



Wright City Fire Protection District

"To serve, educate, and protect our community."

396 West North 2nd Street
Wright City, Missouri 63390
Phone (636) 745-2262
www.wrightcityfire.com

MINUTES OF THE BOARD OF DIRECTORS OF THE WRIGHT CITY FIRE PROTECTION DISTRICT
WARREN COUNTY, STATE OF MISSOURI
January 13, 2022

BE IT REMEMBERED that the Board of Directors of the Wright City Fire Protection District of Warren County, Missouri, met at the Wright City Fire Protection District House One, 396 NW 2nd Street, Wright City, Missouri 63390 on January 13, 2022 at 1630.

Board of Directors

Rudy Jovanovic – Chairman - present
Dr. Justin Fears – Director – absent
Jeanette Woehrle – Director – present
Chris Kellner – Treasurer – absent
Michelle Heiliger – Director – present

Administration

Chief Ron MacKnight
Assistant Chief Joshua Riebe
Administrative Assistant Kimberly Arbuthnot

Members

SS Jason Pelton
Captain Mike Holtmeier
FF Brian Stone

Guests

Jeanette Woehrle (daughter)

Legal Counsel

Not Present

Call to Order

A quorum being present, Chairman Rudy Jovanovic called the meeting to order at 1630 and announced the Board of Directors meeting to be in session for the transaction of any and all business to be brought before it at this time.

Pledge of Allegiance

Amendments to the January 13, 2022 Agenda

Chairman Rudy Jovanovic asked for any amendments to the Tentative Agenda January 13, 2022. Director Jeanette Woehrle made a motion to approve the agenda. Director Michelle Heiliger seconded this motion. The vote was as follows:

Rudy Jovanovic – aye
Dr. Justin Fears – absent
Michelle Heiliger – aye
Jeanette Woehrle – aye
Chris Kellner – absent

The agenda for January 13, 2022 was adopted.

Approval of the Open Minutes of December 9, 2021

Director Jeanette Woehrle moved for approval of the open minutes of December 9, 2021. Director Michelle Heiliger seconded this.

“RESOLVED that the Minutes of the Open Session of December 9, 2021 are hereby adopted and approved in their entirety, as presented with and corrections made and suggested.”

The Board of Directors present and voting affirmatively, the resolution was adopted and approved. The roll call vote on this resolution is as follows:

- Rudy Jovanovic – aye
- Dr. Justin Fears – absent
- Michelle Heiliger - aye
- Jeanette Woehrle – aye
- Chris Kellner – absent

Approve Bills for Payment

Director Jeanette Woehrle made a motion to approve the bills presented for payment. Director Michelle Heiliger seconded this. The roll call was as follows:

- Rudy Jovanovic – aye
- Dr. Justin Fears – absent
- Michelle Heiliger - aye
- Jeanette Woehrle – aye
- Chris Kellner – absent

Treasurer’s Report for January 13, 2022

Cash Balance at the end of December 2021 is \$896,687.24

Account	Interest Rate	Term	Amount
General Operating (FSCB)	.20%	-	\$219,961.55
Capital Expense (FSCB)	.20%	-	\$251,075.15
CD 4/19/2024 (American)*	.85%	36 months	\$357,645.73
CD 8/9/2023 (American)*	.80%	24 months	\$68,004.81
Total:			\$896,687.24

* Depicts all Reserve Funds at present.

Comments on Financial Reports

a) Income in December was \$277,057.34. This breaks down to the following:

Warren County Tax Income	\$236,240.83
Lincoln County Tax Income	\$18,190.68
Permit Fees	\$6,830.04
Interest	\$48.19
Cost Recovery	\$15,747.60

Total:	\$277,057.34

- b) *Expenditures in December were \$247,538.61 vs a budgeted amount of \$254,992.42. This put us \$13,175.72 under November's budget.*
 - i) *Administrative Expenses were \$10,143.38 vs a budget of \$2,125.00. LOSAP was paid in the amount of \$6,892.00.*
 - ii) *Capital Expenses were \$137,773.31 vs a budget of \$147,074.42.*
(1) Apparatus, ERS and Target Solutions.
 - iii) *Maintenance expenses were \$13,593.48 vs a budget of \$5,417.00. SCBA annual flow test and Air Compressor Maintenance.*
 - iv) *Utility expenses were \$896.97 vs a budget of \$2,052.00.*
 - v) *Training expenses were \$0.*
 - vi) *EMS expenses were \$637.00 vs a budget of \$3,883.00.*
 - vii) *Membership & Personnel expenses were \$4,198.43 vs a budget of \$2,825.00.*
(1) Uniform Pants and Banquet dinner.
 - viii) *Personnel expenses were \$80,933.04.*
This includes payroll, medical, dental / vision and LAGERS.
- c) *Comments:*
 - i) *None*

Public Comments

New Business

LAGERS

We will be seeking evaluations to begin the process of moving the LAGERS levels. Continue to February.

Election Update

No election necessary.

Fire Chiefs Report

- Discussion of Drone Report

2665

- Discussion

District Legal Counsel

Not present.

Public Comments

None

Closed Session

Vote to close this part of the meeting pursuant to Section 610.021. (3)RSMo

- Chapter 610.021 Revised Statutes of Missouri; (3) Hiring, firing, disciplining, or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded.

A motion was made by Director Jeanette Woehrle to move into closed session at 1652. Director Michelle Heiliger seconded this motion. Roll call was as follows:

Rudy Jovanovic – aye
Dr. Justin Fears – absent
Michelle Heiliger – aye
Jeanette Woehrle – aye
Chris Kellner – absent

Open Session

Director Jeanette Woehrle made a motion to move into open session at 1655. This motion was seconded by Director Michelle Heiliger. Roll call was as follows:

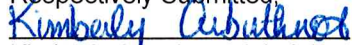
Rudy Jovanovic – aye
Dr. Justin Fears – absent
Michelle Heiliger – aye
Jeanette Woehrle – aye
Chris Kellner – absent

Adjournment

After discussion, there being no further business to come before the meeting, and upon motion made by Director Jeanette Woehrle and seconded by Director Michelle Heiliger. The Board voted to adjourn at 1656. Roll call vote was as follows:

Rudy Jovanovic – aye
Dr. Justin Fears – absent
Michelle Heiliger – aye
Jeanette Woehrle – aye
Chris Kellner – absent

Respectively Submitted,



Kimberly Arbutnot, Administrative Assistant and Secretary to the Board of Directors

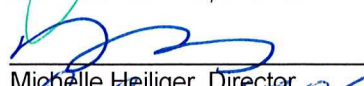
APPROVED:



Rudy Jovanovic, Chairman and Director



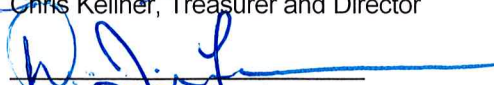
Jeanette Woehrle, Director



Michelle Heiliger, Director



Chris Kellner, Treasurer and Director



Dr. Justin Fears, Director



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MINUTES OF THE BOARD OF DIRECTORS OF THE WRIGHT CITY FIRE PROTECTION DISTRICT
WARREN COUNTY, STATE OF MISSOURI
February 10, 2022

BE IT REMEMBERED that the Board of Directors of the Wright City Fire Protection District of Warren County, Missouri, met at the Wright City Fire Protection District House One, 396 NW 2nd Street, Wright City, Missouri 63390 on February 10, 2022 at 1630.

Board of Directors

Rudy Jovanovic – Chairman - present
Dr. Justin Fears – Director – present
Jeanette Woehrle – Director – present
Chris Kellner – Treasurer – present
Michelle Heiliger – Director – present

Administration

Chief Ron MacKnight
Assistant Chief Joshua Riebe
Administrative Assistant Kimberly Arbuthnot

Members

SS Jason Pelton	Captain Scot Gibson
Captain Scott Sateia	FF Cameron Spires
FF Jason Clubb	FF Austin Heppermann
BF Steve Kluenser	BF Amber Sateia
BF Nathan Payette	BF Nathan Mintert
BF Steven Gaehele	BF Jake Greeves
FF Drew Spires	BF Dennis Taylor

Guests

Patrick Arbuthnot	Ramiz Hakim
Stephanie & David Payette	MacKenzie Franklin
Autumn Wilbert	

Legal Counsel

Not Present

Call to Order

A quorum being present, Chairman Rudy Jovanovic called the meeting to order at 1630 and announced the Board of Directors meeting to be in session for the transaction of any and all business to be brought before it at this time.

Pledge of Allegiance

Amendments to the February 10, 2022 Agenda

Chairman Rudy Jovanovic asked for any amendments to the Tentative Agenda February 10, 2022. Director Dr. Justin Fears made a motion to approve the agenda. Director Michelle Heiliger seconded this motion. The vote was as follows:

Rudy Jovanovic – aye

Dr. Justin Fears – aye
 Michelle Heiliger – aye
 Jeanette Woehrle – aye
 Chris Kellner – aye

The agenda for February 10, 2022 was adopted.

Approval of the Open Minutes of January 13, 2022

Director Dr. Justin Fears moved for approval of the open minutes of January 13, 2022. Director Jeanette Woehrle seconded this.

“RESOLVED that the Minutes of the Open Session of January 13, 2022 are hereby adopted and approved in their entirety, as presented with and corrections made and suggested.”

The Board of Directors present and voting affirmatively, the resolution was adopted and approved. The roll call vote on this resolution is as follows:

Rudy Jovanovic – aye
 Dr. Justin Fears – aye
 Michelle Heiliger - aye
 Jeanette Woehrle – aye
 Chris Kellner – aye

Approve Bills for Payment

Director Dr. Justin Fears made a motion to approve the bills presented for payment. Director Michelle Heiliger seconded this. The roll call was as follows:

Rudy Jovanovic – aye
 Dr. Justin Fears – aye
 Michelle Heiliger - aye
 Jeanette Woehrle – aye
 Chris Kellner – aye

Treasurer’s Report for February 10, 2022

Cash Balance at the end of January 2022 is \$1,934,682.58

Account	Interest Rate	Term	Amount
General Operating (FSCB)	.20%	-	\$1,292,388.73
Capital Expense (FSCB)	.20%	-	\$216,643.31
CD 4/19/2024 (American)*	.85%	36 months	\$357,645.73
CD 8/9/2023 (American)*	.80%	24 months	\$68,004.81
Total:			\$1,934,682.58

* Depicts all Reserve Funds at present.

Comments on Financial Reports

a) Income in January was \$1,394,976.93. This breaks down to the following:

Warren County Tax Income	\$1,287,724.10
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<i>Lincoln County Tax Income</i>	<i>\$101,194.41</i>
<i>Permit Fees</i>	<i>\$5,368.42</i>
<i>Interest</i>	
<i>Cost Recovery</i>	<i>\$690.00</i>
Total:	\$1,394,976.93

- b) *Expenditures in January were \$130,114.89 vs a budgeted amount of \$132,506.50. This put us \$2,391.61 under January's budget.*
 - i) *Administrative Expenses were \$30,317.23 vs a budget of \$25,368.00. Commercial Property & Commercial Vehicle Insurance was paid at \$23,807.00 which was \$807.00 more than expected cost.*
 - ii) *Capital Expenses were \$6,608.88 vs a budget of \$6,000.00.*
 - iii) *Maintenance expenses were \$7,056.85 vs a budget of \$8,181.00.*
 - iv) *Utility expenses were \$2,192.31 vs a budget of \$1,681.50. This difference was due to the fuel adjustment on our Ameren bill.*
 - v) *Training expenses were \$335.00 vs a budget of \$800.00. FF Heppermann to Winter Fire School.*
 - vi) *Membership & Personnel expenses were \$5,265.23 vs a budget of \$2,522.00.*
(1) Large T-shirt order was placed.
 - vii) *Personnel expenses were \$78,339.39 vs a budget of \$87,504.00*
This includes payroll, medical, dental / vision and LAGERS.
- c) *Comments:*
 - i) *None*

Public Comments

New Business

Basic Fire Graduation

Captain Scott Sateia presented certificates to: A. Sateia, S Kluesner, N. Payette, N. Mintert, S. Gaehele, J. Greeves.

-Brief Recess-

Fire Chiefs Report

- Discussion

2665

- Discussion

District Legal Counsel

Not present.

Public Comments

Alderman Ramiz Hakim discussed the importance of the firefighters within our community and how thankful he is for their time and dedication.

He addressed the newly graduated recruits and let them know that they belong to an esteemed organization within our community.

Closed Session

Vote to close this part of the meeting pursuant to Section 610.021. (1) & (3)RSMo

- Chapter 610.021 Revised Statutes of Missouri; (1) Legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys.
- Chapter 610.021 Revised Statutes of Missouri; (3) Hiring, firing, disciplining, or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded.

