle.

"RESOLVED that the Minutes of the Open Minutes of May 14, 2020 are hereby adopted and approved in their entirety, as presented with and corrections made and suggested."

The Board of Directors present and voting affirmatively, the resolution was adopted and approved. The roll call vote on this resolution is as follows:

Rudy Jovanovic – aye
 Dr Justin Fears – aye
 Mike Gantner – aye
 Jeanette Woehrle – aye
 Chris Kellner – aye

Approve Bills for Payment

Director Dr Justin Fears made a motion to approve the bills presented for payment. This was seconded by Director Chris Kellner. The roll call was as follows:

Rudy Jovanovic – aye
 Justin Fears – aye
 Mike Gantner – aye
 Jeanette Woehrle – aye
 Chris Kellner – aye

Treasurer's Report for June 11, 2020

Cash Balance as of the end of May 2020 is \$1,183,400.91

<i>Account</i>	<i>Interest Rate</i>	<i>Term</i>	<i>Amount</i>
General Operating (FSCB)	1.00%	-	\$768,830.02
Capital Expense (FSCB)	1.00%	-	\$3,267.33
CD 4/19/2020 (American)*	2.40%	12 months	\$346,303.56
CD 9/5/2020 (American)*	.70%	6 months	\$65,000
Total:			\$1,183,400.91

* Depicts all Reserve Funds at present

Comments on Financial Reports

a) Income in May was \$312,356.44. This breaks down to the following:

Warren County Tax Income	\$24,294.90
Lincoln County Tax Income	\$2,158.18

Permit Fees	\$5,225.22
Interest	\$0
Cost Recovery	\$1,370.00
Fire Reports	\$10.00
PR Donations	\$
Uniform Supply Reimburse	\$96.00
Grants Received	\$278,140.85
Misc. (Insurance Refund)	\$1,061.29
Total:	\$312,356.44

- b) Expenditures in May were \$406,425.13 vs a budgeted amount of \$194,117.07. This put us \$212,308.06 over budget.
- i) Administrative Expenses were \$7,775.24. An adjusted Work Comp premium was due after the Work Comp audit. This was due to the rise in payroll in 2019.
 - ii) Capital Expenses were \$302,736.44. The expense of the radios was \$290,489.84. Grant received was \$278,140.85, this made our contribution \$12,348.99.
 - iii) Maintenance expenses were \$972.34. maintenance.
 - iv) Utility expenses were \$2,775.24 There were no significant or unexpected expenses to report.
 - v) Training expenses were \$0.
 - vi) Membership & Personnel expenses were \$1,556.50.
 - vii) Personnel expenses were \$90,609.37 since May had an additional payroll cycle. This includes payroll, medical, dental / vision and LAGERS.
- c) Comments:
- i) Currently interest rates are far below the current checking account APR. I would recommend at this time we place \$200,000 in the Capital Expense account at 1.00% and keep the remainder in General Operating which is also at 1.00%.
(1) Rates are coming in between .20% for shorter terms and the best rate is a 54 month at 1.10%.
 - ii) The September 2020 CD is currently only earning .70%, it rolled over on April 19, 2020 at a lower interest rate. We will continue to check rates as the climate changes.

Public Comments

Ramiz Hakim stood and introduced himself as the new Alderman of Ward 2.

Old Business

Emergency Operations

Since the Governor is opening the state back up to everything on June 16, 2020, Chief MacKnight said that all emergency operations would be discontinued then as well.

Return to Work Policy

The Board agreed to leave this on the agenda on a month by month review.

New Business

Certify Election Results

Director Dr Justin Fears made a motion to accept the certified election results as presented by both counties. Director Mike Gantner seconded that motion.

The Board of Directors present and voting affirmatively, the resolution was adopted and approved. The roll call vote on this resolution is as follows:

Rudy Jovanovic – aye
Justin Fears – aye
Mike Gantner – aye
Jeanette Woehrle – aye
Chris Kellner – aye

"RESOLVED that the election results submitted by Warren and Lincoln County are hereby adopted and approved in their entirety, as presented with and corrections made and suggested."

Swear in New BOD

Kim Arbuthnot swore in new BOD members Jeanette Woehrle.

Re-Organization of the BOD

Director Justin Fears nominated Rudy Jovanovic as Chairman of the Board.

Director Jeanette Woehrle nominated Mike Gantner as Chairman of the Board. Director Mike Gantner did explain that he did not feel he had the time to dedicate to the position and felt that Rudy brought an archived experience to the position. The Board voted as follows:

Rudy Jovanovic – Rudy Jovanovic
Justin Fears – Rudy Jovanovic
Mike Gantner – Rudy Jovanovic
Jeanette Woehrle – Rudy Jovanovic
Chris Kellner – Rudy Jovanovic

No other nominations were made for the position of Treasurer Mike Gantner and Board Secretary Kim Arbuthnot. Their positions shall remain unchanged.

Fire Chiefs Report

- Discussion – No action taken.

2665

- Discussion – No action taken.

Public Comments

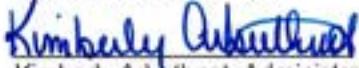
None

Adjourn

A motion made to adjourn the meeting at 1653. This motion was made by Director Dr Justin Fears and was seconded by Director Jeanette Woehrle. Roll call was as follows:

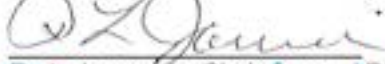
Rudy Jovanovic – aye
Dr Justin Fears – aye
Mike Gantner – aye
Jeanette Woehrle – aye
Chris Kellner – aye

Respectively Submitted,



Kimberly Arbuthnot, Administrative Assistant and Secretary of the Board of Directors

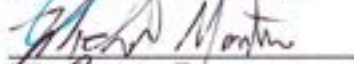
APPROVED:



Rudy Jovanovic, Chairman and Director



Jeanette Woehrie, Director



Mike Gantner, Treasurer



Chris Kellner, Director



Dr. Justin Fears, Director



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MINUTES OF THE BOARD OF DIRECTORS OF THE WRIGHT CITY FIRE PROTECTION DISTRICT
WARREN COUNTY, STATE OF MISSOURI
July 9, 2020

BE IT REMEMBERED, that the Board of Directors of the Wright City Fire Protection District of Warren County, Missouri, met at the Wright City Fire Protection District House One 396 NW 2nd Street, Wright City, Missouri 63390 on July 9, 2020 at 1630. At the above time and place there were the following present:

Board of Directors

Rudy Jovanovic – Chairman - present
Dr Justin Fears – Director – present
Mike Gantner – Director – present
Jeanette Woehrle – Director – present
Chris Kellner – Director - absent

Administration

Fire Chief Ron MacKnight
A/C Joshua Riebe
Administrative Assistant Kimberly Arbuthnot

Members

Captain Mike Holtmeier
FF Kevin Hakenewerth
FF Jesse McCoy
FF Brian Stone
FF Nicholas Triplett

District Legal Counsel

Frank Vatterott

Guests

Ramiz Hakim
Pastor Joe Purl

Call to Order

A quorum being present, Chairman Rudy Jovanovic called the meeting to order at 1630 and announced the Board of Directors meeting to be in session for the transaction of any and all business to be brought before it at this time.