A motion was made by Director Jeanette Woehrle to move into closed session at 1659. Director Dr. Justin Fears seconded this motion. Roll call was as follows:

Rudy Jovanovic – aye
Dr. Justin Fears – aye
Michelle Heiliger – aye
Jeanette Woehrle – aye
Chris Kellner – aye

Open Session

Director Dr. Justin Fears made a motion to move into open session at 1805. This motion was seconded by Director Michelle Heiliger. Roll call was as follows:

Rudy Jovanovic – aye
Dr. Justin Fears – aye
Michelle Heiliger – aye
Jeanette Woehrle – aye
Chris Kellner – aye

Adjournment

After discussion, there being no further business to come before the meeting, and upon motion made by Director Dr. Justin Fears and seconded by Director Michelle Heiliger. The Board voted to adjourn at 1806. Roll call vote was as follows:

Rudy Jovanovic – aye
Dr. Justin Fears – aye
Michelle Heiliger – aye
Jeanette Woehrle – aye
Chris Kellner – aye

Respectively Submitted


Kimberly Arbuthnot, Administrative Assistant and Secretary to the Board of Directors

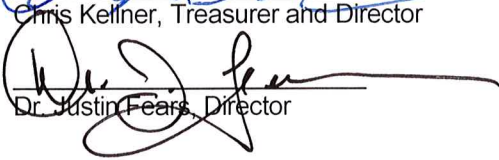
APPROVED:


Rudy Jovanovic, Chairman and Director


Jeanette Woenrie, Director


Michelle Heiliger, Director


Chris Kellner, Treasurer and Director


Dr. Justin Fears, Director



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MINUTES OF THE BOARD OF DIRECTORS OF THE WRIGHT CITY FIRE PROTECTION DISTRICT
WARREN COUNTY, STATE OF MISSOURI
March 10, 2022

BE IT REMEMBERED that the Board of Directors of the Wright City Fire Protection District of Warren County, Missouri, met at the Wright City Fire Protection District House One, 396 NW 2nd Street, Wright City, Missouri 63390 on March 10, 2022 at 1630.

Board of Directors

Rudy Jovanovic – Chairman - present
Dr. Justin Fears – Director – absent
Jeanette Woehrle – Director – present
Chris Kellner – Treasurer – present
Michelle Heiliger – Director – present

Administration

Chief Ron MacKnight
Assistant Chief Joshua Riebe
Administrative Assistant Kimberly Arbutnot

Members

SS Jason Pelton
Captain Scott Sateia
FF Kevin Hakenewerth
FF Matthew Sanders

Guests

Ramiz Hakim
Isaiah Hakim
Jasper Hakim

Legal Counsel

Not Present

Call to Order

A quorum being present, Chairman Rudy Jovanovic called the meeting to order at 1633 and announced the Board of Directors meeting to be in session for the transaction of any and all business to be brought before it at this time.

Pledge of Allegiance

Amendments to the March 10, 2022 Agenda

Chairman Rudy Jovanovic asked for any amendments to the Tentative Agenda March 10, 2022. Chief Ron MacKnight asked that the agenda be amended to introduce the actuarial for LAGERS as #1 in Old Business and that we strike Closed Session due to not being needed.

Director Jeanette Woehrle made a motion to approve the agenda with the amendments. Director Michelle Heiliger seconded this motion. The vote was as follows:

Rudy Jovanovic – aye
Dr. Justin Fears – absent

Michelle Heiliger – aye
 Jeanette Woehrle – aye
 Chris Kellner – aye

The agenda for March 10, 2022 was adopted.

Approval of the Open Minutes of February 10, 2022

Director Jeanette Woehrle moved for approval of the open minutes of February 10, 2022. Director Michelle Heiliger seconded this.

“RESOLVED that the Minutes of the Open Session of February 10, 2022 are hereby adopted and approved in their entirety, as presented with and corrections made and suggested.”

The Board of Directors present and voting affirmatively, the resolution was adopted and approved. The roll call vote on this resolution is as follows:

Rudy Jovanovic – aye
 Dr. Justin Fears – absent
 Michelle Heiliger - aye
 Jeanette Woehrle – aye
 Chris Kellner – aye

Approve Bills for Payment

Director Jeanette Woehrle made a motion to approve the bills presented for payment. Director Michelle Heiliger seconded this. The roll call was as follows:

Rudy Jovanovic – aye
 Dr. Justin Fears – absent
 Michelle Heiliger - aye
 Jeanette Woehrle – aye
 Chris Kellner – aye

Treasurer’s Report for March 10, 2022

Cash Balance at the end of February 2022 is \$1,730,469.78.

<i>Account</i>	<i>Interest Rate</i>	<i>Term</i>	<i>Amount</i>
<i>General Operating (FSCB)</i>	.20%	-	\$1,088,123.04
<i>Capital Expense (FSCB)</i>	.20%	-	\$216,696.20
<i>CD 4/19/2024 (American)*</i>	.85%	36 months	\$357,645.73
<i>CD 8/9/2023 (American)*</i>	.80%	24 months	\$68,004.81
Total:			\$1,730,469.78

* Depicts all Reserve Funds at present.

Comments on Financial Reports

a) Income in February was \$49,486.34. This breaks down to the following:

<i>Warren County Tax Income</i>	\$25,859.71
<i>Lincoln County Tax Income</i>	\$11,959.07

Permit Fees	\$9,397.06
Interest	\$210.42
Misc. Income (Ins. Reim.)	\$348.45
Recycles	\$24.45
Uniform	\$37.18
Cost Recovery	\$1,650.00
Total:	\$49,486.34

b) Expenditures in February were \$226,578.61 vs a budgeted amount of \$187,272.50. This put us \$39,306.11 over February's budget.

- i) Administrative Expenses were \$6,496.97 vs a budget of \$4,138.00. Firehouse Grants was paid \$4,500.00 for the use of a grant writer.
- ii) Capital Expenses were \$96,286.53 vs a budget of \$81,101.00. The new website designer was paid to begin the transformation.
- iii) Maintenance expenses were \$38,181.77 vs a budget of \$7,180.00. The light tower on 9734 was repaired. This expense was \$23,461.16.
- iv) Utility expenses were \$2,073.74 vs a budget of \$1,678.50. This difference was due to the fuel adjustment on our Ameren bill.
- v) Training expenses were \$1,369.49 vs a budget of \$800.00. SHRM class in the amount of \$923.26.
- vi) Membership & Personnel expenses were \$4,804.38 vs a budget of \$7,221.00. Physicals for 2021 were paid in the amount of \$3,990.00.
- vii) Personnel expenses were \$77,186.46 vs a budget of \$84,704.00
This includes payroll, medical, dental / vision and LAGERS.

c) Comments:
i) None

Public Comments

Alderman Ramiz Hakim discussed the concerns with the hydrant on the exit near Liberty Christian and its functionality. The two Chiefs agreed they would go by and take a look at it and would follow up with him.

Old Business

LAGERS

The actuarial was presented to the Board of Directors for review. A brief discussion was had with Director Michelle Heiliger requesting the contributions made for 2021 and projected for 2022. The 45-day notice will be posted on March 11, 2022. This has been tabled for an April discussion.

New Business

Policies

Chief Ron MacKnight discussed that we had made the transition to LEXIPOL and that he would like to streamline the process of bypassing the Board with all operational policies to be able to implement them in a more productive way. All policies that would require Board approval would still be brought before the Board.

A policy on policies will be presented in April.

Fire Chiefs Report

- Discussion on the possibility of what could become of our station 4. The donation of 2 acres of land. The possibility of a joint facility with WCAD and the Sheriffs Dept.

2665

- Nothing to report.

District Legal Counsel

Not present.

Public Comments

Director Michelle Heiliger mentioned the Cocktails & Conversations even on March 29th at Warrenton Elks Lodge.

Adjournment

After discussion, there being no further business to come before the meeting, and upon motion made by Director Chris Kellner and seconded by Director Jeanette Woehrle. The Board voted to adjourn at 1803. Roll call vote was as follows:

Rudy Jovanovic – aye
Dr. Justin Fears – absent
Michelle Heiliger – aye
Jeanette Woehrle – aye
Chris Kellner – aye

Respectively Submitted,

Kimberly Arbutnot

Kimberly Arbutnot, Administrative Assistant and Secretary to the Board of Directors

APPROVED:

Rudy Jovanovic
Rudy Jovanovic, Chairman and Director

Jeanette Woehrle
Jeanette Woehrle, Director

Michelle Heiliger
Michelle Heiliger, Director

Absent
Chris Kellner, Treasurer and Director

Dr. Justin Fears
Dr. Justin Fears, Director



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MINUTES OF THE BOARD OF DIRECTORS OF THE WRIGHT CITY FIRE PROTECTION DISTRICT
WARREN COUNTY, STATE OF MISSOURI
April 14, 2022

BE IT REMEMBERED that the Board of Directors of the Wright City Fire Protection District of Warren County, Missouri, met at the Wright City Fire Protection District House One, 396 NW 2nd Street, Wright City, Missouri 63390 on April 14, 2022 at 1630.

Board of Directors

Rudy Jovanovic – Chairman - present
Dr. Justin Fears – Director – present
Jeanette Woehrle – Director – present
Chris Kellner – Treasurer – absent
Michelle Heiliger – Director – present

Administration

Chief Ron MacKnight
Administrative Assistant Kimberly Arbuthnot

Members

SS Jason Pelton
Captain Scott Sateia
FF Kevin Hakenewerth
FF Matthew Sanders
Captain Mike Holtmeier

Guests

Ramiz Hakim

Legal Counsel

Not Present

Call to Order

A quorum being present, Chairman Rudy Jovanovic called the meeting to order at 1627 and announced the Board of Directors meeting to be in session for the transaction of any and all business to be brought before it at this time.

Pledge of Allegiance

Amendments to the April 14, 2022 Agenda

Chairman Rudy Jovanovic asked for any amendments to the Tentative Agenda April 14, 2022. Director Jeanette Woehrle made a motion to approve the agenda as presented. Director Dr. Justin Fears seconded this motion. The vote was as follows:

Rudy Jovanovic – aye
Dr. Justin Fears – aye
Michelle Heiliger – aye
Jeanette Woehrle – aye
Chris Kellner – absent

The agenda for April 14, 2022 was adopted.

Approval of the Open Minutes of March 10, 2022

Director Dr. Justin Fears moved for approval of the open minutes of March 10, 2022. Director Jeanette Woehrle seconded this.

“RESOLVED that the Minutes of the Open Session of March 10, 2022 are hereby adopted and approved in their entirety, as presented with and corrections made and suggested.”

The Board of Directors present and voting affirmatively, the resolution was adopted and approved. The roll call vote on this resolution is as follows:

- Rudy Jovanovic – aye
- Dr. Justin Fears – aye
- Michelle Heiliger - aye
- Jeanette Woehrle – aye
- Chris Kellner – absent

Approve Bills for Payment

Director Jeanette Woehrle made a motion to approve the bills presented for payment. Director Dr. Justin Fears seconded this. The roll call was as follows:

- Rudy Jovanovic – aye
- Dr. Justin Fears – aye
- Michelle Heiliger - aye
- Jeanette Woehrle – aye
- Chris Kellner – absent

Treasurer’s Report for March 10, 2022

Cash Balance at the end of March 2022 is \$1,612,422.24

<i>Account</i>	<i>Interest Rate</i>	<i>Term</i>	<i>Amount</i>
<i>General Operating (FSCB)</i>	<i>.20%</i>	<i>-</i>	<i>\$993,536.66</i>
<i>Capital Expense (FSCB)</i>	<i>.20%</i>	<i>-</i>	<i>\$193,235.04</i>
<i>CD 4/19/2024 (American)*</i>	<i>.85%</i>	<i>36 months</i>	<i>\$357,645.73</i>
<i>CD 8/9/2023 (American)*</i>	<i>.80%</i>	<i>24 months</i>	<i>\$68,004.81</i>
<i>Total:</i>			<i>\$1,612,422.24</i>

** Depicts all Reserve Funds at present.*

Comments on Financial Reports

a) *Income in March was \$39,865.59. This breaks down to the following:*

<i>Warren County Tax Income</i>	<i>\$12,321.29</i>
<i>Lincoln County Tax Income</i>	<i>\$1,188.52</i>
<i>Permit Fees</i>	<i>\$24,575.50</i>
<i>Board Filings</i>	<i>\$200.00</i>
<i>PR Donations</i>	<i>\$150.00</i>

<i>Uniform</i>	\$190.28
<i>Cost Recovery</i>	\$1,240.00
Total:	\$39,865.59

- b) *Expenditures in March were \$163,542.57 vs a budgeted amount of \$191,082.50. This put us \$27,539.93 under March's budget.*
- i) *Administrative Expenses were \$70,630.28 vs a budget of \$85,543.00. Work Comp Renewal was paid \$68,875.00.*
 - ii) *Capital Expenses were \$1,061.12 vs a budget of \$7,999.00.*
 - iii) *Maintenance expenses were \$11,254.51 vs a budget of \$7,283.00. This is due to rising cost of fuel. The 2007 Pierce was also serviced as well as the upgrade done to what is now 9738.*
 - iv) *Utility expenses were \$2,382.97 vs a budget of \$1,681.50. These are typical rises that we are seeing in general.*
 - v) *Training expenses were \$419.64 vs a budget of 1.950.00. Chief MacKnight FDIC registration, as well as FF Heppermann's expenses from Winter Fire School.*
 - vi) *Membership & Personnel expenses were \$423.00 vs a budget of \$2,472.00.*
 - vii) *Personnel expenses were \$77,273.75 vs a budget of \$84,704.00
This includes payroll, medical, dental / vision and LAGERS.*
- c) *Comments:*
- i) *None*

Public Comments

Alderman Ramiz Hakim wanted to thank A/C Riebe for his partnership with the Downtown Association in relation to the fireworks that were being planned for the July First Fridays. He was knowledgeable and willing to work with us for a location that would be suitable for what we wanted to do.

Old Business

LAGERS

Shop Steward Jason Pelton discussed the shops stance on changing the LAGERS levels. The shop wanted to forego the level change for an increase in pay at contract negotiations. This has been tabled for now.

House 4

Chairman Rudy Jovanovic will write an email to WCAD Board of Directors regarding the land that was donated by Innsbrook for a possible crossover station. Kim will get an email address for their chairman for him.

New Business

Election Results

Kim asked for a motion to accept the candidates who filed for their respective seats to be reelected. This motion was made by Dr. Justin Fears and seconded by Director Jeanette Woehrle. Roll call vote was as follows:

Rudy Jovanovic – aye
Dr. Justin Fears – aye

Michelle Heiliger – aye
Jeanette Woehrle – aye
Chris Kellner – absent

Oath of Office

Kim gave the Oath of Office to both Dr. Justin Fears and Michelle Heiliger for their respective terms.

Reorganization of the Board of Directors

Director Dr. Justin Fears made a motion for Director Michelle Heiliger to become Chairman of the Board of Directors. There was no second.

Director Jeanette Woehrle made a motion to keep all seats the same. This motion was seconded by Director Dr. Justin Fears. Roll call vote was as follows:

Rudy Jovanovic – aye
Dr. Justin Fears – aye
Michelle Heiliger – aye
Jeanette Woehrle – aye
Chris Kellner – absent

Policy Ordinance

An Ordinance of The Wright City Fire Protection District of Warren and Lincoln Counties, Missouri, Confirming and Authorizing that the Chief of the District Shall Have the Administrative Authority to Create, Maintain and Enforce Administrative Policies for the District.

A motion was made by Director Jeanette Woehrle to accept the ordinance as written. This motion was seconded by Director Dr. Justin Fears. Roll call vote was as follows:

Rudy Jovanovic – aye
Dr. Justin Fears – aye
Michelle Heiliger – aye
Jeanette Woehrle – aye
Chris Kellner – absent

Updated UAS Policy

The updated policy was presented to the board with the explanation of the changes that were made. Due to administrative sections of this policy, it is required that the Board of Directors vote to accept this.

Director Dr. Justin Fears made a motion to accept the new policy. This motion was seconded by Director Jeanette Woehrle. Roll call vote was as follows:

Rudy Jovanovic – aye
Dr. Justin Fears – aye
Michelle Heiliger – aye
Jeanette Woehrle – aye
Chris Kellner – absent

Pick Up Truck

The 2022 Chevrolet Silverado 2500HD that was originally ordered from Don Brown as a brush truck was never canceled by Don Brown. We were contacted and offered the opportunity to purchase it anyway.

“RESOLVED that the Fire Chief has the authority to execute a contract to purchase a 2022 Chevrolet Silverado 2500HD Double Cab 4WD to include chassis, and from Knapheide Truck Equipment, certain equipment for the body of said apparatus.”

Director Dr. Justin Fears made a motion to purchase the 2022 Chevrolet Silverado 2500 HD. This motion was seconded by Director Michelle Heiliger. Roll call vote was as follows:

Rudy Jovanovic – aye
Dr. Justin Fears – aye
Michelle Heiliger – aye
Jeanette Woehrle – aye
Chris Kellner – absent

Tanker

Update given by Captain Mike Holtmeier.

Fire Chiefs Report

➤ Discussion

2665

➤ Discussion

District Legal Counsel

Not present.

Public Comments

Adjournment


After discussion, there being no further business to come before the meeting, and upon motion made by Director Dr. Justin Fears and seconded by Director Michelle Heiliger. The Board voted to adjourn at 1743. Roll call vote was as follows:

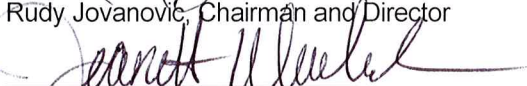
Rudy Jovanovic – aye
Dr. Justin Fears – aye
Michelle Heiliger – aye
Jeanette Woehrle – aye
Chris Kellner – absent

Respectfully Submitted,


Kimberly Arbutnot, Administrative Assistant and Secretary to the Board of Directors

APPROVED:


Rudy Jovanovic, Chairman and Director


Jeanette Woehrle, Director


Michelle Heiliger, Director


Chris Kellner, Treasurer and Director


Dr. Justin Fears, Director



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MINUTES OF THE BOARD OF DIRECTORS OF THE WRIGHT CITY FIRE PROTECTION DISTRICT
WARREN COUNTY, STATE OF MISSOURI
May 12, 2022

BE IT REMEMBERED that the Board of Directors of the Wright City Fire Protection District of Warren County, Missouri, met at the Wright City Fire Protection District House One, 396 NW 2nd Street, Wright City, Missouri 63390 on May 12, 2022 at 1630.

Board of Directors

Rudy Jovanovic – Chairman – present
Dr. Justin Fears – Director – present
Jeanette Woehrle – Director – present
Chris Kellner – Treasurer – present
Michelle Heiliger – Director – present

Administration

Chief Ron MacKnight
Assistant Chief Joshua Riebe
Administrative Assistant Kimberly Arbuthnot

Members

SS Jason Pelton
FF Joseph Bolte
FF Brian Stone
FF Jesse McCoy
FF Jacob Greeves
Captain Mike Holtmeier

Guests

Ramiz Hakim

Legal Counsel

Not Present

Call to Order

A quorum being present, Chairman Rudy Jovanovic called the meeting to order at 1630 and announced the Board of Directors meeting to be in session for the transaction of any and all business to be brought before it at this time.

Pledge of Allegiance

Amendments to the May 12, 2022 Agenda

Chairman Rudy Jovanovic asked for any amendments to the Tentative Agenda May 12, 2022. Chief Ron MacKnight asked that ARPA funds be added to New Business. Director Jeanette Woehrle made a motion to approve the agenda with the amendment. Director Dr. Justin Fears seconded this motion. The vote was as follows:

Rudy Jovanovic – aye
Dr. Justin Fears – aye
Michelle Heiliger – aye

Jeanette Woehrle – aye
Chris Kellner – aye

The agenda for May 12, 2022 was adopted.

Approval of the Open Minutes of April 14, 2022

Director Dr. Justin Fears moved for approval of the open minutes of April 14, 2022. Director Jeanette Woehrle seconded this.

“RESOLVED that the Minutes of the Open Session of April 14, 2022 are hereby adopted and approved in their entirety, as presented with and corrections made and suggested.”

The Board of Directors present and voting affirmatively, the resolution was adopted and approved. The roll call vote on this resolution is as follows:

Rudy Jovanovic – aye
Dr. Justin Fears – aye
Michelle Heiliger - aye
Jeanette Woehrle – aye
Chris Kellner – aye

Approve Bills for Payment

Director Jeanette Woehrle made a motion to approve the bills presented for payment. Director Dr. Justin Fears seconded this. The roll call was as follows:

Rudy Jovanovic – aye
Dr. Justin Fears – aye
Michelle Heiliger - aye
Jeanette Woehrle – aye
Chris Kellner – aye

Treasurer’s Report for May 12, 2022

Cash Balance at the end of April 2022 is \$1,475,075.48

Account	Interest Rate	Term	Amount
General Operating (FSCB)	.20%	-	\$856,189.90
Capital Expense (FSCB)	.20%	-	\$193,235.04
CD 4/19/2024 (American)*	.85%	36 months	\$357,645.73
CD 8/9/2023 (American)*	.80%	24 months	\$68,004.81
Total:			\$1,475,075.48

* Depicts all Reserve Funds at present.

Comments on Financial Reports

a) Income in April was \$39,865.59. This breaks down to the following:

Warren County Tax Income	\$22,932.21
Lincoln County Tax Income	\$1,889.79
Permit Fees	\$8,174.96

<i>Interest Earned</i>	<i>\$165.50</i>
<i>Uniform</i>	<i>\$20.00</i>
<i>Cost Recovery</i>	<i>\$1,452.00</i>
Total:	\$34,634.46

- b) *Expenditures in April were \$162,646.78 vs a budgeted amount of \$148,297.50. This put us \$14,349.28 over April's budget.*
- i) *Administrative Expenses were \$7,428.99 vs a budget of \$8,093. LOSAP and the Sickness & Wellness Policies were renewed.*
 - ii) *Capital Expenses were \$40,354.38 vs a budget of \$10,702.00. This was due to the purchase of the 2022 Chevy Silverado to be used as a utility truck.*
 - iii) *Maintenance expenses were \$10,045.75 vs a budget of \$10,284.00. The E-One had a coolant leak and was our biggest maintenance expense at \$3,056.46, besides fuel at \$3,882.79.*
 - iv) *Utility expenses were \$1,660.09 vs a budget of \$1,678.50.*
 - v) *Training expenses were \$0.*
 - vi) *EMS expenses were \$755.77 vs a budget of \$450.00. Stethoscopes purchased and gloves were restocked.*
 - vii) *Personnel expenses were \$102,401.80 vs a budget of \$113,819.00.*

*April was a three-pay period month.
This includes payroll, medical, dental / vision and LAGERS.*

- c) *Comments:*
i) *None*

Public Comments

Old Business

LAGERS

No action was taken on this topic, and it will be removed from the agenda at the pleasure of the Board.

House 4

Chief Ron MacKnight suggested moving forward with the conversations with Innsbrook (Chip Wobbe) without the inclusion of the Warren County Ambulance District. Chief MacKnight heard from Interim Chief Darren Lenk via email, with the WCAD Board's decision to not pursue a joint venture. He would ask that we consider continuing with the Sheriff's substation for their use.

Tanker

We will table the discussion of a new tanker to June or if a Special Meeting is required.

New Business

ARPA Funds

Chief MacKnight discussed a joint application with Innsbrook, Sheriff's Department and us to help fund the new facility that will be House 4. He also asked for the board to approve him as the authorized representative for the applications to be submitted. Director Dr. Justin Fears made a motion to allow Chief Ron MacKnight to act as the authorized representative on the ARPA applications. This motion was seconded by Director Chris Kellner. Roll call vote was as follows:

Rudy Jovanovic – aye
Dr. Justin Fears – aye
Michelle Heiliger – aye
Jeanette Woehrle – aye
Chris Kellner – aye

Director Reimbursement

Director Jeanette Woehrle made a motion to waive the reimbursement amount allowed. This motion was seconded by Director Dr. Justin Fears. Roll call votes was as follows:

Rudy Jovanovic – aye
Dr. Justin Fears – aye
Michelle Heiliger – aye
Jeanette Woehrle – aye
Chris Kellner – aye

Fire Chiefs Report

➤ Discussion

2665

➤ Discussion

District Legal Counsel

Not present.

Public Comments

Alderman Ramiz Hakim made a brief statement discussing American Food Groups and the Appeal process that had begun.

Closed Session

Vote to close this part of the meeting pursuant to Section 610.021. (3)RSMo

- Chapter 610.021 Revised Statutes of Missouri; (3) Hiring, firing, disciplining, or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded.

A motion was made by Director Dr. Justin Fears to move into closed session at 1734. Director Michelle Heiliger seconded this motion. Roll call was as follows:

Rudy Jovanovic – aye
Dr. Justin Fears – aye
Michelle Heiliger – aye
Jeanette Woehrle – aye
Chris Kellner – aye

Open Session

Director Dr. Justin Fears made a motion to move into open session at 1805. This motion was seconded by Director Jeanette Woehrle. Roll call was as follows:

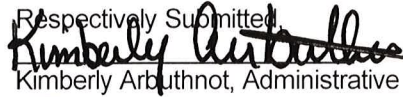
Rudy Jovanovic – aye
Dr. Justin Fears – aye
Michelle Heiliger – aye
Jeanette Woehrle – aye
Chris Kellner – aye

Adjournment

After discussion, there being no further business to come before the meeting, and upon motion made by Director Jeanette Woehrle and seconded by Director Dr. Justin Fears. The Board voted to adjourn at 1738. Roll call vote was as follows:

Rudy Jovanovic – aye
Dr. Justin Fears – aye
Michelle Heiliger – aye
Jeanette Woehrle – aye
Chris Kellner – aye

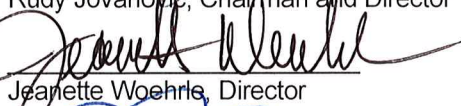
Respectively Submitted,



Kimberly Arbuthnot, Administrative Assistant and Secretary to the Board of Directors

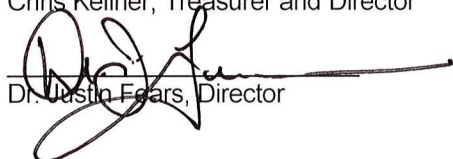
APPROVED:


Rudy Jovanovic, Chairman and Director


Jeanette Woehrle, Director


Michelle Heiliger, Director


Chris Kellner, Treasurer and Director


Dr. Justin Fears, Director



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MINUTES OF THE BOARD OF DIRECTORS OF THE WRIGHT CITY FIRE PROTECTION DISTRICT
WARREN COUNTY, STATE OF MISSOURI
June 9, 2022

BE IT REMEMBERED that the Board of Directors of the Wright City Fire Protection District of Warren County, Missouri, met at the Wright City Fire Protection District House One, 396 NW 2nd Street, Wright City, Missouri 63390 on June 9, 2022 at 1630.