Pledge of Allegiance

Amendments to the July 9, 2020 Agenda

Chairman Rudy Jovanovic asked for any amendments to the Tentative Agenda for July 9, 2020. Director Dr Justin Fears made a motion to approve the agenda. This motion was seconded by Director Mike Gantner. The vote was as follows:

Rudy Jovanovic – aye
Dr Justin Fears – aye
Mike Gantner – aye
Jeanette Woehrle – aye

Chris Kellner – absent

The agenda for July 9, 2020 was adopted.

Approval of the Open Minutes of June 11, 2020

Director Dr Justin Fears moved for approval of the open minutes June 11, 2020. This was seconded by Director Mike Gantner.

“RESOLVED that the Minutes of the Open Minutes of June 11, 2020 are hereby adopted and approved in their entirety, as presented with and corrections made and suggested.”

The Board of Directors present and voting affirmatively, the resolution was adopted and approved. The roll call vote on this resolution is as follows:

Rudy Jovanovic – aye
 Dr Justin Fears – aye
 Mike Gantner – aye
 Jeanette Woehrle – aye
 Chris Kellner – absent

Approve Bills for Payment

Director Dr Justin Fears made a motion to approve the bills presented for payment. This was seconded by Director Mike Gantner. The roll call was as follows:

Rudy Jovanovic – aye
 Justin Fears – aye
 Mike Gantner – aye
 Jeanette Woehrle – aye
 Chris Kellner – absent

Treasurer’s Report for July 9, 2020

Cash Balance as of the end of June 2020 is \$1,105,318.43

Account	Interest Rate	Term	Amount
General Operating (FSCB)	1.00%	-	\$690,747.00
Capital Expense (FSCB)	1.00%	-	\$3,267.87
CD 4/19/2020 (American)*	2.40%	12 months	\$346,303.56
CD 9/5/2020 (American)*	.70%	6 months	\$65,000
Total:			\$1,105,318.43

* Depicts all Reserve Funds at present

Comments on Financial Reports

a) Income in June was \$21,298.02. This breaks down to the following:

Warren County Tax Income	\$9,918.89
Lincoln County Tax Income	\$1,223.08
Permit Fees	\$7,716.83

<i>Interest</i>	\$0
<i>Cost Recovery</i>	\$850.00
<i>Fire Reports</i>	\$10.00
<i>PR Donations</i>	\$50.00
<i>Uniform Supply Reimburse</i>	\$33.62
<i>Grants Received</i>	\$0
<i>Misc. (Insurance Refund)</i>	\$1,495.60
Total:	\$21,298.02

- b) *Expenditures in June were \$101,730.32 vs a budgeted amount of \$92,752.88. This put us \$8,977.44 over budget.*
- i) *Administrative Expenses were \$514.38 vs a budget of \$1,124.00.*
 - ii) *Capital Expenses were \$1,128.41 vs a budget of \$4,764.00*
 - iii) *Maintenance expenses were \$5,119.35 vs a budget of \$5,918.50. Pump and ladder testing was done during the month of June and this was the majority of that expense.*
 - iv) *Utility expenses were \$2,325.14 There were no significant or unexpected expenses to report.*
 - v) *Training expenses were \$0.*
 - vi) *Membership & Personnel expenses were \$1,375.34*
 - vii) *Personnel expenses were \$91,267.70. This includes payroll, medical, dental / vision and LAGERS.*

Public Comments

None

Old Business

Return to Work Policy

Sustain as is.

New Business

Tax Abatement

District Legal Counsel discussed the Tax Abatement Resolution for Senate Bill 810, setting a 100% reimbursement rate for property taxes of every type for the purposes of providing emergency services as authorized under three separate Missouri Statutes.

A motion was made by Dr Justin Fears to adopt the Resolution. This motion was seconded by Director Mike Gantner.

"RESOLVED that the Tax Abatement Resolution for Senate Bill 810 is hereby adopted and approved in its entirety as presented."

The Board of Directors present and voting affirmatively, the resolution was adopted and approved. The roll call vote on this resolution is as follows:

Rudy Jovanovic – aye
Dr Justin Fears – aye
Mike Gantner – aye
Jeanette Woehrle – aye
Chris Kellner – absent

CARES Act

District Legal Counsel discussed the CARES Act and what Warren County has been awarded and what our potential options were.

Director Jeanette Woehrle made a motion to request payroll reimbursements up to \$528,000. This motion was seconded by Director Mike Gantner. The vote was as follows:

Rudy Jovanovic – aye
Dr Justin Fears – aye
Mike Gantner – aye
Jeanette Woehrle – aye
Chris Kellner – absent

Surplus Property

Discussion on how to sell for the biggest return.

Director Jeanette Woehrle made a motion to sell the surplus property (radios). This motion was seconded by Director Dr Justin Fears. The vote was as follows:

Rudy Jovanovic – aye
Dr Justin Fears – aye
Mike Gantner – aye
Jeanette Woehrle – aye
Chris Kellner – absent

Set Tax Rate Hearing

A motion was made to set the Tax Rate Hearing for Tuesday, August 25, 2020 at 1630 hrs by Director Jeanette Woehrle. This motion was seconded by Director Dr Justin Fears. The vote was as follows:

Rudy Jovanovic – aye
Dr Justin Fears – aye
Mike Gantner – aye
Jeanette Woehrle – aye
Chris Kellner – absent

Fire Chiefs Report

- Discussion – No action taken.

2665

- Discussion – No action taken.

Public Comments

Pastor Joe Purl announced the 9/11 Memorial Service will take place on 9/6/2020. It will be an outdoor event with a service, dinner and demonstrations.

District Legal Counsel

- Compliments to Assistant Chief Josh Riebe for his letter to the attorney representing Purpose Wrecking and their questions concerning the codes and new building.
- Financial Disclosure for the BOD.

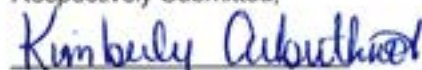
- Change in sign ups for Director to \$100 vs \$50 and they can begin signing up earlier in December. We will not be faced with this until the end of 2021 for a 2022 election.
- Discussion of COVID.

Adjourn

A motion made to adjourn the meeting at 1738. This motion was made by Director Dr Justin Fears and was seconded by Director Jeanette Woehrle. Roll call was as follows:

Rudy Jovanovic – aye
Dr Justin Fears – aye
Mike Gantner – aye
Jeanette Woehrle – aye
Chris Kellner – absent

Respectively Submitted,



Kimberly Arbuthnot, Administrative Assistant and Secretary of the Board of Directors

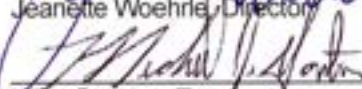
APPROVED:



Rudy Jovanovic, Chairman and Director



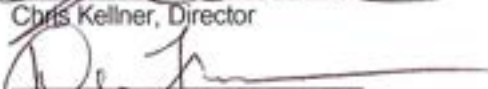
Jeanette Woehrle, Director



Mike Gantner, Treasurer



Chris Kellner, Director



Dr. Justin Fears, Director



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MINUTES OF THE BOARD OF DIRECTORS OF THE WRIGHT CITY FIRE PROTECTION DISTRICT
WARREN COUNTY, STATE OF MISSOURI
August 13, 2020

BE IT REMEMBERED, that the Board of Directors of the Wright City Fire Protection District of Warren County, Missouri, met via Go To Meeting <https://global.gotomeeting.com/join/609307149> on August 13, 2020 at 1630. At the above time and place there were the following present:

Board of Directors

Rudy Jovanovic – Chairman - present
Dr. Justin Fears – Director – present
Mike Gantner – Director – present
Jeanette Woehrle – Director – present
Chris Kellner – Director - absent

Administration

A/C Joshua Riebe
Administrative Assistant Kimberly Arbuthnot

Members

Captain Scot Gibson

Guests

Ramiz Hakim
Peggy Mayfield

Call to Order

A quorum being present, Chairman Rudy Jovanovic called the meeting to order at 1650 and announced the Board of Directors meeting to be in session for the transaction of any and all business to be brought before it at this time. It should be noted that due to technical difficulties, the meeting was delayed by 20 minutes.

Pledge of Allegiance - not done due to this being a virtual meeting.

Amendments to the August 13, 2020 Agenda

Chairman Rudy Jovanovic asked for any amendments to the Tentative Agenda for August 13, 2020. Director Mike Gantner made a motion to approve the agenda. This motion was seconded by Director Jeanette Woehrle. The vote was as follows:

Rudy Jovanovic – aye
Dr. Justin Fears – aye
Mike Gantner – aye
Jeanette Woehrle – aye
Chris Kellner – aye

The agenda for August 13, 2020 was adopted.

Approval of the Open Minutes of July 9, 2020

Director Jeanette Woehrle moved for approval of the open minutes July 9, 2020. This was seconded by Director Chris Kellner.

"RESOLVED that the Minutes of the Open Minutes of July 9, 2020 are hereby adopted and approved in their entirety, as presented with and corrections made and suggested."

The Board of Directors present and voting affirmatively, the resolution was adopted and approved. The roll call vote on this resolution is as follows:

- Rudy Jovanovic – aye
- Dr. Justin Fears – aye
- Mike Gantner – aye
- Jeanette Woehrlie – aye
- Chris Kellner – aye

Approve Bills for Payment

Director Dr. Justin Fears made a motion to approve the bills presented for payment. This was seconded by Director Chris Kellner. The roll call was as follows:

- Rudy Jovanovic – aye
- Dr. Justin Fears – aye
- Mike Gantner – aye
- Jeanette Woehrlie – aye
- Chris Kellner – aye

Treasurer's Report for August 13, 2020

Cash Balance as of the end of July 2020 is \$1,028,016.49

<i>Account</i>	<i>Interest Rate</i>	<i>Term</i>	<i>Amount</i>
<i>General Operating (FSCB)</i>	<i>1.00%</i>	<i>-</i>	<i>\$612,307.00</i>
<i>Capital Expense (FSCB)</i>	<i>1.00%</i>	<i>-</i>	<i>\$4,405.93</i>
<i>CD 4/19/2020 (American)*</i>	<i>2.40%</i>	<i>12 months</i>	<i>\$346,303.56</i>
<i>CD 9/5/2020 (American)*</i>	<i>.70%</i>	<i>6 months</i>	<i>\$65,000</i>
Total:			\$1,028,016.49

* Depicts all Reserve Funds at present

Comments on Financial Reports

a) *Income in July was \$18,048.98. This breaks down to the following:*

<i>Warren County Tax Income</i>	<i>\$8,703.41</i>
<i>Lincoln County Tax Income</i>	<i>\$1,019.62</i>
<i>Permit Fees</i>	<i>\$5,406.77</i>
<i>Interest</i>	<i>\$116.93</i>
<i>Cost Recovery</i>	<i>\$1,028.52</i>
<i>Fire Reports</i>	<i>\$10.00</i>
<i>PR Donations</i>	<i>\$1,575.82</i>
<i>Uniform Supply Reimburse</i>	<i>\$187.91</i>
<i>Grants Received</i>	<i>\$0</i>
<i>Misc. (Insurance Refund)</i>	<i>\$0</i>
Total:	\$18,048.98

- b) *Expenditures in July were \$93,278.85 vs a budgeted amount of \$101,063.88. This put us \$7,785.03 under budget.*
- i) *Administrative Expenses were \$887.98 vs a budget of \$4,764.*
 - ii) *Capital Expenses were \$21,001.14 vs a budget of \$4,764.00. This was due to the matching funds for the SCBA grant.*
 - iii) *Maintenance expenses were \$4,225.31 vs a budget of \$5,918.50. Annual air compressor maintenance was the largest expense in this category.*
 - iv) *Utility expenses were \$1,707.63. There were no significant or unexpected expenses to report.*
 - v) *Training expenses were \$19.94. Bug killer was purchased for the training house.*
 - vi) *Membership & Personnel expenses were \$753.15.*
 - vii) *Personnel expenses were \$64,502.77. This includes payroll, medical, dental / vision and LAGERS.*

Public Comments

None

Old Business

Return to Work Policy

Discussion – Accepted by the Board of Directors with updates made.

New Business

Annual Resolution for Financial Disclosure

Director Mike Gantner made a motion to sign the Annual Resolution for Financial Disclosure. This motion was seconded by Director Chris Kellner. Roll call was as follows:

Rudy Jovanovic – aye
Dr. Justin Fears - aye
Mike Gantner – aye
Jeanette Woehrlé – aye
Chris Kellner – aye

Fire Chiefs Report

- Discussion – No action taken.

2665

- Discussion – No action taken.

Public Comments

Alderman Ramiz Hakim discussed the September 6th annual 9/11 ceremony at Wright City Church of the Nazarene.

District Legal Counsel

- Frank was not in attendance but wanted the Board to be made aware of the situation with Lemay Fire and to consider CARE funds be set aside for such emergency and needed overtime costs.

Closed Session

Vote to close this part of the meeting pursuant to Section 610.021. (3)RSMo

- Chapter 610.021 Revised Statutes of Missouri; (3) Hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded.