Board of Directors

Rudy Jovanovic – Chairman - present
Dr. Justin Fears – Director – present
Jeanette Woehrle – Director – present
Chris Kellner – Treasurer – present
Michelle Heiliger – Director – absent (arrived at 1636)

Administration

Chief Ron MacKnight
Assistant Chief Joshua Riebe
Administrative Assistant Kimberly Arbuthnot

Members

SS Jason Pelton
FF Austin Heppermann
FF Cameron Spires
Captain Scot Gibson
Captain Mike Holtmeier

Guests

Ramiz Hakim
Chip Wobbe

Legal Counsel

Not Present

Call to Order

A quorum being present, Chairman Rudy Jovanovic called the meeting to order at 1630 and announced the Board of Directors meeting to be in session for the transaction of any and all business to be brought before it at this time.

Pledge of Allegiance

Amendments to the June 9, 2022 Agenda

Chairman Rudy Jovanovic asked for any amendments to the Tentative Agenda June 9, 2022. Director Dr. Justin Fears made a motion to approve the agenda. Director Jeanette Woehrle seconded this motion. The vote was as follows:

Rudy Jovanovic – aye
Dr. Justin Fears – aye
Michelle Heiliger – absent
Jeanette Woehrle – aye

Chris Kellner – aye

The agenda for June 9, 2022 was adopted.

Approval of the Open Minutes of May 12, 2022

Director Dr. Justin Fears moved for approval of the open minutes of May 12, 2022. Director Jeanette Woehrle seconded this.

“RESOLVED that the Minutes of the Open Session of May 12, 2022 are hereby adopted and approved in their entirety, as presented with and corrections made and suggested.”

The Board of Directors present and voting affirmatively, the resolution was adopted and approved. The roll call vote on this resolution is as follows:

Rudy Jovanovic – aye
 Dr. Justin Fears – aye
 Michelle Heiliger - absent
 Jeanette Woehrle – aye
 Chris Kellner – aye

Approve Bills for Payment

Director Jeanette Woehrle made a motion to approve the bills presented for payment. Director Chris Kellner seconded this. The roll call was as follows:

Rudy Jovanovic – aye
 Dr. Justin Fears – aye
 Michelle Heiliger - aye
 Jeanette Woehrle – absent
 Chris Kellner – aye

Treasurer’s Report for June, 2022

Cash Balance at the end of May 2022 is \$1,366,377.19

<i>Account</i>	<i>Interest Rate</i>	<i>Term</i>	<i>Amount</i>
<i>General Operating (FSCB)</i>	<i>.20%</i>	<i>-</i>	<i>\$751,325.87</i>
<i>Capital Expense (FSCB)</i>	<i>.20%</i>	<i>-</i>	<i>\$193,301.72</i>
<i>CD 4/19/2024 (American)*</i>	<i>.85%</i>	<i>36 months</i>	<i>\$353,607.66</i>
<i>CD 8/9/2023 (American)*</i>	<i>.80%</i>	<i>24 months</i>	<i>\$68,141.94</i>
<i>Total:</i>			<i>\$1,366,377.19</i>

* Depicts all Reserve Funds at present.

Comments on Financial Reports

a) *Income in May was \$25,521.47. This breaks down to the following:*

<i>Warren County Tax Income</i>	<i>\$13,241.29</i>
<i>Lincoln County Tax Income</i>	<i>\$1,646.61</i>
<i>Permit Fees</i>	<i>\$9,618.31</i>
<i>Interest Earned</i>	<i>\$295.26</i>

<i>Reimbursements</i>	<i>\$500.00</i>
<i>Uniform</i>	<i>\$20.00</i>
<i>Cost Recovery</i>	<i>\$200.00</i>
Total:	\$25,521.47

b) *Expenditures in May were \$120,019.16 vs a budgeted amount of \$112,343.50. This put us \$7,675.66 over May's budget.*

i) *Administrative Expenses were \$-678.40 vs a budget of \$2,343.00. Refunds and Rebates received from insurance changes.*

ii) *Capital Expenses were \$17,935.91 vs a budget of \$5,649.00. This was due to the purchase of the gear extractor and dryer being purchased in the amount of \$10,564.90.*

iii) *Maintenance expenses were \$9,128.45 vs a budget of \$8,132.00. Primary overage was the rise in fuel costs.*

iv) *Utility expenses were \$1,083.78 vs. a budget of \$1,678.50*

v) *Training expenses were \$6,936.69 vs a budget of \$3,800.00. This expense included the cost of the annual trip to FDIC in Indianapolis.*

vi) *Personnel expenses were \$85,200.04 vs a budget of \$87,769.00 This includes payroll, medical, dental / vision and LAGERS.*

c) *Comments:
Audit done May 23-25.*

Public Comments

Old Business

House 4

Chip Wobbe was present to discuss the property on Highway F south of the water tower. The ownership would be transferred to the fire district and a deed would be provided. The FD is interested in moving forward with this project.

Director Michelle Heiliger arrived at 1636.

Tanker

Director Chris Kellner moved for approval of Resolution 2022-9713, A RESOLUTION OF WRIGHT CITY FIRE PROTECTION DISTRICT OF WARREN AND LINCOLN COUNTIES, MISSOURI AUTHORIZING THE CHIEF TO EXECUTE A CONTRACT FOR THE PURCHASE OF A 2024 ROSENBAUER TANKER. Director Dr. Justin Fears seconded this.

“RESOLVED that A RESOLUTION OF WRIGHT CITY FIRE PROTECTION DISTRICT OF WARREN AND LINCOLN COUNTIES, MISSOURI AUTHORIZING THE CHIEF TO EXECUTE A CONTRACT FOR THE PURCHASE OF A 2024 ROSENBAUER TANKER is hereby adopted and approved in their entirety, as presented with and corrections made and suggested.”

The Board of Directors present and voting affirmatively, the resolution was adopted and approved. The roll call vote on this resolution is as follows:

Rudy Jovanovic – aye
Dr. Justin Fears – aye
Michelle Heiliger - aye
Jeanette Woehrle – aye
Chris Kellner – aye

New Business

Fire Chiefs Report

➤ Discussion

2665

➤ Discussion

District Legal Counsel

Attorney, Frank Vatterott brought the below resolution to the Board for approval. This is updated Senate Bill 870.

RESOLUTION OF THE BOARD OF DIRECTORS OF THE WRIGHT CITY FIRE PROTECTION DISTRICT OF WARREN AND LINCOLN COUNTIES, MISSOURI ("DISTRICT"), SETTING A 100% REIMBURSEMENT RATE FOR PROPERTY TAXES OF EVERY TYPE FOR THE PURPOSES OF PROVIDING EMERGENCY SERVICES AS AUTHORIZED UNDER THREE SEPARATE MISSOURI STATUTES

Director Dr. Justin Fears moved for the approval of Resolution 2022-870. This motion was seconded by Director Jeanette Woehrle.

The Board of Directors present and voting affirmatively, the resolution was adopted and approved. The roll call vote on this resolution is as follows:

Rudy Jovanovic – aye
Dr. Justin Fears – aye
Michelle Heiliger - aye
Jeanette Woehrle – aye
Chris Kellner – aye

Public Comments

Alderman Ramiz Hakim made a brief statement thanking the Assistant Chief and B shift for their help in preparing 100 hot dogs for the job fair.

Adjournment

After discussion, there being no further business to come before the meeting, and upon motion made by Director Jeanette Woehrle and seconded by Director Dr. Justin Fears. The Board voted to adjourn at 1726. Roll call vote was as follows:

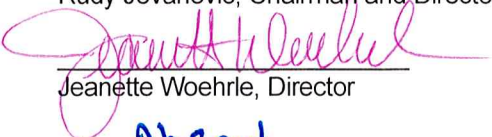
Rudy Jovanovic – aye
Dr. Justin Fears – aye
Michelle Heiliger – aye
Jeanette Woehrle – aye
Chris Kellner – aye

Respectfully Submitted,


Kimberly Arbuthnot, Administrative Assistant and Secretary to the Board of Directors

APPROVED:


Rudy Jovanovic, Chairman and Director


Jeanette Woehrl, Director

Absent
Michelle Heiliger, Director


Chris Kellner, Treasurer and Director

Absent
Dr. Justin Fears, Director



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MINUTES OF THE BOARD OF DIRECTORS OF THE WRIGHT CITY FIRE PROTECTION DISTRICT
WARREN COUNTY, STATE OF MISSOURI
July 14, 2022

BE IT REMEMBERED that the Board of Directors of the Wright City Fire Protection District of Warren County, Missouri, met at the Wright City Fire Protection District House One, 396 NW 2nd Street, Wright City, Missouri 63390 on June 9, 2022 at 1630.

Board of Directors

Rudy Jovanovic – Chairman - present
Dr. Justin Fears – Director – present
Jeanette Woehrle – Director – present
Chris Kellner – Treasurer – present
Michelle Heiliger – Director – present

Administration

Chief Ron MacKnight
Assistant Chief Joshua Riebe
Administrative Assistant Kimberly Arbuthnot - absent

Members

SS Jason Pelton
FF Kevin Hakenewerth
FF Matthew Sanders
Captain Scott Sateia
Captain Mike Holtmeier

Guests

None

Legal Counsel

Not Present

Call to Order

A quorum being present, Chairman Rudy Jovanovic called the meeting to order at 1630 and announced the Board of Directors meeting to be in session for the transaction of any and all business to be brought before it at this time.

Pledge of Allegiance

Amendments to the July 14, 2022 Agenda

Chairman Rudy Jovanovic asked for any amendments to the Tentative Agenda July 14, 2022. Director Dr. Justin Fears made a motion to approve the agenda. Director Chris Kellner seconded this motion. The vote was as follows:

Rudy Jovanovic – aye
Dr. Justin Fears – aye
Michelle Heiliger – aye
Jeanette Woehrle – aye
Chris Kellner – aye

The agenda for July 14, 2022 was adopted.

Approval of the Open Minutes of June 9, 2022

Director Dr. Justin Fears moved for approval of the open minutes of May 12, 2022. Director Michelle Heiliger seconded this.

“RESOLVED that the Minutes of the Open Session of June 9, 2022 are hereby adopted and approved in their entirety, as presented with and corrections made and suggested.”

The Board of Directors present and voting affirmatively, the resolution was adopted and approved. The roll call vote on this resolution is as follows:

- Rudy Jovanovic – aye
- Dr. Justin Fears – aye
- Michelle Heiliger - aye
- Jeanette Woehrle – aye
- Chris Kellner – aye

Approve Bills for Payment

Director Dr. Justin Fears made a motion to approve the bills presented for payment. Director Michelle Heiliger seconded this. The roll call was as follows:

- Rudy Jovanovic – aye
- Dr. Justin Fears – aye
- Michelle Heiliger - aye
- Jeanette Woehrle – aye
- Chris Kellner – aye

Treasurer’s Report for July, 2022

Cash Balance at the end of June 2022 is \$1,245,797.60

<i>Account</i>	<i>Interest Rate</i>	<i>Term</i>	<i>Amount</i>
<i>General Operating (FSCB)</i>	.60%	-	\$630,486.48
<i>Capital Expense (FSCB)</i>	.46%	-	\$193,561.48
<i>CD 4/19/2024 (American)*</i>	.85%	36 months	\$353,607.66
<i>CD 8/9/2023 (American)*</i>	.80%	24 months	\$68,141.94
Total:			\$1,245,797.60

* Depicts all Reserve Funds at present.

Comments on Financial Reports

a) Income in June was \$18,606.84. This breaks down to the following:

<i>Warren County Tax Income</i>	\$6,298.50
<i>Lincoln County Tax Income</i>	\$1,414.22
<i>Permit Fees</i>	\$10,272.25
<i>Interest Earned</i>	\$329.15
<i>Misc. Income</i>	.86

<i>Cost Recovery</i>	<i>\$291.86</i>
Total:	\$18,606.84

b) *Expenditures in June were \$130,645.01 vs a budgeted amount of \$106,037.50. This put us \$24,607.51 over June's budget.*

i) *Administrative Expenses were \$27,643.28 vs a budget of \$2,092.00. This was due to the additional premiums from Work Comp. in the amount of \$22,840.00.*

ii) *Capital Expenses were \$11,000.21 vs a budget of \$6,494.00. This was due to the purchase of SCBA batteries purchased in the amount of \$4,515.00*

iii) *Maintenance expenses were \$6,561.66 vs a budget of \$7,384.00.*

iv) *Utility expenses were \$1,688.25 vs. a budget of \$1,678.50.*

v) *Training expenses were \$649.03 vs a budget of \$800.00.*

vi) *Personnel expenses were \$81,734.35 vs a budget of \$84,668.00.*

This includes payroll, medical, dental / vision and LAGERS.

c) *Comments:*

- *Interest Rate in General Operating went from .20% - .60%.*
- *Interest Rate in Capital Expense went from .20% - .46%.*

Public Comments

Alderman Ramiz Hakim sent the Chief a text message to thank everyone for their help during First Fridays in July.

Old Business

House 4

Chief MacKnight will meet with Innsbrook on the expectations of the building. Chief will send out dates on potential meeting dates. Directors were invited to attend just inform the Chief.

Tanker

Pre-construction meeting with the vendor in August.

New Business

Audit Results

Ask Greg to come out for the next meeting. The Board was asked to send the Chief any questions they may have for Greg.

9719 Emergency Equipment

Motion made by Director Michelle Heiliger to approve the expenditures needed. This motion was seconded by Director Dr. Justin Fears. Roll call was as follows:

- Rudy Jovanovic – aye
- Dr. Justin Fears – aye

Michelle Heiliger – aye
Jeanette Woehrle – aye
Chris Kellner – aye

Donation Funds Purchase

Director Dr. Justin Fears made a motion to approve the purchase of a DJI Matrice Drone with donation funds from Trotters Creek Subdivision and Universal Galvanizing to up our drone game. This motion was seconded by Director Michelle Heiliger. Roll call was as follows.

Rudy Jovanovic – aye
Dr. Justin Fears – aye
Michelle Heiliger – aye
Jeanette Woehrle – aye
Chris Kellner – aye

RFP for Service Bids

Director Dr. Justin Fears made a motion to move forward with the engineering company to begin the process of parking lot improvements. This motion was seconded by Director Jeanette Woehrle. Roll call was as follows:

Rudy Jovanovic – aye
Dr. Justin Fears – aye
Michelle Heiliger – aye
Jeanette Woehrle – aye
Chris Kellner – aye

Fire Chiefs Report

➤ Discussion

2665

➤ Discussion

District Legal Counsel

None

Public Comments

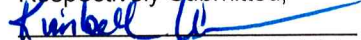
None

Adjournment

After discussion, there being no further business to come before the meeting, and upon motion made by Director Jeanette Woehrle and seconded by Director Dr. Justin Fears. The Board voted to adjourn at 1726. Roll call vote was as follows:

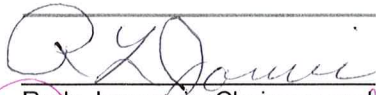
Rudy Jovanovic – aye
Dr. Justin Fears – aye
Michelle Heiliger – aye
Jeanette Woehrle – aye
Chris Kellner – aye

Respectively Submitted,

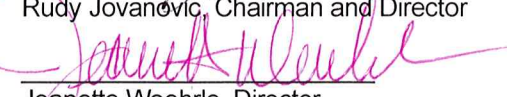


Kimberly Arbuthnot, Administrative Assistant and Secretary to the Board of Directors

APPROVED:



Rudy Jovanovic, Chairman and Director



Jeanette Woehrle, Director

ABSENT

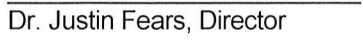


Michelle Heiliger, Director



Chris Kellner, Treasurer and Director

ABSENT



Dr. Justin Fears, Director



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MINUTES OF THE BOARD OF DIRECTORS OF THE WRIGHT CITY FIRE PROTECTION DISTRICT WARREN COUNTY, STATE OF MISSOURI August 11, 2022

BE IT REMEMBERED that the Board of Directors of the Wright City Fire Protection District of Warren County, Missouri, met at the Wright City Fire Protection District House One, 396 NW 2nd Street, Wright City, Missouri 63390 on August 11, 2022 at 1630.

Board of Directors

Rudy Jovanovic – Chairman - present
Dr. Justin Fears – Director – absent
Jeanette Woehrle – Director – present
Chris Kellner – Treasurer – present
Michelle Heiliger – Director – absent

Administration

Chief Ron MacKnight
Assistant Chief Joshua Riebe
Administrative Assistant Kimberly Arbuthnot

Members

SS Jason Pelton
Captain Mike Holtmeier
FF Brian Stone
FF Drew Spires

Guests

None

Legal Counsel

Not Present

Call to Order

A quorum being present, Chairman Rudy Jovanovic called the meeting to order at 1633 and announced the Board of Directors meeting to be in session for the transaction of any and all business to be brought before it at this time.

Pledge of Allegiance

Amendments to the August 11, 2022 Agenda

Chairman Rudy Jovanovic asked for any amendments to the Tentative Agenda August 11, 2022. Board Secretary Kim Arbuthnot asked that an amendment be made to add The Resolution for Financial Disclosure be added to New Business, item #1. Director Jeanette Woehrle made a motion to approve the agenda with the amendment. Director Chris Kellner seconded this motion. The vote was as follows:

Rudy Jovanovic – aye
Dr. Justin Fears – absent
Michelle Heiliger – absent
Jeanette Woehrle – aye
Chris Kellner – aye

The amended agenda for August 11, 2022 was adopted.

Approval of the Open Minutes of July 14, 2022

Director Jeanette Woehrle moved for approval of the open minutes of July 14, 2022. Director Chris Kellner seconded this.

“RESOLVED that the Minutes of the Open Session of July 14, 2022 are hereby adopted and approved in their entirety, as presented with and corrections made and suggested.”

The Board of Directors present and voting affirmatively, the resolution was adopted and approved. The roll call vote on this resolution is as follows:

- Rudy Jovanovic – aye
- Dr. Justin Fears – absent
- Michelle Heiliger - absent
- Jeanette Woehrle – aye
- Chris Kellner – aye

Approve Bills for Payment

Director Jeanette Woehrle made a motion to approve the bills presented for payment. Director Chris Kellner seconded this. The roll call was as follows:

- Rudy Jovanovic – aye
- Dr. Justin Fears – absent
- Michelle Heiliger - absent
- Jeanette Woehrle – aye
- Chris Kellner – aye

Treasurer’s Report for February 10, 2022

Cash Balance at the end of July 2022 is \$1,148,314.40

Account	Interest Rate	Term	Amount
General Operating (FSCB)	.95%	-	\$547,624.06
Capital Expense (FSCB)	1.4%	-	\$178,940.70
CD 4/19/2024 (American)*	.85%	36 months	\$353,607.66
CD 8/9/2023 (American)*	.80%	24 months	\$68,141.94
Total:			\$1,148,314.40

* Depicts all Reserve Funds at present.

Comments on Financial Reports

a) Income in July was \$15,596.11. This breaks down to the following:

Warren County Tax Income	\$8,627.87
Lincoln County Tax Income	\$1,204.70
Permit Fees	\$4,688.61
Interest Earned	\$403.93
Uniform Supply Reimburse	\$225.00

Misc. Income (Refund for insurance adjustment)	\$446.00
Total:	\$15,596.11

b) Expenditures in July were \$113,719.18 vs a budgeted amount of \$116,387.50. This put us \$2,668.32 under July's budget.

i) Administrative Expenses were \$8,640.21 vs a budget of \$11,043.00.

ii) Capital Expenses were \$17,712.97 vs a budget of \$4,999.00. This was due to the purchase of the DJI M30TDrone purchased in the amount of \$15,249.20.

iii) Maintenance expenses were \$5,672.07 vs a budget of \$7,386.00.

iv) Utility expenses were \$697.14 vs. a budget of \$1,678.50.

v) Training expenses were \$53.95 vs a budget of \$800.00.

vi) Personnel expenses were \$78,457.17 vs a budget of \$87,509.00.

This includes payroll, medical, dental / vision and LAGERS.

c) Comments:

- Interest Rate in General Operating went from .60% - .95%.
- Interest Rate in Capital Expense went from .40% - 1.4%.

Public Comments

Old Business

House 4

- Discussion

Audit Results

- Discussion

A RESOLUTION OF WRIGHT CITY FIRE PROTECTION DISTRICT OF WARREN AND LINCOLN COUNTIES, MISSOURI AUTHORIZING THE PURCHASE OF MISCELLANEOUS EQUIPMENT TO BE PLACED ON THE 2022 CHEVROLET SILVERADO 2500HD OWNED BY THE DISTRICT

Chief Ron MacKnight read the resolution as presented by legal counsel.

Director Jeanette Woehrlé moved for approval of the reading of the Resolution Authorizing the Purchase of Misc. Equipment. Director Chris Kellner seconded this.

“RESOLVED that the reading of the Resolution Authorizing the Purchase of Misc. Equipment is hereby adopted and approved in its entirety, as presented with and corrections made and suggested.”

The Board of Directors present and voting affirmatively, the resolution was adopted and approved. The roll call vote on this resolution is as follows:

Rudy Jovanovic – aye
Dr. Justin Fears – absent
Michelle Heiliger - absent
Jeanette Woehrle – aye
Chris Kellner – aye

A RESOLUTION OF WRIGHT CITY FIRE PROTECTION DISTRICT OF WARREN AND LINCOLN COUNTIES, MISSOURI AUTHORIZING AN AGREEMENT WITH ENGINEERING SURVEYS & SERVICES FOR PARKING LOT REPLACEMENT AT HOUSE 1 OF THE DISTRICT

Captain Mike Holtmeier read the resolution as presented by legal counsel.

Director Jeanette Woehrle moved for approval of the reading of the Resolution Authorizing an Agreement with Engineering Surveys & Services for Parking Lot Replacement at House 1. Director Chris Kellner seconded this.

“RESOLVED that the reading of the Resolution Authorizing an Agreement with Engineering Surveys & Services for Parking Lot Replacement at House 1 is hereby adopted and approved in its entirety, as presented with and corrections made and suggested.”

The Board of Directors present and voting affirmatively, the resolution was adopted and approved. The roll call vote on this resolution is as follows:

Rudy Jovanovic – aye
Dr. Justin Fears – absent
Michelle Heiliger - absent
Jeanette Woehrle – aye
Chris Kellner – aye

A RESOLUTION OF WRIGHT CITY FIRE PROTECTION DISTRICT OF WARREN AND LINCOLN COUNTIES, MISSOURI AUTHORIZING THE PURCHASE OF A DRONE AND RELATED EQUIPMENT, INCLUDING BATTERIES, FROM TERRESTRIAL IMAGING FOR THE SUM OF \$15,249.20

Assistant Chief Josh Riebe read the resolution as presented by legal counsel.

Director Jeanette Woehrle moved for approval of the reading of the Resolution Authorizing the Purchase of a drone and related equipment, including batteries from Terrestrial Imaging for the Sum of \$15,249.20. Director Chris Kellner seconded this.

“RESOLVED that the reading of the Resolution Authorizing the Purchase of a drone and related equipment, including batteries from Terrestrial Imaging for the Sum of \$15,249.20 is hereby adopted and approved in its entirety, as presented with and corrections made and suggested.”

The Board of Directors present and voting affirmatively, the resolution was adopted and approved. The roll call vote on this resolution is as follows:

Rudy Jovanovic – aye
Dr. Justin Fears – absent
Michelle Heiliger - absent
Jeanette Woehrle – aye
Chris Kellner – aye

New Business

RESOLUTION OF THE WRIGHT CITY FIRE PROTECTION DISTRICT BOARD OF DIRECTORS ON FINANCIAL DISCLOSURE

Chief Ron MacKnight read the resolution as presented by legal counsel.

Director Jeanette Woehrle moved for approval of the reading of the Resolution of the Financial Disclosure.
Director Chris Kellner seconded this.

“RESOLVED that the reading of the Resolution of the Financial Disclosure is hereby adopted and approved in its entirety, as presented with and corrections made and suggested.”

The Board of Directors present and voting affirmatively, the resolution was adopted and approved. The roll call vote on this resolution is as follows:

Rudy Jovanovic – aye
Dr. Justin Fears – absent
Michelle Heiliger - absent
Jeanette Woehrle – aye
Chris Kellner – aye

Set Tax Rate Hearing

Director Jeanette Woehrle made a motion to hold the tax rate hearing on Monday, August 29, 2022 at 1630. This motion was seconded by Director Chris Kellner. Roll call vote was as follows:

Rudy Jovanovic – aye
Dr. Justin Fears – absent
Michelle Heiliger - absent
Jeanette Woehrle – aye
Chris Kellner – aye

Fire Chiefs Report

➤ Discussion

2665

➤ Discussion

District Legal Counsel

Not present.