A motion was made by Director Dr. Justin Fears to move into closed session at 1700. This motion was seconded by Director Jeanette Woehrle. Roll call was as follows:

Rudy Jovanovic – aye
Dr. Justin Fears - aye
Mike Gantner – aye
Jeanette Woehrle – aye
Chris Kellner - aye

Open Session

A motion was made by Director Dr. Justin Fears to move into open session at 1711. This motion was seconded by Director Chris Kellner. Roll call was as follows:

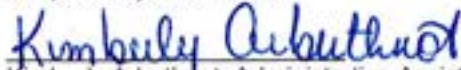
Rudy Jovanovic – aye
Dr. Justin Fears - aye
Mike Gantner – aye
Jeanette Woehrle – aye
Chris Kellner - aye

Adjourn

A motion made to adjourn the meeting at 1712. This motion was made by Director Dr Justin Fears and was seconded by Director Chris Kellner. Roll call was as follows:

Rudy Jovanovic – aye
Dr. Justin Fears – aye
Mike Gantner – aye
Jeanette Woehrle – aye
Chris Kellner – aye

Respectively Submitted,

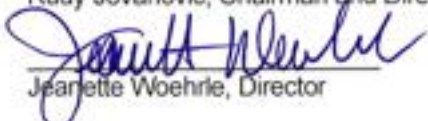


Kimberly Arbuthnot, Administrative Assistant and Secretary of the Board of Directors


APPROVED:

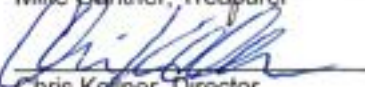


Rudy Jovanovic, Chairman and Director



Jeanette Woehrle, Director


Mike Gantner, Treasurer


Chris Kellner, Director


Dr. Justin Fears, Director



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MINUTES OF THE BOARD OF DIRECTORS OF THE WRIGHT CITY FIRE PROTECTION DISTRICT
WARREN COUNTY, STATE OF MISSOURI
September 10, 2020

BE IT REMEMBERED, that the Board of Directors of the Wright City Fire Protection District of Warren County, Missouri, met via Go To Meeting <https://global.gotomeeting.com/join/603518581> on September 10, 2020 at 1630. At the above time and place there were the following present:

Board of Directors

Rudy Jovanovic – Chairman - present
Dr. Justin Fears – Director – present
Mike Gantner – Director – present
Jeanette Woehrle – Director – present
Chris Kellner – Director - absent

Administration

Chief Ron MacKnight
A/C Joshua Riebe
Administrative Assistant Kimberly Arbuthnot

Members

Captain Scott Sateia
FF Jason Pelton
FF Chuck McCroary

Guests

Ramiz Hakim

Legal Counsel

Frank Vatterott

Call to Order

A quorum being present, Treasurer Mike Gantner called the meeting to order at 1630 and announced the Board of Directors meeting to be in session for the transaction of any and all business to be brought before it at this time.

Pledge of Allegiance - not done due to this being a virtual meeting.

Amendments to the September 10, 2020 Agenda

Chairman Rudy Jovanovic asked for any amendments to the Tentative Agenda September 10, 2020. Director Dr. Justin Fears made a motion to approve the agenda. This motion was seconded by Director Mike Gantner. The vote was as follows:

Rudy Jovanovic – aye
Dr. Justin Fears – aye
Mike Gantner – aye
Jeanette Woehrle – aye
Chris Kellner – absent

The agenda for September 10, 2020 was adopted.

Approval of the Open Minutes of August 13, 2020

Director Dr. Justin Fears moved for approval of the open minutes August 13, 2020. This was seconded by Director Mike Gantner.

"RESOLVED that the Minutes of the Open Minutes of August 13, 2020 are hereby adopted and approved in their entirety, as presented with and corrections made and suggested."

The Board of Directors present and voting affirmatively, the resolution was adopted and approved. The roll call vote on this resolution is as follows:

- Rudy Jovanovic – aye
- Dr. Justin Fears – aye
- Mike Gantner – aye
- Jeanette Woehrie – aye
- Chris Kellner – absent

Approve Bills for Payment

Director Jeanette Woehrie made a motion to approve the bills presented for payment. This was seconded by Director Dr. Justin Fears. The roll call was as follows:

- Rudy Jovanovic – aye
- Dr. Justin Fears – aye
- Mike Gantner – aye
- Jeanette Woehrie – aye
- Chris Kellner – absent

Treasurer's Report for September 10, 2020

Cash Balance as of the end of August 2020 is \$919,078.56

Account	Interest Rate	Term	Amount
General Operating (FSCB)	1.00%	-	\$504,501.34
Capital Expense (FSCB)	1.00%	-	\$3,273.66**
CD 4/19/2020 (American)*	2.40%	12 months	\$346,303.56
CD 8/8/2021 (American)*	1.05%	11 months	\$65,000
Total:			\$919,078.56

* Depicts all Reserve Funds at present.

** In July there were funds placed into the Capital Expense that should have been placed in General Operating in QuickBooks only. Therefore, the August report and the September report have amount variances.

Comments on Financial Reports

- a) Income in August was \$20,563.89. This breaks down to the following:

Warren County Tax Income	\$6,691.79
Lincoln County Tax Income	\$1,712.18
Permit Fees	\$5,387.67
Interest	\$

<i>Cost Recovery</i>	<i>\$192.00</i>
<i>Fire Reports</i>	<i>\$</i>
<i>Insurance Rebate</i>	<i>\$1,525.21</i>
<i>Uniform Supply Reimburse</i>	<i>\$144.28</i>
<i>Medical Loss Ratio Rebate</i>	<i>\$4,910.76</i>
<i>Misc. (Insurance Refund)</i>	<i>\$0</i>
Total:	\$20,563.87

- b) *Expenditures in August were \$162,030.77 vs a budgeted amount of \$163,859.88. This put us \$1,829.11 under budget.*
 - i) *Administrative Expenses were \$1,668.07 vs a budget of \$1,124.00.*
 - ii) *Capital Expenses were \$73,559.35 vs a budget of \$77,371.00. This was due to the lease payment on the 2018 Rosenbauer.*
 - iii) *Maintenance expenses were \$2,497.14 vs a budget of \$5,918.50.*
 - iv) *Utility expenses were \$1,085.21. There were no significant or unexpected expenses to report.*
 - v) *Training expenses were \$2,335.00. EMT classes were paid for A/C Riebe and FF Hakenewerth in the amount of \$1800.00.*
 - vi) *Membership & Personnel expenses were \$-52.62.*
 - vii) *Personnel expenses were \$80,938.62. This includes payroll, medical, dental / vision and LAGERS.*
- c) *Comments:*
 - i) *One CD was rolled over on 9/8/2020 at 1.05% for 11 months. The new maturity date is August 8, 2021.*

Public Comments

None

Old Business

Return to Work Policy

The Return to Work Policy was presented with the edit to page 4.