Public Comments

Closed Session

Vote to close this part of the meeting pursuant to Section 610.021. (3)RSMo

- Chapter 610.021 Revised Statutes of Missouri; (3) Hiring, firing, disciplining, or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded.

A motion was made by Director Jeanette Woehrle to move into closed session at 1722. Director Chris Kellner seconded this motion. Roll call was as follows:

Rudy Jovanovic – aye

Dr. Justin Fears – absent
Michelle Heiliger – absent
Jeanette Woehrle – aye
Chris Kellner – aye

Open Session

Director Jeanette Woehrle made a motion to move into open session at 1749. This motion was seconded by Director Chris Kellner. Roll call was as follows:

Rudy Jovanovic – aye
Dr. Justin Fears – absent
Michelle Heiliger – absent
Jeanette Woehrle – aye
Chris Kellner – aye

Adjournment

After discussion, there being no further business to come before the meeting, and upon motion made by Director Jeanette Woehrle and seconded by Director Chris Kellner. The Board voted to adjourn at 1750. Roll call vote was as follows:

Rudy Jovanovic – aye
Dr. Justin Fears – absent
Michelle Heiliger – absent
Jeanette Woehrle – aye
Chris Kellner – aye

Respectively Submitted,


Kimberly Arbutnot, Administrative Assistant and Secretary to the Board of Directors

APPROVED:


Rudy Jovanovic, Chairman and Director


Jeanette Woehrle, Director


Michelle Heiliger, Director

Absent
Chris Kellner, Treasurer and Director

Absent
Dr. Justin Fears, Director



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MINUTES OF THE BOARD OF DIRECTORS OF THE WRIGHT CITY FIRE PROTECTION DISTRICT
WARREN COUNTY, STATE OF MISSOURI
September 8, 2022

BE IT REMEMBERED that the Board of Directors of the Wright City Fire Protection District of Warren County, Missouri, met at the Wright City Fire Protection District House One, 396 NW 2nd Street, Wright City, Missouri 63390 on September 8, 2022 at 1630.

Board of Directors

Rudy Jovanovic – Chairman - present
Dr. Justin Fears – Director – absent
Jeanette Woehrle – Director – present
Chris Kellner – Treasurer – absent
Michelle Heiliger – Director – present

Administration

Chief Ron MacKnight
Assistant Chief Joshua Riebe
Administrative Assistant Kimberly Arbuthnot

Members

SS Jason Pelton
Captain Scot Gibson
FF Jason Clubb
FF Cameron Spires
FF Caleb Grothoff

Guests

None

Legal Counsel

Not Present

Call to Order

A quorum being present, Chairman Rudy Jovanovic called the meeting to order at 1637 and announced the Board of Directors meeting to be in session for the transaction of any and all business to be brought before it at this time.

Pledge of Allegiance

Amendments to the September 8, 2022 Agenda

Chairman Rudy Jovanovic asked for any amendments to the Tentative Agenda September 8, 2022. Board Secretary Kim Arbuthnot asked that an amendment be made to strike Old Business Audit Results and Closed Session. Director Jeanette Woehrle made a motion to approve the agenda with the amendment. Director Michelle Heiliger seconded this motion. The vote was as follows:

Rudy Jovanovic – aye
Dr. Justin Fears – absent
Michelle Heiliger – aye
Jeanette Woehrle – aye

Chris Kellner – absent

The amended agenda for September 8, 2022 was adopted.

Approval of the Open Minutes of August 8, 2022

Director Jeanette Woehrle moved for approval of the open minutes of August 8, 2022. Director Michelle Heiliger seconded this.

“RESOLVED that the Minutes of the Open Session of August 8, 2022 are hereby adopted and approved in their entirety, as presented with and corrections made and suggested.”

The Board of Directors present and voting affirmatively, the resolution was adopted and approved. The roll call vote on this resolution is as follows:

Rudy Jovanovic – aye
 Dr. Justin Fears – absent
 Michelle Heiliger - aye
 Jeanette Woehrle – aye
 Chris Kellner – absent

Approve Bills for Payment

Director Jeanette Woehrle made a motion to approve the bills presented for payment. Director Michelle Heiliger seconded this. The roll call was as follows:

Rudy Jovanovic – aye
 Dr. Justin Fears – absent
 Michelle Heiliger - aye
 Jeanette Woehrle – aye
 Chris Kellner – absent

Treasurer’s Report for September 8, 2022

Cash Balance at the end of August 2022 is \$1,064,891.07

<i>Account</i>	<i>Interest Rate</i>	<i>Term</i>	<i>Amount</i>
<i>General Operating (FSCB)</i>	<i>1.40%</i>	<i>-</i>	<i>\$463,988.09</i>
<i>Capital Expense (FSCB)</i>	<i>1.40%</i>	<i>-</i>	<i>\$179,153.38</i>
<i>CD 4/19/2024 (American)*</i>	<i>.85%</i>	<i>36 months</i>	<i>\$353,607.66</i>
<i>CD 8/9/2023 (American)*</i>	<i>.80%</i>	<i>24 months</i>	<i>\$68,141.94</i>
<i>Total:</i>			<i>\$1,064,891.07</i>

** Depicts all Reserve Funds at present.*

Comments on Financial Reports

a) *Income in August was \$33,015.35. This breaks down to the following:*

<i>Warren County Tax Income</i>	<i>\$6,707.42</i>
<i>Lincoln County Tax Income</i>	<i>\$10,574.44</i>
<i>Permit Fees</i>	<i>\$8,031.15</i>
<i>Interest Earned</i>	<i>\$793.88</i>
<i>Grants Received</i>	<i>\$5,021.50</i>

<i>Fire Reports</i>	<i>\$10.00</i>
<i>Misc. Income (Commerce)</i>	<i>\$72.77</i>
<i>Cuivre River Dividends</i>	<i>\$272.85</i>
<i>Cost Recovery</i>	<i>\$1,531.34</i>
Total:	\$33,015.35

b) Expenditures in August were \$96,171.17 vs a budgeted amount of \$105,216.50. This put us \$9,045.33 under August's budget.

i) Administrative Expenses were \$2,058.33 vs a budget of \$2,092.00.

ii) Capital Expenses were \$2,407.64 vs a budget of \$4,894.00.

iii) Maintenance expenses were \$9,399.88 vs a budget of \$7,281.00. The unforeseen air compressor repair caused the main overage here.

iv) Utility expenses were \$2,777.57 vs. a budget of \$1,678.50. House 1 electric was high at \$1,926.24.

v) Training expenses were \$0 vs a budget of \$1,825.00.

vi) Personnel expenses were \$78,544.00 vs a budget of \$84,524.00.

This includes payroll, medical, dental / vision and LAGERS.

c) Comments:

- Interest Rate in General Operating went from .95% - 1.40%.

Public Comments

Old Business

House 4

- Discussion – Text from Chip Wobbe to Chief MacKnight. Schedule meeting after September 19th.

New Business

Resolution for Polaris UTV / Trailer

**A RESOLUTION OF THE BOARD OF DIRECTORS OF WRIGHT CITY
FIRE PROTECTION DISTRICT OF WARREN AND LINCOLN COUNTIES, MISSOURI
AUTHORIZING THE PURCHASE OF A POLARIS UTILITY
TERRAIN VEHICLE FOR A SUM NOT TO EXCEED SIXTY-SIX THOUSAND DOLLARS
(\$66,000.00), AND DRY SUITS FOR FIREFIGHTERS FOR A SUM
NOT TO EXCEED NINE THOUSAND DOLLARS (\$9,000.00)**

Director Jeanette Woehrlé moved for the approval of the Resolution Authorizing the Purchase of the Polaris UTV and the Dry Suits. Director Michelle Heiliger seconded this motion.

“RESOLVED that the Resolution Authorizing the Purchase of the Polaris UTV and the Dru Suits is hereby adopted and approved in its entirety, as presented with and corrections made and suggested.”

The Board of Directors present and voting affirmatively, the resolution was adopted and approved. The roll call vote on this resolution is as follows:

- Rudy Jovanovic – aye
- Dr. Justin Fears – absent
- Michelle Heiliger – aye
- Jeanette Woehrle – aye
- Chris Kellner – absent

Firehouse Grant Writer

Director Michelle Heiliger will reach out to Tina Zimmerman to see if she can attend the October 13th Board meeting to answer questions with the intent to decide. Director Rudy Jovanovic asked that we have a basic footprint prepared for the October meeting.

Letter of Intent from 2665

SS Jason Pelton discussed contract negotiations and the desire to start by October 16th. Director Rudy Jovanovic said he would put out an email to the full Board to form a two-person committee.

Fire Chiefs Report

- Discussion

2665

- Discussion

District Legal Counsel

Not present.

Public Comments

Adjournment

After discussion, there being no further business to come before the meeting, and upon motion made by Director Jeanette Woehrle and seconded by Director Michelle Heiliger. The Board voted to adjourn at 1717. Roll call vote was as follows:

- Rudy Jovanovic – aye
- Dr. Justin Fears – absent
- Michelle Heiliger – aye
- Jeanette Woehrle – aye
- Chris Kellner – absent

Respectively Submitted,

Kimberly Arbuthnot
Kimberly Arbuthnot, Administrative Assistant and Secretary to the Board of Directors

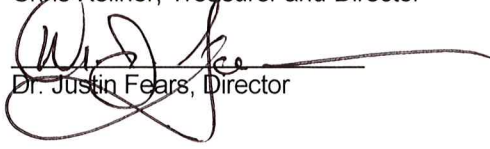
APPROVED: Rudy Jovanovic
Rudy Jovanovic, Chairman and Director

Jeanette Woehrle
Jeanette Woehrle, Director

Absent
Michelle Heiliger, Director



Chris Kellner, Treasurer and Director



Dr. Justin Fears, Director



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MINUTES OF THE BOARD OF DIRECTORS OF THE WRIGHT CITY FIRE PROTECTION DISTRICT
WARREN COUNTY, STATE OF MISSOURI
October 13, 2022

BE IT REMEMBERED that the Board of Directors of the Wright City Fire Protection District of Warren County, Missouri, met at the Wright City Fire Protection District House One, 396 NW 2nd Street, Wright City, Missouri 63390 on October 13, 2022 at 1630.

Board of Directors

Rudy Jovanovic – Chairman - present
Dr. Justin Fears – Director – present
Jeanette Woehrle – Director – present
Chris Kellner – Treasurer – present
Michelle Heiliger – Director – present via Go to Meeting

Administration

Chief Ron MacKnight
Assistant Chief Joshua Riebe
Administrative Assistant Kimberly Arbuthnot

Members

SS Jason Pelton

Guests

None

Legal Counsel

Not Present

Call to Order

A quorum being present, Chairman Rudy Jovanovic called the meeting to order at 1632 and announced the Board of Directors meeting to be in session for the transaction of any and all business to be brought before it at this time.

Pledge of Allegiance

Amendments to the October 13, 2022 Agenda

Chairman Rudy Jovanovic asked for any amendments to the Tentative Agenda for October 13, 2022. Fire Chief Ron MacKnight asked that an amendment be made to add AFG Permit Fee to Item #1 of New Business. Director Jeanette Woehrle made a motion to approve the agenda with the amendment. Director Dr. Justin Fears seconded this motion. The vote was as follows:

Rudy Jovanovic – aye
Dr. Justin Fears – aye
Michelle Heiliger – aye
Jeanette Woehrle – aye
Chris Kellner – aye

The amended agenda for October 13, 2022 was adopted.

Approval of the Open Minutes of September 8, 2022

Director Jeanette Woehrle moved for approval of the open minutes of August 8, 2022. Director Dr. Justin Fears seconded this.

“RESOLVED that the Minutes of the Open Session of September 8, 2022 are hereby adopted and approved in their entirety, as presented with and corrections made and suggested.”

The Board of Directors present and voting affirmatively, the resolution was adopted and approved. The roll call vote on this resolution is as follows:

- Rudy Jovanovic – aye
- Dr. Justin Fears – aye
- Michelle Heiliger - aye
- Jeanette Woehrle – aye
- Chris Kellner – aye

Approve Bills for Payment

Director Jeanette Woehrle made a motion to approve the bills presented for payment. Director Dr. Justin Fears seconded this. The roll call was as follows:

- Rudy Jovanovic – aye
- Dr. Justin Fears – aye
- Michelle Heiliger - aye
- Jeanette Woehrle – aye
- Chris Kellner – aye

Treasurer’s Report for October 13, 2022

Cash Balance at the end of September 2022 is \$925,183.50.

<i>Account</i>	<i>Interest Rate</i>	<i>Term</i>	<i>Amount</i>
<i>General Operating (FSCB)</i>	1.40%	-	\$324,280.52
<i>Capital Expense (FSCB)</i>	1.40%	-	\$179,153.38
<i>CD 4/19/2024 (American)*</i>	.85%	36 months	\$353,607.66
<i>CD 8/9/2023 (American)*</i>	.80%	24 months	\$68,141.94
Total:			\$925,183.50

* Depicts all Reserve Funds at present.