- a. **Employee will follow the most current CDC and SSM medical control's recommendations to be medically cleared to return for duty.**

A motion was made by Director Dr. Justin Fears to approve the edits made and adopt the Return to Work Policy as presented. This motion was seconded by Director Mike Gantner. Roll call was as follows:

- Rudy Jovanovic – aye
- Dr. Justin Fears – aye
- Mike Gantner – aye
- Jeanette Woehrle – aye
- Chris Kellner – absent

New Business

Fire Chiefs Report

- Discussion – No action taken.

2665

- Shop Steward Jason Pelton presented A/C Josh Riebe with an appreciation award for being instrumental in getting the EMT classes set up and scheduled for those in need of this license.
- Discussion – No action taken.

District Legal Counsel

- Frank discussed the deferral of social security taxes and that he did not see a benefit to this.
- Additional information of CARES act discussed.

Public Comments

None

Closed Session

Vote to close this part of the meeting pursuant to Section 610.021. (3)(9)RSMo

- Chapter 610.021 Revised Statutes of Missouri; (3) Hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded.
- Chapter 610.021 Revised Statutes of Missouri; (9) Preparation, including any discussions or work product, on behalf of a public governmental body or its representatives for negotiations with employee groups.

A motion was made by Director Jeanette Woehrle to move into closed session at 1657. This motion was seconded by Director Mike Gantner. Roll call was as follows:

Rudy Jovanovic – aye
Dr. Justin Fears - aye
Mike Gantner – aye
Jeanette Woehrle – aye
Chris Kellner - absent

Open Session

A motion was made by Director Jeanette Woehrle to move into open session at 1718. This motion was seconded by Director Mike Gantner. Roll call was as follows:

Rudy Jovanovic – aye
Dr. Justin Fears - aye
Mike Gantner – aye
Jeanette Woehrle – aye
Chris Kellner - absent

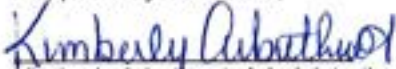
Adjourn

A motion made to adjourn the meeting at 1719. This motion was made by Director Dr. Justin Fears and was seconded by Director Jeanette Woehrle. Roll call was as follows:

Rudy Jovanovic – aye
Dr. Justin Fears – aye

Mike Gantner – aye
Jeanette Woehrlé – aye
Chris Kellner – absent

Respectively Submitted,

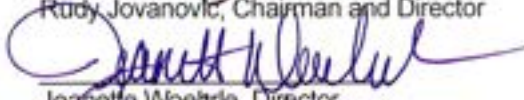


Kimberly Arbutnot, Administrative Assistant and Secretary of the Board of Directors

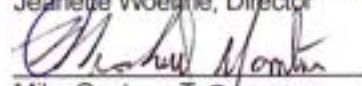
APPROVED:



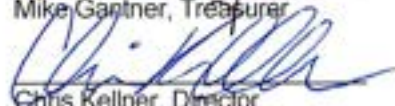
Rudy Jovanovic, Chairman and Director



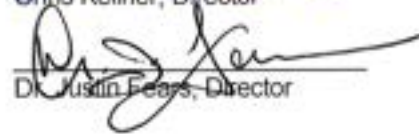
Jeanette Woehrlé, Director



Mike Gantner, Treasurer



Chris Kellner, Director



Dr. Justin Pears, Director



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MINUTES OF THE BOARD OF DIRECTORS OF THE WRIGHT CITY FIRE PROTECTION DISTRICT WARREN COUNTY, STATE OF MISSOURI October 8, 2020

BE IT REMEMBERED, that the Board of Directors of the Wright City Fire Protection District of Warren County, Missouri, met at the Wright City Fire Protection District House One, 396 NW 2nd Street, Wright City, Missouri 63390 and via Go To Meeting <https://global.gotomeeting.com/join/613948773> on October 8, 2020 at 1630. At the above time and place there were the following present:

Board of Directors

Rudy Jovanovic – Chairman - present
Dr. Justin Fears – Director – virtual*
Mike Gantner – Director – present
Jeanette Woehrle – Director – present
Chris Kellner – Director - present

Administration

Chief Ron MacKnight
A/C Joshua Riebe
Administrative Assistant Kimberly Arbuthnot

Members

Captain Mike Holtmeier
FF Brian Stone
FF Jesse McCoy
FF Jason Pelton

Guests

None

Legal Counsel

None

Call to Order

A quorum being present, Chairman Rudy Jovanovic called the meeting to order at 1638 and announced the Board of Directors meeting to be in session for the transaction of any and all business to be brought before it at this time.

Pledge of Allegiance

Amendments to the October 8, 2020 Agenda

Chairman Rudy Jovanovic asked for any amendments to the Tentative Agenda October 8, 2020. Director Jeanette Woehrle made a motion to approve the agenda. This motion was seconded by Director Chris Kellner. The vote was as follows:

Rudy Jovanovic – aye
Dr. Justin Fears – virtual*
Mike Gantner – aye
Jeanette Woehrle – aye
Chris Kellner – aye

The agenda for October 8, 2020 was adopted.

Approval of the Open Minutes of September 10, 2020

Director Chris Kellner moved for approval of the open minutes September 10, 2020. This was seconded by Director Mike Gantner.

"RESOLVED that the Minutes of the Open Minutes of September 10, 2020 are hereby adopted and approved in their entirety, as presented with and corrections made and suggested."

The Board of Directors present and voting affirmatively, the resolution was adopted and approved. The roll call vote on this resolution is as follows:

- Rudy Jovanovic – aye
- Dr. Justin Fears – virtual*
- Mike Gantner – aye
- Jeanette Woehrle – aye
- Chris Kellner – aye

Approve Bills for Payment

Director Jeanette Woehrle made a motion to approve the bills presented for payment. This was seconded by Director Chris Kellner. The roll call was as follows:

- Rudy Jovanovic – aye
- Dr. Justin Fears – virtual*
- Mike Gantner – aye
- Jeanette Woehrle – aye
- Chris Kellner – aye

Treasurer's Report for October 8, 2020

Cash Balance as of the end of September 2020 is \$835,319.82.

<i>Account</i>	<i>Interest Rate</i>	<i>Term</i>	<i>Amount</i>
<i>General Operating (FSCB)</i>	<i>.20%</i>	<i>-</i>	<i>\$419,747.65</i>
<i>Capital Expense (FSCB)</i>	<i>1.00%</i>	<i>-</i>	<i>\$3,203.39</i>
<i>CD 4/19/2021 (American)*</i>	<i>2.40%</i>	<i>12 months</i>	<i>\$345,354.25</i>
<i>CD 8/8/2021 (American)*</i>	<i>1.05%</i>	<i>11 months</i>	<i>\$67,014.53</i>
Total:			\$835,319.82**

* Depicts all Reserve Funds at present.

** After the audit that was done during the month of September, all account balances reflect journal entries the accountants deemed necessary. These included recording interest and deferred tax money.

Comments on Financial Reports

- a) *Income in August was \$5,663.05. This breaks down to the following:*

<i>Warren County Tax Income</i>	<i>\$317.47</i>
<i>Lincoln County Tax Income</i>	<i>\$184.95</i>
<i>Permit Fees</i>	<i>\$2,583.63</i>

<i>Interest</i>	<i>\$0.51</i>
<i>Cost Recovery</i>	<i>\$</i>
<i>Fire Reports</i>	<i>\$</i>
<i>Misc. Income (Audit)</i>	<i>\$2,576.49</i>
<i>Uniform Supply Reimburse</i>	<i>\$</i>
<i>Medical Loss Ratio Rebate</i>	<i>\$</i>
<i>Misc. (Insurance Refund)</i>	<i>\$0</i>
Total:	\$5,663.05

- b) *Expenditures in September were \$86,835.74 vs a budgeted amount of \$95,366.65. This put us \$8,519.91 under budget.*
- i) *Administrative Expenses were \$929.75 vs a budget of \$1,374.00.*
 - ii) *Capital Expenses were \$466.92 vs a budget of \$4,764.00.*
 - iii) *Maintenance expenses were \$1,077.27 vs a budget of \$5,918.50.*
 - iv) *Utility expenses were \$1,744.19 vs a budget of \$2,103.00.*
 - v) *There were no Training expenses.*
 - vi) *Membership & Personnel expenses were \$960.00 vs a budget of \$6,674.00.*
 - vii) *Personnel expenses were \$81,657.61. This includes payroll, medical, dental / vision and LAGERS.*
- c) *Comments:*
- i)

Public Comments

None

Old Business

CARES Funding

A motion was made by Director Chris Kellner to rescind the July 9th motion to request payroll reimbursement of \$528,000. This motion was seconded by Director Mike Gantner. Roll call was as follows:

Rudy Jovanovic – aye
 Dr. Justin Fears – virtual*
 Mike Gantner – aye
 Jeanette Woehrle – aye
 Chris Kellner – aye

Surplus Radio Sale

Chief MacKnight updated the Board of Directors on the sale of these radios. There was an offer of \$3500. This is what we had hoped to receive for these radios. The base radios have still not been sold.

New Business

Updated Policies

Director Chris Kellner made a motion to accept updated policies 100.100, 100.105, 100.106, 100.107 and 100.108 as presented. This motion was seconded by Director Jeanette Woehrle. The vote was as follows:

Rudy Jovanovic – aye
Dr. Justin Fears – virtual*
Mike Gantner – aye
Jeanette Woehrle – aye
Chris Kellner – aye

Audit Findings

A motion was made by Chairman Rudy Jovanovic to have the employees affected by the 457 coding error, repay the District over a 31 or 32 pay period time frame, whichever is logistically possible. This would have the money repaid by the end of tax year 2021, at the accountants advice. This motion was seconded by Director Chris Kellner. The vote was as follows:

Rudy Jovanovic – aye
Dr. Justin Fears – virtual*
Mike Gantner – aye
Jeanette Woehrle – aye
Chris Kellner – aye

Future BOD meetings format

The Board discussed and decided they would continue to meet in person in the bay area, with the current guidelines of the Chief. The Chief will send out an email prior to the meeting asking for any feedback that may change the format for that particular month. As the months getting colder, we will reassess where meetings will need to take place. No vote was taken as all were in agreement.

Fire Chiefs Report

- Discussion – No action taken.

2665

- Discussion – Negotiations to begin on October 20th.

District Legal Counsel

- None

Public Comments

None

Adjourn

A motion made to adjourn the meeting at 1725. This motion was made by Director Jeanette Woehrle and was seconded by Director Mike Gantner. Roll call was as follows:

Rudy Jovanovic – aye
Dr. Justin Fears – virtual*
Mike Gantner – aye
Jeanette Woehrle – aye
Chris Kellner – aye

*It should be noted that due to technical difficulties Director Dr. Justin Fears joined the meeting late, the time of his joining was not recorded.

Respectively Submitted,



Kimberly Arbuthnot, Administrative Assistant and Secretary of the Board of Directors

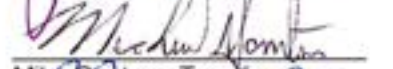
APPROVED:



Rudy Jovanovic, Chairman and Director



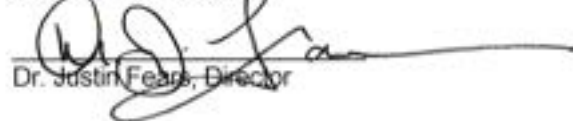
Jeanette Woehle, Director



Mike Gantner, Treasurer



Chris Kellner, Director



Dr. Justin Fears, Director



Wright City Fire Protection District

"To serve, educate, and protect our community."

396 West North 2nd Street
Wright City, Missouri 63390
Phone (636) 745-2262
Fax (636) 745-2259
www.wrightcityfire.com

MINUTES OF THE BOARD OF DIRECTORS OF THE WRIGHT CITY FIRE PROTECTION DISTRICT
WARREN COUNTY, STATE OF MISSOURI
November 12, 2020

BE IT REMEMBERED, that the Board of Directors of the Wright City Fire Protection District of Warren County, Missouri, met at the Wright City Fire Protection District House One, 396 NW 2nd Street, Wright City, Missouri 63390 on November 12, 2020 at 1630. At the above time and place there were the following present:

Board of Directors

Rudy Jovanovic – Chairman - present
Dr. Justin Fears – Director – present
Mike Gantner – Director – present
Jeanette Woehrlé – Director – present
Chris Kellner – Director - present

Administration

Chief Ron MacKnight
A/C Joshua Riebe
Administrative Assistant Kimberly Arbuthnot

Members

Captain Mike Holtmeier
FF Jesse McCoy
FF Jason Pelton

Guests

Aldorman Ramiz Hakim

Legal Counsel

None

Call to Order

A quorum being present, Chairman Rudy Jovanovic called the meeting to order at 1630 and announced the Board of Directors meeting to be in session for the transaction of any and all business to be brought before it at this time.

Pledge of Allegiance

Amendments to the November 12, 2020 Agenda

Chairman Rudy Jovanovic asked for any amendments to the Tentative Agenda November 12, 2020. Director Dr. Justin Fears made a motion to approve the agenda. This motion was seconded by Director Chris Kellner. The vote was as follows:

Rudy Jovanovic – aye
Dr. Justin Fears – aye
Mike Gantner – aye
Jeanette Woehrlé – aye
Chris Kellner – aye

The agenda for November 12, 2020 was adopted

Approval of the Open Minutes of October 8, 2020

Director Dr. Justin Fears moved for approval of the open minutes October 8, 2020. This was seconded by Director Chris Kellner.

"RESOLVED that the Minutes of the Open Minutes of October 8, 2020 are hereby adopted and approved in their entirety, as presented with and corrections made and suggested."