Comments on Financial Reports

a) *Income in September was \$42,239.25. This breaks down to the following:*

<i>Warren County Tax Income</i>	\$0
<i>Lincoln County Tax Income</i>	\$1,991.85
<i>Permit Fees</i>	\$5,130.47
<i>Interest Earned</i>	\$706.93
<i>Surplus Money</i>	\$34,410.00
<i>Fire Reports</i>	\$0

Total:	\$42,239.25

b) Expenditures in September were \$205,402.23 vs a budgeted amount of \$169,744.50. This put us \$35,657.73 over September's budget.

i) Administrative Expenses were \$2,633.12 vs a budget of \$2,093.00.

ii) Capital Expenses were \$62,556.59 vs a budget of \$40,221.00. This was the purchase of the ATV which will be reimbursed by Warren County in the amount of \$61,009.27.

iii) Maintenance expenses were \$7,930.01 vs a budget of \$7,184.00. Fuel was the main attributor.

iv) Utility expenses were \$1,279.29 vs. a budget of \$1,677.50.

v) Training expenses were \$1,124.00 vs a budget of \$800.00. A new computer was purchased for the training room.

vi) Personnel expenses were \$128,616.23 vs a budget of \$114,796.00.

This includes payroll, medical, dental / vision and LAGERS.

c) Comments:

- Interest Rate in General Operating went from 1.40% - 1.85%.
- Interest Rate in Capital Reserves went from 1.40% to 1.85%

Public Comments

Old Business

Tina Zimmerman – USDA Grant

Director Dr. Justin Fears made a motion to retain Tina Zimmerman as a grant writer for the USDA grant for a new firehouse. This motion was seconded by Director Chris Kellner. Roll call was as follows:

- Rudy Jovanovic – aye
- Dr. Justin Fears – aye
- Michelle Heiliger – aye
- Jeanette Woehrle – aye
- Chris Kellner – aye

House 4

- Discussion – No new movement.

A RESOLUTION OF WRIGHT CITY FIRE PROTECTION DISTRICT OF WARREN AND LINCOLN COUNTIES, MISSOURI AUTHORIZING AN AGREEMENT WITH ENGINEERING SURVEYS & SERVICES FOR PARKING LOT REPLACEMENT AT HOUSE 1 OF THE DISTRICT

Director Jeanette Woehrle made a motion to accept and sign the Resolution for Concrete Contract. This motion was seconded by Dr. Justin Fears.

"RESOLVED that the Resolution AUTHORIZING AN AGREEMENT WITH ENGINEERING SURVEYS & SERVICES FOR PARKING LOT REPLACEMENT AT HOUSE 1 OF THE DISTRICT is hereby adopted and approved in its entirety, as presented with and corrections made and suggested."

The Board of Directors present and voting affirmatively, the resolution was adopted and approved. The roll call vote on this resolution is as follows:

Rudy Jovanovic – aye
Dr. Justin Fears – aye
Michelle Heiliger – aye
Jeanette Woehrle – aye
Chris Kellner – aye

New Business

AFG Permit Fee

- Discussion with the Board of Directors giving guidance to the Fire Chief.

A RESOLUTION OF THE BOARD OF DIRECTORS OF WRIGHT CITY FIRE PROTECTION DISTRICT OF WARREN AND LINCOLN COUNTIES, MISSOURI AUTHORIZING THE CHAIR TO EXECUTE A RIGHT-OF-WAY EASEMENT WITH CUIVRE RIVER ELECTRIC COOPERATIVE, INC. FOR PURPOSES OF CONSTRUCTION, OPERATION AND MAINTENANCE OF AN ELECTRIC DISTRIBUTION LINE ON DISTRICT PROPERTY

Director Jeanette Woehrle moved for the approval of the Resolution AUTHORIZING THE CHAIR TO EXECUTE A RIGHT-OF-WAY EASEMENT WITH CUIVRE RIVER ELECTRIC COOPERATIVE, INC. FOR PURPOSES OF CONSTRUCTION, OPERATION AND MAINTENANCE OF AN ELECTRIC DISTRIBUTION LINE ON DISTRICT PROPERTY Director Chris Kellner seconded this motion.

“RESOLVED that the Resolution AUTHORIZING THE CHAIR TO EXECUTE A RIGHT-OF-WAY EASEMENT WITH CUIVRE RIVER ELECTRIC COOPERATIVE, INC. FOR PURPOSES OF CONSTRUCTION, OPERATION AND MAINTENANCE OF AN ELECTRIC DISTRIBUTION LINE ON DISTRICT PROPERTY is hereby adopted and approved in its entirety, as presented with and corrections made and suggested.”

The Board of Directors present and voting affirmatively, the resolution was adopted and approved. The roll call vote on this resolution is as follows:

Rudy Jovanovic – aye
Dr. Justin Fears – aye
Michelle Heiliger – aye
Jeanette Woehrle – aye
Chris Kellner – aye

Fire Chiefs Report

- Discussion

2665

- Discussion

District Legal Counsel

Not present.

Public Comments

Closed Session

Vote to close this part of the meeting pursuant to Section 610.021. (3)RSMo

- Chapter 610.021 Revised Statutes of Missouri; (3) Hiring, firing, disciplining, or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded.

A motion was made by Director Jeanette Woehrle to move into closed session at 1807. Director Dr. Justin Fears seconded this motion. Roll call was as follows:

Rudy Jovanovic – aye
 Dr. Justin Fears – aye
 Michelle Heiliger – aye
 Jeanette Woehrle – aye
 Chris Kellner – aye

Open Session

Director Jeanette Woehrle made a motion to move into open session at 1814. This motion was seconded by Director Dr. Justin Fears. Roll call was as follows:

Rudy Jovanovic – aye
 Dr. Justin Fears – aye
 Michelle Heiliger – aye
 Jeanette Woehrle – aye
 Chris Kellner – aye

Adjournment

After discussion, there being no further business to come before the meeting, and upon motion made by Director Jeanette Woehrle and seconded by Director Dr. Justin Fears. The Board voted to adjourn at 1814. Roll call vote was as follows:

Rudy Jovanovic – aye
 Dr. Justin Fears – aye
 Michelle Heiliger – aye
 Jeanette Woehrle – aye
 Chris Kellner – aye

Respectively Submitted,

Kimberly Arbutnot

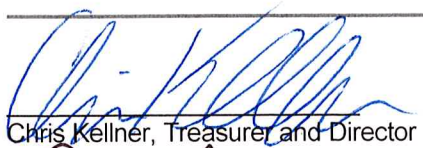
Kimberly Arbutnot, Administrative Assistant and Secretary to the Board of Directors

APPROVED:


Rudy Jovanovic
 Rudy Jovanovic, Chairman and Director

Jeanette Woehrle
 Jeanette Woehrle, Director

Michelle Heiliger
 Michelle Heiliger, Director



Chris Kellner, Treasurer and Director



Dr. Justin Fears, Director



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MINUTES OF THE BOARD OF DIRECTORS OF THE WRIGHT CITY FIRE PROTECTION DISTRICT
WARREN COUNTY, STATE OF MISSOURI
November 10, 2022

BE IT REMEMBERED that the Board of Directors of the Wright City Fire Protection District of Warren County, Missouri, met at the Wright City Fire Protection District House One, 396 NW 2nd Street, Wright City, Missouri 63390 on November 10, 2022 at 1630.

Board of Directors

Rudy Jovanovic – Chairman - present
Dr. Justin Fears – Director – present
Jeanette Woehrle – Director – present
Chris Kellner – Treasurer – present
Michelle Heiliger – Director – present

Administration

Chief Ron MacKnight
Assistant Chief Joshua Riebe
Administrative Assistant Kimberly Arbuthnot

Members

SS Jason Pelton
FF Matt Sanders
Capt. Scott Sateia
FF Steve Kluesner

Guests

Jim Rathke with AFG

Legal Counsel

Frank Vatterott

Call to Order

A quorum being present, Chairman Rudy Jovanovic called the meeting to order at 1630 and announced the Board of Directors meeting to be in session for the transaction of any and all business to be brought before it at this time.

Pledge of Allegiance

Amendments to the November 10, 2022 Agenda

Chairman Rudy Jovanovic asked for any amendments to the Tentative Agenda for November 10, 2022. Director Jeanette Woehrle made a motion to approve the agenda. Director Dr. Justin Fears seconded this motion. The vote was as follows:

Rudy Jovanovic – aye
Dr. Justin Fears – aye
Michelle Heiliger – aye
Jeanette Woehrle – aye
Chris Kellner – aye

The amended agenda for November 10, 2022 was adopted.

Approval of the Open Minutes of October 13, 2022

Director Jeanette Woehrle moved for approval of the open minutes of October 13, 2022. Director Dr. Justin Fears seconded this.

“RESOLVED that the Minutes of the Open Session of October 13, 2022 are hereby adopted and approved in their entirety, as presented with and corrections made and suggested.”

The Board of Directors present and voting affirmatively, the resolution was adopted and approved. The roll call vote on this resolution is as follows:

- Rudy Jovanovic – aye
- Dr. Justin Fears – aye
- Michelle Heiliger - aye
- Jeanette Woehrle – aye
- Chris Kellner – aye

Approve Bills for Payment

Director Jeanette Woehrle made a motion to approve the bills presented for payment. Director Chris Kellner seconded this. The roll call was as follows:

- Rudy Jovanovic – aye
- Dr. Justin Fears – aye
- Michelle Heiliger - aye
- Jeanette Woehrle – aye
- Chris Kellner – aye

Treasurer’s Report for November 10, 2022

Cash Balance at the end of October 2022 is \$834,964.73.

<i>Account</i>	<i>Interest Rate</i>	<i>Term</i>	<i>Amount</i>
<i>General Operating (FSCB)</i>	<i>1.85%</i>	<i>-</i>	<i>\$233,810.80</i>
<i>Capital Expense (FSCB)</i>	<i>1.85%</i>	<i>-</i>	<i>\$179,404.33</i>
<i>CD 4/19/2024 (American)*</i>	<i>.85%</i>	<i>36 months</i>	<i>\$353,607.66</i>
<i>CD 8/9/2023 (American)*</i>	<i>.80%</i>	<i>24 months</i>	<i>\$68,141.94</i>
<i>Total:</i>			<i>\$834,964.73</i>

** Depicts all Reserve Funds at present.*

Comments on Financial Reports

- a) *Income in October was \$15,401.01. This breaks down to the following:*

<i>Warren County Tax Income</i>	<i>\$9,197.06</i>
<i>Lincoln County Tax Income</i>	<i>\$688.65</i>
<i>Permit Fees</i>	<i>\$3,435.28</i>
<i>Interest Earned</i>	<i>\$716.89</i>
<i>Cost Recovery</i>	<i>\$1,363.13</i>

Total:	\$15,401.01

- b) Expenditures in October were \$110,218.68 vs the budgeted amount of \$108,222.50. This put us \$1,996.18 over October's budget.
- i) Administrative Expenses were \$3,666.19 vs a budget of \$2,357.00. The deposit for Tina Zimmerman of \$2,900.00 was not a budgeted item.
 - ii) Capital Expenses were \$10,877.49 vs a budget of \$3,994.00. Budget request items were released for purchase during October.
 - iii) Maintenance expenses were \$6,734.04 vs a budget of \$7,180.00.
 - iv) Utility expenses were \$2,503.88 vs. a budget of \$1,677.50.
 - v) Training expenses were \$3,854.30 vs a budget of \$800.00. FDIC registrations for Holtmeier and MacKnight were purchased.
 - vi) Personnel expenses were \$77,127.21 vs a budget of \$89,241.00. This includes payroll, medical, dental / vision and LAGERS.

- c) Comments:
- Interest Rate in General Operating steady at 1.85%
 - Interest Rate in Capital Reserves steady at 1.85%

Public Comments

Old Business

House 4

- Discussion – No new movement.

New Business

AFG Resolution

**A RESOLUTION OF THE BOARD OF DIRECTORS OF WRIGHT CITY
FIRE PROTECTION DISTRICT OF WARREN AND LINCOLN COUNTIES,
MISSOURI APPROVING SETTLEMENT OF A CLAIM BY AMERICAN FOODS
GROUP REGARDING BUILDING PERMIT FEE CALCULATION**

Director Dr. Justin Fears moved for the approval of the Resolution

A RESOLUTION OF THE BOARD OF DIRECTORS OF WRIGHT CITY
FIRE PROTECTION DISTRICT OF WARREN AND LINCOLN COUNTIES,
MISSOURI APPROVING SETTLEMENT OF A CLAIM BY AMERICAN FOODS
GROUP REGARDING BUILDING PERMIT FEE CALCULATION.

Director Chris Kellner seconded this motion.