The Board of Directors present and voting affirmatively, the resolution was adopted and approved. The roll call vote on this resolution is as follows:

Rudy Jovanovic – aye
 Dr. Justin Fears – aye
 Mike Gantner – aye
 Jeanette Woehrle – aye
 Chris Kellner – aye

Approve Bills for Payment

Director Dr. Justin Fears made a motion to approve the bills presented for payment. This was seconded by Director Chris Kellner. The roll call was as follows:

Rudy Jovanovic – aye
 Dr. Justin Fears – aye
 Mike Gantner – aye
 Jeanette Woehrle – aye
 Chris Kellner – aye

Treasurer's Report for November 11, 2020

Cash Balance as of the end of October 2020 is \$767,761.27.

Account	Interest Rate	Term	Amount
General Operating (FSCB)	.20%	-	\$352,189.10
Capital Expense (FSCB)	1.00%	-	\$3,203.39
CD 4/19/2021 (American)*	2.40%	12 months	\$345,354.25
CD 8/8/2021 (American)*	1.05%	11 months	\$67,014.53
Total:			\$767,761.27

* Depicts all Reserve Funds at present.

Comments on Financial Reports

a) Income in October was \$31,672.07. This breaks down to the following:

Warren County Tax Income	\$7,796.34
Lincoln County Tax Income	\$359.87
Permit Fees	\$7,093.17
Interest	\$96.12
Cost Recovery	\$680.00
Fire Reports	\$
PR Donations	\$13,200.00

<i>Uniform Supply Reimburse</i>	\$
<i>CARES Act Refund</i>	\$849.94
<i>Hakenewerth Work Comp</i>	\$1596.63
Total:	\$31,672.07

- b) *Expenditures in October were \$107,322.66 vs a budgeted amount of \$100,538.80. This put us \$6,783.86 over budget.*
- i) *Administrative Expenses were \$8,310.90 vs a budget of \$1,124.00. The audit expense was \$6,975.00.*
 - ii) *Capital Expenses were \$7,191.92 vs a budget of \$4,764.00. Chief MacKnight released funds for budget requests for new wardrobes and rescue equipment.*
 - iii) *Maintenance expenses were \$4,817.14 vs a budget of \$5,918.50. The 2009 Spartan had a tank leak and the 1996 Ford Brush needed new tires.*
 - iv) *Utility expenses were \$1,417.37 vs a budget of \$2,103.00.*
 - v) *Training expenses were \$464.00, the majority being for Safe Kids recertification. This will be reimbursed.*
 - vi) *Membership & Personnel expenses were \$1,076.98 vs a budget of \$1,374.00.*
 - vii) *Personnel expenses were \$83,872.33. This includes payroll, medical, dental / vision and LAGERS.*
- c) *Comments:*

Public Comments

Alderman Ramiz Hakim commented "Keep up the good work."

Old Business

CARES Funding

A motion was made by Director Mike Gantner to ask the county for \$7,816.41 in actual expenses due to COVID 19. This motion was seconded by Director Chris Kellner. Roll call was as follows:

Rudy Jovanovic – aye
 Dr. Justin Fears – aye
 Mike Gantner – aye
 Jeanette Woehrie – aye
 Chris Kellner – aye

Audit

Chief MacKnight updated the Board of Directors on the results of the audit and the two key points - Segregation of duties and the 457 error. No further questions were asked.

New Business

2021 Budget

Chief MacKnight updated the Board of Directors of the status of the 2021 budget and the hopes of having it completed by the December Board Meeting. No action taken.

New Command Vehicle

A motion was made by Director Dr. Justin Fears to purchase the 2020 Chevy Silverado from Don Brown in the amount of \$38,937.00. This motion was seconded by Director Chris Kellner. The vote was as follows:

Rudy Jovanovic – aye
Dr. Justin Fears – aye
Mike Gantner – aye
Jeanette Woehrle – nay
Chris Kellner – aye

Date Change for December Meeting

Chief MacKnight asked that the Board of Directors consider changing the December Board of Directors meeting due to PTO that had been scheduled. The date agreed upon was Wednesday, December 9, 2020 @ 1630.

Fire Chiefs Report

- Discussion – No action taken.

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- Discussion – No action taken.

District Legal Counsel

- None

Public Comments

Alderman Ramiz Hakim did request further information about the Safe Kids Coalition. AVC Riebe will get information to him.

Closed Session

Vote to close this part of the meeting pursuant to Section 610.021. (3)(9)RSMo

- Chapter 610.021 Revised Statutes of Missouri; (3) Hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded.
- Chapter 610.021 Revised Statutes of Missouri; (9) Preparation, including any discussions or work product, on behalf of a public governmental body or its representatives for negotiations with employee groups.

A motion was made by Director Dr. Justin Fears to move into closed session at 1710. This motion was seconded by Director Mike Gantner. Roll call was as follows:

Rudy Jovanovic – aye
Dr. Justin Fears - aye
Mike Gantner – aye
Jeanette Woehrle – aye
Chris Kellner - aye

Open Session

A motion was made by Director Dr. Justin Fears to move into open session at 1937. This motion was seconded by Director Mike Gantner. Roll call was as follows:

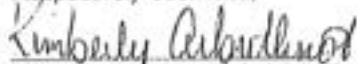
Rudy Jovanovic – aye
Dr. Justin Fears - aye
Mike Gantner – aye
Jeanette Woehle – aye
Chris Kellner - aye

Adjourn

A motion made to adjourn the meeting at 1938. This motion was made by Director Dr. Justin Fears and was seconded by Director Mike Gantner. Roll call was as follows:

Rudy Jovanovic -- aye
Dr. Justin Fears – aye
Mike Gantner – aye
Jeanette Woehle – aye
Chris Kellner – aye

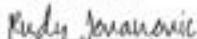
Respectively Submitted,



Kimberly Arbuthnot, Administrative Assistant and Secretary of the Board of Directors

APPROVED:

DocuSigned by:

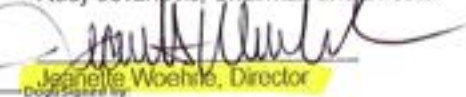


Rudy Jovanovic, Chairman and Director

DocuSigned by:


Jeanette Woehle, Director

DocuSigned by:


Michael Gantner

Michael Gantner, Treasurer

DocuSigned by:


Chris Kellner

Chris Kellner, Director

DocuSigned by:


Dr. Justin Fears

Dr. Justin Fears, Director



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MINUTES OF THE BOARD OF DIRECTORS OF THE WRIGHT CITY FIRE PROTECTION DISTRICT
WARREN COUNTY, STATE OF MISSOURI
December 9, 2020

BE IT REMEMBERED, that the Board of Directors of the Wright City Fire Protection District of Warren County, Missouri, met at the Wright City Fire Protection District House One, 396 NW 2nd Street, Wright City, Missouri 63390 on December 9, 2020 at 1630. At the above time and via GoTo Meeting: ID # 255-107-045 there were the following present:

Board of Directors

Rudy Jovanovic – Chairman - present
Dr. Justin Fears – Director – arrived at 1650
Mike Gantner – Director – present
Jeanette Woehrle – Director – present
Chris Kellner – Director - present

Administration

Chief Ron MacKnight
A/C Joshua Riebe
Administrative Assistant Kimberly Arbuthnot

Members

Captain Mike Holtmeier
FF Kevin Hakenewerth
Captain Scott Sateia
FF Jason Pelton
FF Chuck McCroary

Guests

None

Legal Counsel

None

Call to Order

A quorum being present, Chairman Rudy Jovanovic called the meeting to order at 1639 and announced the Board of Directors meeting to be in session for the transaction of any and all business to be brought before it at this time.