“RESOLVED that the Resolution A RESOLUTION OF THE BOARD OF DIRECTORS OF WRIGHT CITY FIRE PROTECTION DISTRICT OF WARREN AND LINCOLN COUNTIES, MISSOURI APPROVING SETTLEMENT OF A CLAIM BY AMERICAN FOODS GROUP REGARDING BUILDING PERMIT FEE CALCULATION is hereby adopted and approved in its entirety, as presented with and corrections made and suggested.”

The Board of Directors present and voting affirmatively, the resolution was adopted and approved. The roll call vote on this resolution is as follows:

Rudy Jovanovic – aye
Dr. Justin Fears – aye
Michelle Heiliger – aye
Jeanette Woehrle – aye
Chris Kellner – aye

Fire Chiefs Report

- Discussion – Update on TMZ Marketing and USDA grant

2665

- Discussion

District Legal Counsel

Public Comments

Mr. Rathke discussed his enthusiasm for AFG’s venture into Warren County.

Closed Session

Vote to close this part of the meeting pursuant to Section 610.021. (9)(1) RSMo

- Chapter 610.021 Revised Statutes of Missouri; (9) Preparation, including any discussions or work product, on behalf of a public governmental body or its representatives for negotiations with employee groups.
- Chapter 610.021 Revised Statutes of Missouri; (1) RSMo
Legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys.

A motion was made by Director Jeanette Woehrle to move into closed session at 1650. Director Dr. Justin Fears seconded this motion. Roll call was as follows:

Rudy Jovanovic – aye
Dr. Justin Fears – aye
Michelle Heiliger – aye
Jeanette Woehrle – aye
Chris Kellner – aye

Open Session

Director Jeanette Woehrle made a motion to move into open session at 1818. This motion was seconded by Director Dr. Justin Fears. Roll call was as follows:

Rudy Jovanovic – aye
Dr. Justin Fears – aye
Michelle Heiliger – absent
Jeanette Woehrle – aye

Chris Kellner – aye

Adjournment

After discussion, there being no further business to come before the meeting, and upon motion made by Director Jeanette Woehrle and seconded by Director Dr. Justin Fears. The Board voted to adjourn at 1818. Roll call vote was as follows:

Rudy Jovanovic – aye
Dr. Justin Fears – aye
Michelle Heiliger – absent
Jeanette Woehrle – aye
Chris Kellner – aye

Respectively Submitted,



Kimberly Arbutnot, Administrative Assistant and Secretary to the Board of Directors

APPROVED:



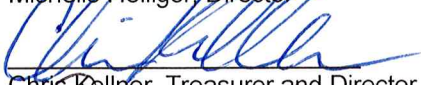
Rudy Jovanovic, Chairman and Director



Jeanette Woehrle, Director



Michelle Heiliger, Director



Chris Kellner, Treasurer and Director



Dr. Justin Fears, Director



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MINUTES OF THE BOARD OF DIRECTORS OF THE WRIGHT CITY FIRE PROTECTION DISTRICT
WARREN COUNTY, STATE OF MISSOURI
December 8, 2022

BE IT REMEMBERED that the Board of Directors of the Wright City Fire Protection District of Warren County, Missouri, met at the Wright City Fire Protection District House One, 396 NW 2nd Street, Wright City, Missouri 63390 on December 8, 2022 at 1630.

Board of Directors

Rudy Jovanovic – Chairman - present
Dr. Justin Fears – Director – present
Jeanette Woehrle – Director – present
Chris Kellner – Treasurer – present
Michelle Heiliger – Director – present

Administration

Chief Ron MacKnight
Assistant Chief Joshua Riebe
Administrative Assistant Kimberly Arbuthnot

Members

SS Jason Pelton
Captain Mike Holtmeier
FF Brian Stone
FF Jesse McCoy
FF Drew Spires
LT Kyle Creech

Guests

Legal Counsel

Call to Order

A quorum being present, Chairman Rudy Jovanovic called the meeting to order at 1639 and announced the Board of Directors meeting to be in session for the transaction of any and all business to be brought before it at this time.

Pledge of Allegiance

Amendments to the December 8, 2022 Agenda

Chairman Rudy Jovanovic asked for any amendments to the Tentative Agenda for December 8, 2022. Director Dr. Justin Fears made a motion to approve the agenda. Director Jeanette Woehrle seconded this motion. The vote was as follows:

Rudy Jovanovic – aye
Dr. Justin Fears – aye
Michelle Heiliger – aye
Jeanette Woehrle – aye
Chris Kellner – aye

The amended agenda for December 8, 2022 was adopted.

Approval of the Open Minutes of November 10, 2022

Director Jeanette Woehrle moved for approval of the open minutes of November 10, 2022. Director Dr. Justin Fears seconded this.

“RESOLVED that the Minutes of the Open Session of November 10, 2022 are hereby adopted and approved in their entirety, as presented with and corrections made and suggested.”

The Board of Directors present and voting affirmatively, the resolution was adopted and approved. The roll call vote on this resolution is as follows:

- Rudy Jovanovic – aye
- Dr. Justin Fears – aye
- Michelle Heiliger - aye
- Jeanette Woehrle – aye
- Chris Kellner – aye

Approve Bills for Payment

Director Jeanette Woehrle made a motion to approve the bills presented for payment. Director Dr. Justin Fears seconded this. The roll call was as follows:

- Rudy Jovanovic – aye
- Dr. Justin Fears – aye
- Michelle Heiliger - aye
- Jeanette Woehrle – aye
- Chris Kellner – aye

Treasurer’s Report for December 8, 2022

Cash Balance at the end of November 2022 is \$915,524.49.

Account	Interest Rate	Term	Amount
General Operating (FSCB)	2.30%	-	\$137,855.09
Capital Expense (FSCB)	1.85%	-	\$355,919.80
CD 4/19/2024 (American)*	.85%	36 months	\$353,607.66
CD 8/9/2023 (American)*	.80%	24 months	\$68,141.94
Total:			\$ 915,524.49

* Depicts all Reserve Funds at present.

Comments on Financial Reports

- a) Income in November was \$282,354.99. This breaks down to the following:

Warren County Tax Income	\$3,157.02
Lincoln County Tax Income	\$256.01
Permit Fees	\$200,427.90
Interest Earned – not recorded yet	(\$339.27)
Cost Recovery	\$828.80
Medical Rebate	\$7,675.99

ARPA Grants Received	\$70,009.27
Total:	\$282,354.99

b) Expenditures in November were \$133,562.03 vs the budgeted amount of \$116,721.00. This put us \$16,841.03 over November's budget.

i) Administrative Expenses were \$1,465.05 vs a budget of \$11,348.00.

ii) Capital Expenses were \$20,116.1 vs a budget of \$4,000.00. Budget request items were released for purchase during November. (Rescue Equipment, PPE)

iii) Maintenance expenses were \$19,564.20 vs a budget of \$6,684.00. (Refresh of 5 gas monitors, 9734, snowplow)

iv) Utility expenses were \$1,489.23 vs. a budget of \$1,687.50.

v) Training expenses were \$2,154.85 vs a budget of \$800.00.

vi) Personnel expenses were \$87,235.19 vs a budget of \$89,228.50. This includes payroll, medical, dental / vision and LAGERS.

c) Comments:

- Interest Rate in General Operating rose to 2.30%
- Interest Rate in Capital Reserves rose to 2.30%

Public Comments

Old Business

House 4

- Discussion – No new movement.

Trucks 9713 & 9718

Update – No action needed

New Business

AFG Resolution

A RESOLUTION OF THE BOARD OF DIRECTORS OF WRIGHT CITY FIRE PROTECTION DISTRICT OF WARREN AND LINCOLN COUNTIES, MISSOURI AUTHORIZING THE PURCHASE OF A LADDER TRUCK, CONSISTING OF ONE ROSENBAUER AERIAL, COMPLETE WITH ROSENBAUER COMMANDER CHASSIS AND ROSENBAUER VIPER AERIAL, FOR A SUM NOT TO EXCEED ONE MILLION, TWO HUNDRED THOUSAND DOLLARS (\$1,200,000.00)

Director Jeanette Woehrle moved for the approval of the Resolution with the corrections of adding the booster reel.

A RESOLUTION OF THE BOARD OF DIRECTORS OF WRIGHT CITY FIRE PROTECTION DISTRICT OF WARREN AND LINCOLN COUNTIES, MISSOURI

AUTHORIZING THE PURCHASE OF A LADDER TRUCK, CONSISTING OF ONE ROSENBAUER AERIAL, COMPLETE WITH ROSENBAUER COMMANDER CHASSIS AND ROSENBAUER VIPER AERIAL, FOR A SUM NOT TO EXCEED ONE MILLION, TWO HUNDRED THOUSAND DOLLARS (\$1,200,000.00)

Director Dr. Justin Fears seconded this motion.

“RESOLVED that the Resolution A RESOLUTION OF THE BOARD OF DIRECTORS OF WRIGHT CITY FIRE PROTECTION DISTRICT OF WARREN AND LINCOLN COUNTIES, MISSOURI AUTHORIZING THE PURCHASE OF A LADDER TRUCK, CONSISTING OF ONE ROSENBAUER AERIAL, COMPLETE WITH ROSENBAUER COMMANDER CHASSIS AND ROSENBAUER VIPER AERIAL, FOR A SUM NOT TO EXCEED ONE MILLION, TWO HUNDRED THOUSAND DOLLARS (\$1,200,000.00) is hereby adopted and approved in its entirety, as presented with and corrections made and suggested.”

The Board of Directors present and voting affirmatively, the resolution was adopted and approved. The roll call vote on this resolution is as follows:

Rudy Jovanovic – aye
Dr. Justin Fears – aye
Michelle Heiliger – aye
Jeanette Woehrle – aye
Chris Kellner – aye

CD's

All agreed to accept the offer to go to 3% and keep the maturity dates the same.
No vote needed.

2023 Budget Resolution

**A RESOLUTION OF THE BOARD OF DIRECTORS OF
THE WRIGHT CITY FIRE PROTECTION DISTRICT
ADOPTING A BUDGET FOR THE 2023 CALENDAR YEAR**

Director Dr. Justin Fears moved for the approval of the Resolution.

A RESOLUTION OF THE BOARD OF DIRECTORS OF
THE WRIGHT CITY FIRE PROTECTION DISTRICT
ADOPTING A BUDGET FOR THE 2023 CALENDAR YEAR

Director Jeanette Woehrle seconded this motion.

“RESOLVED that the Resolution **A RESOLUTION OF THE BOARD OF DIRECTORS OF THE WRIGHT CITY FIRE PROTECTION DISTRICT ADOPTING A BUDGET FOR THE 2023 CALENDAR YEAR** is hereby adopted and approved in its entirety, as presented with and corrections made and suggested.”

The Board of Directors present and voting affirmatively, the resolution was adopted and approved. The roll call vote on this resolution is as follows:

Rudy Jovanovic – aye
Dr. Justin Fears – aye
Michelle Heiliger – aye
Jeanette Woehrle – aye
Chris Kellner – aye

Fire Chiefs Report

- Discussion

2665

- Discussion

District Legal Counsel

Public Comments

Closed Session

Vote to close this part of the meeting pursuant to Section 610.021. (9) RSMo

- Chapter 610.021 Revised Statutes of Missouri; (9) Preparation, including any discussions or work product, on behalf of a public governmental body or its representatives for negotiations with employee groups.

A motion was made by Director Jeanette Woehrle to move into closed session at 1710. Director Chris Kellner seconded this motion. Roll call was as follows:

Rudy Jovanovic – aye
Dr. Justin Fears – aye
Michelle Heiliger – aye
Jeanette Woehrle – aye
Chris Kellner – aye

Open Session

Director Michelle Heiliger made a motion to move into open session at 1813. This motion was seconded by Director Dr. Justin Fears. Roll call was as follows:

Rudy Jovanovic – aye
Dr. Justin Fears – aye
Michelle Heiliger – aye
Jeanette Woehrle – aye
Chris Kellner – aye

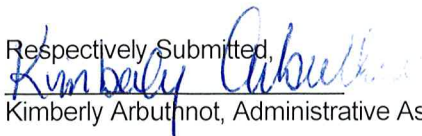
Directors Dr. Justin Fears and Michelle Heiliger left the meeting.

Adjournment

After discussion, there being no further business to come before the meeting, and upon motion made by Director Jeanette Woehrle and seconded by Director Chris Kellner. The Board voted to adjourn at 1856. Roll call vote was as follows:

Rudy Jovanovic – aye
Dr. Justin Fears – absent
Michelle Heiliger – absent
Jeanette Woehrle – aye
Chris Kellner – aye

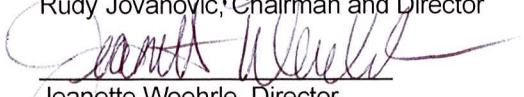
Respectively Submitted,





Kimberly Arbutnot, Administrative Assistant and Secretary to the Board of Directors

APPROVED:


Rudy Jovanovic, Chairman and Director


Jeanette Woehrl, Director


Michelle Heiliger, Director


Chris Kellner, Treasurer and Director


Dr. Justin Fears, Director