Pledge of Allegiance Not done

Amendments to the December 9, 2020 Agenda

Chairman Rudy Jovanovic asked for any amendments to the Tentative Agenda December 9, 2020. Director Mike Gantner made a motion to approve the agenda. This motion was seconded by Director Chris Kellner. The vote was as follows:

Rudy Jovanovic – aye
Dr. Justin Fears – absent
Mike Gantner – aye
Jeanette Woehrle – aye

Chris Kellner – aye

The agenda for December 9, 2020 was adopted.

Approval of the Open Minutes of November 12, 2020

Director Jeanette Woehrle moved for approval of the open minutes November 12, 2020. This was seconded by Director Chris Kellner.

"RESOLVED that the Minutes of the Open Minutes of November 12, 2020 are hereby adopted and approved in their entirety, as presented with and corrections made and suggested."

The Board of Directors present and voting affirmatively, the resolution was adopted and approved. The roll call vote on this resolution is as follows:

Rudy Jovanovic – aye
 Dr. Justin Fears – absent
 Mike Gantner – aye
 Jeanette Woehrle – aye
 Chris Kellner – aye

Approve Bills for Payment

Director Chris Kellner made a motion to approve the bills presented for payment. This was seconded by Director Mike Gantner. The roll call was as follows:

Rudy Jovanovic – aye
 Dr. Justin Fears – absent
 Mike Gantner – aye
 Jeanette Woehrle – aye
 Chris Kellner – aye

Treasurer's Report for December 9, 2020

Cash Balance as of the end of November 2020 is \$656,655.27.

Account	Interest Rate	Term	Amount
General Operating (FSCB)	.20%	-	\$241,082.01
Capital Expense (FSCB)	1.00%	-	\$3,204.48
CD 4/19/2021 (American)*	2.40%	12 months	\$345,354.25
CD 8/8/2021 (American)*	1.05%	11 months	\$67,014.53
Total:			\$656,655.27

* Depicts all Reserve Funds at present.

Comments on Financial Reports

a) Income in October was \$31,672.07. This breaks down to the following

Warren County Tax Income	\$3,718.46
Lincoln County Tax Income	\$59.67
Permit Fees	\$8,617.27
Interest	\$0

Cost Recovery	\$1530.00
Fire Reports	\$30.00
PR Donations	\$0
Uniform Supply Reimburse	\$0
CARES Act Refund	\$0
Misc.	\$787.20
Total:	\$14,742.60

- b) Expenditures in November were \$123,441.81 vs a budgeted amount of \$107,228.88. This put us \$16,212.93 over budget.
- i) Administrative Expenses were \$7,426.77 vs a budget of \$12,079.00. LOSAP in the amount of \$6,070.00.
 - ii) Capital Expenses were \$39,481.65 vs a budget of \$4,764.00. This was due to the purchase price of the new command vehicle in the amount of \$38,937.00.
 - iii) Maintenance expenses were \$6,809.94 vs a budget of \$5,917.50. The 2009 Spartan had pump maintenance, the ladder truck had a generator leak to repair and the 2018 Rosenbauer needed batteries replaced.
 - iv) Utility expenses were \$1,203.41 vs a budget of \$2,103.00.
 - v) Training expenses were \$275.00 vs a budget of \$1,083.00.
 - vi) Membership & Personnel expenses were \$4,258.58 vs a budget of \$1,374.00. This was items purchased for the banquet and years of service awards, prior to the cancellation of the banquet.
 - vii) Personnel expenses were \$63,986.46. This includes payroll, medical, dental / vision and LAGERS.
- c) Comments:

Public Comments

Alderman Ramiz Hakim sent Kim an email to express his gratitude for the ladder truck displaying the flag at the Curt Kehoe Tree Lightig Ceremony and for our presence there and within the community. He says it is noticed and appreciated.

Old Business

CARES Funding

Chief MacKnight discussed that he did submit the reimbursement of funds for the Board approved amount of \$7,816.41. They have acknowledged receipt and now we wait.

2021 Budget

Chief MacKnight discussed the status of the budget and that it will be finalized after the negotiations have been completed and agreed upon. We have set a virtual meeting for December 29, 2020 to finalize and vote on the budget.

Director Just Fears arrives @1650 hrs.

New Command Vehicle

Chief MacKnight discussed the status of the new command vehicle and that he believes we will take ownership within +/- 30 days.

New Business

Fire Chiefs Report

- Discussion – No action taken.

2665

- Discussion – No action taken.

District Legal Counsel

- None

Public Comments

Closed Session

Vote to close this part of the meeting pursuant to Section 610.021. (9)RSMo

- Chapter 610.021 Revised Statutes of Missouri; (9) Preparation, including any discussions or work product, on behalf of a public governmental body or its representatives for negotiations with employee groups.

A motion was made by Director Chris Kellner to move into closed session at 1657. This motion was seconded by Director Jeanette Woehrle. Roll call was as follows:

Rudy Jovanovic -- aye
Dr. Justin Fears - aye
Mike Gantner -- aye
Jeanette Woehrle -- aye
Chris Kellner - aye

Open Session

A motion was made by Director Jeanette Woehrle to move into open session at 1707. This motion was seconded by Director Chris Kellner. Roll call was as follows:

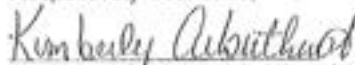
Rudy Jovanovic -- aye
Dr. Justin Fears - aye
Mike Gantner -- aye
Jeanette Woehrle -- aye
Chris Kellner - aye

Adjourn

A motion made to adjourn the meeting at 1708. This motion was made by Director Chris Kellner and was seconded by Director Jeanette Woehrle. Roll call was as follows:

Rudy Jovanovic -- aye
Dr. Justin Fears -- aye
Mike Gantner -- aye
Jeanette Woehrle -- aye
Chris Kellner -- aye

Respectively Submitted,



Kimberly Arbuthnot, Administrative Assistant and Secretary of the Board of Directors

APPROVED:


Rudy Jovanovic, Chairman and Director


Jeannette Woehrl, Director


Michael Gantner, Treasurer


Chris Keller, Director


Justin Fears, Director